

Teacher: Kathy

Date: 1/11/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No.	Item	Unit Cost	Total Cost
		Maker Space Order	260.30	1041.20
4	Student Set	Incl 1 Base Kit, 1 Premium Kit and 2 addl power modules	274.00	1096.00
		login		
		UN: Anita Reeves		
		PN: Felicita		
1	separate line	Free Shipping		0
		1/14/16 Per Sarah/Accounting		
		request quote		
		Category 60100000		
For Office Use Only: Route: EdSvc EdTech T1 Lang Pur SpEd Other Note to purchasing: _____ Inventory: Yes _____ No _____ Program: _____ School Site Plan: _____ Bid List Reference: _____ Special instructions: _____			Subtotal	
			Tax 8%	87.68 83.30
			S/H 10%	0
			TOTAL	1124.50

022549
 Vendor/Name: Little Bits Electronics, Inc

Approved: [Signature] 1183.68

Address: _____

E-req No. 1973

Budget No. 0100 0100174 1110 1000

4300 100 014

Original - Office Manager

Yellow-Originator

Posted: <input checked="" type="checkbox"/>
Routed: <input checked="" type="checkbox"/>
Req Log: <input checked="" type="checkbox"/>
Excel: <input checked="" type="checkbox"/>
Date: <u>1/20/16</u>

Teacher: Kathy

Date: 1/11/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No	Item	Unit Cost	Total Cost
1	# PP319	Maker Space Order Arts & Crafts Supply Center	49.99	49.99
<p><i>Warehouse</i> <i>Pull</i> <i>1/2 Tacky glue</i> <i>3 markers</i> <i>2 glitter glue sticks</i> <i>2/2/16</i> <i>For Maribel</i> <i>Purchasing</i> <i>these items</i> <i>will need to be</i> <i>ordered &</i> <i>thrown away</i> <i>Warehouse</i></p>				
Category 60100000				
For Office Use Only: Route: EdSvc EdTech T1 Lang Pur SpEd Other Note to purchasing: _____ Inventory: Yes _____ No _____ Program: _____ School Site Plan: _____ Bid List Reference: _____ Special instructions: _____			Rec'd 2/18/16	
			Subtotal	49.99
			Tax 8%	4.00
			S/H 10%	0
			TOTAL	53.99

001065
Vendor/Name: Lakeshore Learning

Approved: [Signature]

Address: San Diego

E-req No. 1982

Budget No. 0100 0100124 1110 1000

4300 100 014

Original - Office Manager

Yellow-Originator

Posted:
 Routed:
 Req Log:
 Excel:
 Date: 1/20/16

Teacher: Kathy

Date: 1/11/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No.	Item	Unit Cost	Total Cost
		Maker Space Order		
1	SB16725B	Nasco's SciQuest Forces, Motion, and Simple Machines Multi-Group Kit		340.21
				400.25
		1/15/16 Per Nasco rep email modestoquotes@ enasco.com for price, s/h		
		Category 60100000		
For Office Use Only:				
Route: EdSvc EdTech T1 Lang Pur SpEd Other				
Note to purchasing: _____				
Inventory: Yes _____ No _____				
Program: _____				
School Site Plan: _____				
Bid List Reference: _____				
Special instructions: _____				
			Subtotal	340.21
			Tax 8%	400.25
			S/H 10%	320.27.22
			TOTAL	400.25

017200
Vendor/Name: eNasco / Nasco Modesto

Approved: [Signature] 472.50

Address: _____

E-reg No. 1988 367.43

Budget No. 0100 0100 124 1110 1000

4300 100 014

Original - Office Manager

Yellow-Originator

Posted: <input checked="" type="checkbox"/>
Routed: <input type="checkbox"/>
Reg Log: <input type="checkbox"/>
Excel: <input type="checkbox"/>
Date: <u>1/20/16</u>

Teacher: Kathy

Date: 1/11/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No.	Item	Unit Cost	Total Cost
		Maker Space Order		
8	10698	Classic Lego large	105.00	520.00
		Creative Brick Box	59.99	479.92
		BOONHQFLMG		
<p>Amazon \$65.00</p> <p>1/11/16 Lego shop @ home Lego does not accept PO's But they are under the sales rep Steve's Lego group Lego Lego.com for quote 1/10 emailed again 1/21 Rep cannot get this for us through shipping address 150 W Lincoln Ave 92026 Category 6010 0000 Free standard shipping on orders over \$75</p>				
<p>For Office Use Only:</p> <p>Route: EdSvc EdTech TI Lang Pur SpEd Other</p> <p>Note to purchasing: _____</p> <p>Inventory: Yes _____ No _____</p> <p>Program: _____</p> <p>School Site Plan: _____</p> <p>Bid List Reference: _____</p> <p>Special instructions: <u>Amazon</u></p>			520.00	
			Subtotal	479.92
			Tax 8%	38.40 41.62
			S/H 10%	0
			TOTAL	561.62

072528
 Vendor/Name: Lego Education
 Address: PO Box 1707
Pittsburgh KS 66762

Approved: [Signature]
 E-reg No. 2008
 Budget No. 0100 0100 124 1110 1000
4300 100 014

Original - Office Manager

Yellow-Originator

Posted: <input checked="" type="checkbox"/>
Routed: <input checked="" type="checkbox"/>
Req Log: <input checked="" type="checkbox"/>
Excel: <input checked="" type="checkbox"/>
Date: <u>1/21/16</u>

