



## District Grant Report 2016-2017

This report must be completed and uploaded on [matchinggrants.org](http://matchinggrants.org) by June 1, 2017. If it is a progress report, a final report must be submitted no later than June 1, 2018 or 30 days after project completion, whichever comes first.

District Grant # P-1120 \_\_\_\_\_   
Report

Progress Report

Final

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Rotary Club: Cody Rotary, Cody, WY

Project Title: Accessible Play Park

### Project Description:

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1. Briefly describe the project. What was or will be done and where did or will the project activities take place? Explain how the beneficiaries and other community members were or will be involved?

Project lead by Cody Rotary was to demolish an old city playground and construct the first accessible play park in Wyoming. The play park was installed in Mentock Park in the City of Cody, WY. The project included community fund raising, grants from local and national foundations and funding from the State of Wyoming and the City of Cody. Cody Rotary raised \$100,000 towards the project through club fundraising efforts. The accessible play park construction started in the fall of 2016 and was closed-down before completion by early snowfall. Final completion of the park, including the installation of one piece of equipment and the laying of a soft surface (requiring air temperatures above 60 degrees for 3 days) will be completed in May. The park dedication is planned for June 2017.

2. How many Rotarians participated in this project? (estimate if progress report) 53

3. What did or will they do? Please give at least two examples.  
Rotarians raised funds and did site demolition as well as site construction. Over four work days teams of 10-12 Rotarians demolished the old play area and helped to construct

the new play area. Rotarians participated in fund raising through our Cody Rotary Show annual fund raising event and helped to solicit funds from individual donors

4. How many non-Rotarians benefited from this project? (estimate if progress report) 9,000-15,000

Non Rotarians including children and adults with disabilities as well as those without disabilities benefit from the accessible play park. Mentock park is the most heavily used park in the City of Cody. Park officials estimate that the park serves every resident in Cody (9,000) over the course of the year. In addition, an almost equal number of tourists use the park annually.

5. Who are the beneficiaries and what is or will be the expected long-term community impact of this project?

Children and adults with disabilities and families are the primary beneficiaries of the project. The long-term community impact is that the City now has an inclusive play area and officials will see the value of making more facilities accessible. Rotarians benefited from the project because this was the Clubs largest service project in its history. The Club now has the experience and the commitment to do larger and more visible projects in our area.

6. If a cooperating organization was involved, what was their role?

City of Cody- Permitting, contracting and funding of \$75,000

Three community based foundations- Funding of \$25,000 each

State of Wyoming- Funding of \$150,000

Cody Rotary- Funding (\$100,000), manpower, organization, promotion of the project to the above

7. Income:

Income Source	Amount
Cody Rotary	\$100,000
Other funders	\$300,000

<b>Total Project Income</b>	<b>\$400,000</b>
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8. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

If international project convert amounts to US dollars	Receipt # (s)	Amount
Payment voucher- Plan One Architects	1	191,054.70
<b>Total project expenditures</b>		<b>191,054.70</b>

9. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	
The grant process worked well	5	
My interaction with partner clubs was good		No partner clubs
We achieved the results we expected	5	Took longer than expected

10. What worked well on this project and why?

Club volunteers worked very well for demo and construction

Club volunteers participating in fund raising also worked well

Designated club members who worked with partner organizations was also very positive

11. What did not work well and how would you suggest improving it?

Our timing slipped by one year and construction was delayed by weather. Final project spanned over three years

12. How was this project publicized? Newspaper, radio and TV, Social media will also kick-in for the playpark dedication

13. (Progress report only) What still remains to be completed on this project?

Install one piece of equipment, pour soft surface and hold dedication

Project Inventory

Please list all items provided in this grant that are over \$75 in value and are not expendable.