Teacher: Kathy

Date: 1/11/16 1/21/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No	Item	Unit Cost	Total Cost
		Maker Space Order		
		1 pd		
		Erector Junior 150 Piece		
		Bucket		
3		Meccano Junior Bucket	47.99	128.97
		(150 piece)	48.50	145.50
OFFER CODE	X3580	less 10%		-10.00
		1/20/16 Amazon has just left factory		
		1/21/16 per Smith contact do they accept PO's? spin master no answer making form emailed 1/21/16 @ spin master 1/19		
Category: 60100000 For Office Use Only: Route: EdSvc EdTech TI Lang Pur SpEd Other Note to purchasing: _____ Inventory: Yes _____ No _____ Program: _____ School Site Plan: _____ Bid List Reference: _____ Special instructions: _____			Subtotal	118.97
			Tax 8%	9.52
			S/H 10%	
			TOTAL	128.49

014876 022076
 Vendor/Name: Amazon S&S Worldwide

Approved: [Signature] 128.49

Address: _____

E-req No. 2031

Budget No. 01 00 0100 124 1110 1000

4300 100 014

Original - Office Manager

Yellow-Originator

Posted:
 Routed: _____
 Reg Log: _____
 Excel: _____
 Date: 1/22/16

Teacher: Kathy

Date: 1/26/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No.	Description	Unit Cost	Total Cost
		Maker Space Order		
1	HDX#H137	HOS Store SKU#698520		
		Homeowner's Tool Set (137 piece)		69.97
		Category 60100 000		
For Office Use Only:				
Route: EdSvc EdTech T1 Lang Pur SpEd Other				
Note to purchasing: _____				
Inventory: Yes _____ No _____				
Program: _____				
School Site Plan: _____				
Bid List Reference: _____				
Special instructions: _____				
			Subtotal	69.97
			Tax 8%	5.60
			S/H 10%	
			TOTAL	75.57

3/1/16
Picked up
Hand Carried PO

007000
Vendor/Name: Home Depot

Approved: [Signature] 75.57

Address: W. Valley Parkway

E-req No. 2096

Budget No. 0100 0100 124 1110 1000

Rotary

4300 100 014

Original - Office Manager

Yellow-Originator

Posted:
Routed:
Req Log:
Excel:
Date: 1/24/16

Teacher: _____

Date: ~~3/14/16~~ 3/21/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No.	Item	Unit Cost	Total Cost
4	Item# MMCE	Makey Makey Classic	49.95	199.80
				249.75
	Per email 3/18/16 need to order 5 for PD.			
5	Item# MMCE	Makey Makey Classic Kit	44.95	224.75
		Category 6010 0000		
For Office Use Only:				
Route: EdSvc EdTech TI Lang Pur SpEd Other				
Note to purchasing: _____				
Inventory: Yes _____ No _____			Subtotal	199.80 224
Program: _____			Tax 8%	15.99 17.9
School Site Plan: _____			S/H 10%	9.00 9.96
Bid List Reference: _____			TOTAL	
Special instructions: _____				

022546 Vendor/Name: Makey Shop JoyLabs LLC Approved: email link 252.6

Address: _____ E-req No. 3441

Budget No. 0100 0100 124 1110 1000 4300
100 014

Original - Office Manager Yellow-Originator

Posted:

Routed:

Req Log:

Excel:

Date: 3/21/16

Teacher: _____

Date: 3/14/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No.	Item	Unit Cost	Total Cost
1	Hem# 79818	K-8 Construction Set	164.89	180.00
		ASIN B0010ZUD7K		
		Category 6010 0000		
For Office Use Only:				
Route: EdSvc EdTech TI Lang Pur SpEd Other				
Note to purchasing: _____				
Inventory: Yes _____ No _____				164.89
Program: _____			Subtotal	180.00
School Site Plan: _____			Tax 8%	14.40
Bid List Reference: _____			S/H 10%	FREE
Special instructions: _____			TOTAL	194.40

178.05

014876
Vendor/Name: Klex amazon

Approved: per email link

Address: _____

E-reg No. 3442

Budget No. 0100 0100 124 111010004300
10004

Original - Office Manager

Yellow-Originator

Posted:

Routed:

Req Log:

Excel:

Date: 3/21/16

Teacher: Kathy / Family Maker Space

Date: 3/14/16

FELICITA SCHOOL - REQUISITION FORM

(Please complete all information and place in Anita's box with all supporting documentation. Thank you!)

Quantity	Catalog No.	Item	Unit Cost	Total Cost
2		Sphero SPRK Edition	129.99	259.98
		Category 6010 0500		
		Sphero		
		1 303 502 9466		
		4772 Walnut St Suite 206		
		Boulder CO 80301		
For Office Use Only:				
Route: EdSvc EdTech TI Lang Pur SpEd Other				
Note to purchasing: _____				
Inventory: Yes _____ No _____				
Program: _____			Subtotal	259.98
School Site Plan: _____			Tax 8%	20.80
Bid List Reference: _____			S/H 10%	FREE
Special instructions: _____			TOTAL	280.78

022435 Orbotix Inc
 Vendor/Name: sphero.com

Approved: Den email link

280.78

Address: _____

E-req No. 3444

Budget No. 0100 0100 124 1110 1000 4300
100014

Original - Office Manager

Yellow-Originator

Posted: <input checked="" type="checkbox"/>
Routed: <input checked="" type="checkbox"/>
Req Log: <input checked="" type="checkbox"/>
Excel: <input checked="" type="checkbox"/>
Date: <u>3/21/16</u>