<b>Item Purchased</b>	<b>Date of Purchase</b>	<b>Cost</b>	<b>Destination/ Location</b>	<b>Comments</b>
Slide	12-21-2016	8,000	Mentock Park	Installed

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

**Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.**

Certifying signature of primary contact \_\_\_\_\_ Date: \_\_\_\_\_

Print name and Club name \_\_\_\_\_

**Upload this report on [matchinggrants.org](http://matchinggrants.org) in .pdf format only**

November 17, 2016

#1

Mr. Rick Manchester  
City of Cody, Wyoming  
P.O. Box 2200  
Cody, WY 82414

RE: Mentock Park Inclusive Playground  
Pay Application No. 1

Dear Mr. Manchester,

Attached, please find an electronic signed copy of Children's Playstructures & Recreation's Application for Payment No. 1 for the following individual project:

Job No. 1642  
Mentock Park Inclusive Playground

Please retain one copy for your files, and return one copy with payment directly to Children's Playstructures and Recreation.

Sincerely,



Jerica Poulignot  
Plan One/Architects

cc: Annalea Avery  
Children's Playstructures and Recreation

**APPLICATION AND CERTIFICATION FOR PAYMENT**

**AIA DOCUMENT G702**

PAGE ONE OF 1

PAGES

TO OWNER:

PROJECT:

APPLICATION NO:

Distribution to:

City of Cody  
1402 Heart Mountain  
Cody, WY 82414

Memock Inclusive Park  
1001 Blackburn Ave  
Cody, WY 82414

001  
PERIOD TO: Nov. 10, 2016  
PROJECT NOS:

OWNER  
 ARCHITECT  
 CONTRACTOR

FROM CONTRACTOR:

VIA ARCHITECT:

CONTRACT DATE:

Sept. 21, 2016

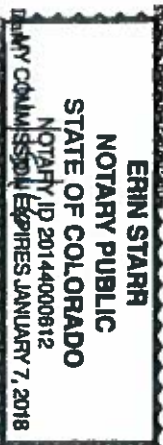
**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment information is correct.

1. ORIGINAL CONTRACT SUM \$ 372,857.00  
 2. Net change by Change Orders \$ 0.00  
 3. CONTRACT SUM TO DATE (Line 1 + 2) \$ 372,857.00  
 4. TOTAL COMPLETED & STORED TO DATE (Column G on G703) \$ 212,283.00  
 5. RETAINAGE:  
 a. 10 % of Completed Work \$ 21,228.30  
 (Column D + E on G703)  
 b. 0 % of Stored Material \$ 0.00  
 (Column F on G703)  
 Total Retainage (Lines 5a + 5b or Total in Column I of G703) \$ 21,228.30

CONTRACTOR: *Erin Starb*  
 By: *Erin Starb*  
 State of: *Colorado* County of: *Douglas*  
 Subscribed and sworn to before me this *15<sup>th</sup>* day of *November*  
 Notary Public: *SA*  
 My Commission expires: *1/7/18*



6. TOTAL EARNED LESS RETAINAGE \$ 21,228.30  
 (Line 4 Less Line 5 Total)

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate) \$ 191,054.70

8. CURRENT PAYMENT DUE \$ 191,054.70  
 9. BALANCE TO FINISH, INCLUDING RETAINAGE \$ 191,054.70  
 (Line 3 less Line 6)

AMOUNT CERTIFIED ..... \$ 191,054.70

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		\$0.00
Total approved this Month		\$0.00
<b>TOTALS</b>	\$0.00	\$0.00
<b>NET CHANGES by Change Order</b>	\$0.00	\$0.00

*(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and Continuation Sheet that are changed to conform with the amount certified.)*  
 ARCHITECT: *[Signature]*  
 By: *[Signature]* Date: *11.15.16*  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Payment, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

# CONTINUATION SHEET

AIA DOCUMENT G703

PAGE OF PAGES

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing Contractor's signed certification is attached.

APPLICATION NO: 001  
APPLICATION DATE: 11/15/2016

In tabulations below, amounts are stated to the nearest dollar.

PERIOD TO: 11/10/2016

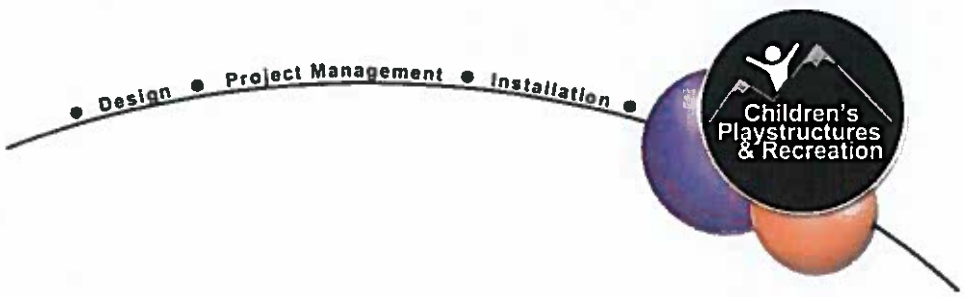
Use Column I on Contracts where variable retainage for line items may apply.

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C SCHEDULED VALUE	D WORK COMPLETED		E THIS PERIOD	F MATERIALS PRESENTLY STORED (NOT IN D OR E)	G TOTAL COMPLETED AND STORED TO DATE (D+E+H)		H BALANCE TO FINISH (C-G)	I RETAINAGE (IF VARIABLE RATE)
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD			COMPLETED AND STORED TO DATE (D+E+H)	% (G+C)		
1	Playstructure - 16-0334F	\$199,776.00	\$0.00	\$199,776.00	\$0.00		\$199,776.00	100.00%	\$0.00	\$19,977.60
2	Picnic Tables	\$2,787.00	\$0.00	\$2,787.00	\$0.00		\$2,787.00	100.00%	\$0.00	\$278.70
3	Concrete	\$8,100.00	\$0.00	\$8,100.00	\$0.00		\$8,100.00	100.00%	\$0.00	\$810.00
4	Temporary Fencing	\$1,620.00	\$0.00	\$1,620.00	\$0.00		\$1,620.00	100.00%	\$0.00	\$162.00
5	NEOS 360	\$31,478.00		\$0.00	\$0.00				\$31,478.00	\$0.00
6	Electrician	\$16,494.00		\$0.00	\$0.00				\$16,494.00	\$0.00
7	PIP	\$86,033.00		\$0.00	\$0.00				\$86,033.00	\$0.00
8	Fencing	\$14,849.00		\$0.00	\$0.00				\$14,849.00	\$0.00
9	EWf	\$11,720.00		\$0.00	\$0.00				\$11,720.00	\$0.00
<b>GRAND TOTALS</b>		<b>\$372,857.00</b>	<b>\$0.00</b>	<b>\$212,283.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$212,283.00</b>		<b>\$160,574.00</b>	<b>\$21,228.30</b>

Users may obtain validation of this document by requesting of the license a completed AIA Document D401 - Certification of Document's Authenticity

#1



#1

# Invoice

Invoice Number: INV6565S  
 Invoice Date: Dec 21, 2016  
 Sales Rep: Erin Starr  
*the world needs play, help us make it happen*

Playground Equipment \* Site Furniture \* Shade Structures \* Surfacing

Quoted To:	Proposed For:	Contact Name	
City of Cody PO Box 2200 1402 Heart Mountain Cody, WY 82414 Cust ID: Cody	City of Cody City Shop 119 North 19th Street Cody, WY 82414 PO #:	Rick Manchester	
		Phone	Fax
		307.587.8646	

Qty	Item	Description	Unit Price	Amount
1		Custom slides on structure	\$ 8,000.00	\$ 8,000.00

**Thank You For Your Business**

Balance is due upon delivery unless prior payment arrangements have been made. If tax exempt, please provide us with a copy of tax exempt certificate or the difference will be reflected in this invoice. Late fees and interest at the rate of 18% per annum will be charged on all past due accounts.

Check #: \_\_\_\_\_

Subtotal	\$ 8,000.00
Sales Tax	
Payment Received	
<b>TOTAL</b>	<b>\$ 8,000.00</b>



