

Rotary Club of Casper
Casper, Wyoming 82601

Jim Epstein

Grants Chairman

District 5440

October 21, 2016

Final report for Grant: Informational Kiosk at Rotary Park, Casper, Wyoming.

Jim,

Attached is the final Grant Report for our club's project in Casper related to the informational kiosk at Rotary Park.

Over the last five years our club has funded over \$400,000 of improvements at this scenic property. The funds of the Grant allowed us to accomplish even more on the overall project of improving the park, its access and its amenities.

I trust you will find the report complete but if any questions, please call me.

Bill DeGraeve



Cell 307-259-1854

Email: william.degraeve@denbury.com



Be a gift to the world
District Grant Report
2015-2016

(to be completed by Rotary Club and returned to district5440grants@gmail.com
revised Feb 3, 2014)

District Grant# 1123

Progress Report

Final Report

Rotary Club: Casper, Wyoming

Project Title: Informational Kiosk at Rotary Park

Project Description: Install an informational kiosk at the trailhead of the walking trail at Rotary Park in Casper, Wyoming.

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- Briefly describe the project. What was done and where did the project activities take place? Who were the beneficiaries?

Rotary Park is a system of walking trails in an alpine forest setting at the base of Casper Mountain. The park is on Natrona County public land. The Rotary Club of Casper is the caretaker of the Park, and has a 5 year plan of improvement of the trails, parking, picnicking, and cultural amenities of the park.

The project addressed in this Grant specifically provides for the installation of an informational kiosk at the trail head. The kiosk will provide orientation maps for hikers, trail information and information about the Park.

The beneficiaries of this project are varied and include: the community of Casper Wyoming (60,000 + population), visitors who come to the park, and four rotary clubs in Casper.

Everything is completed. The informational signage on the kiosks was hung on Sunday, July 10, 2016.

- How many Rotarians participated in this project?
The Casper area has four Rotary clubs. During the 5 year improvement of the Park, members of all four clubs have participated in various aspects. The membership level at each club is approximately:
 - Rotary club of Casper = 200 members*
 - Fourteen club members participated directly in this project. Work at the kiosk involved two Saturday workdays. The first was sculpting the land and constructing French drains. The second was placing boulders on the east side of the kiosk base to minimize potential injuries if one were to jump off it. Total work hours for these two Saturdays would equate to 75 hours for Rotarians and 18 for non-Rotarians.*
 - Five Trail Rotary Club = 50 members*
 - Reveille Rotary club = 30 members*
 - Casper Rotaract = 15 members.*

- What did they do? Please give at least two examples.
 - a. *Improved walking trails*
 - b. *Removed vegetation*
 - c. *Installed culverts and French drains to minimize washouts*
 - d. *Graded the site for the informational kiosk, installed the footer, foundation, drainage system, and placed the sign.*
 - e. *Placed boulders on the sides of the kiosk to minimize the height in case of climbers on the kiosk.*
- How many non-Rotarians benefited from this project?
 - a. *The entire community of Casper, 60,000 + population, will benefit from the project.*
 - b. *Several boy scouts (4) completed Eagle Scout projects as part of the overall project.*
 - c. *Visitors to Casper make a point of visits to this park.*
 - d. *Access for elderly or impaired walkers is significantly improved.*
- What is the expected long-term community impact of this project?
 - a. *The benefits of this Park will last decades and generations. The upgrades completed are substantial and designed to last a long time. The park has been in use for over 50 years already, and it is common to see third generations being introduced to the features. Imagine them introducing their grandchildren to the same park fifty years from now.*
- If a cooperating organization was involved, what was their role? N/A

• Income:

Amount

1. District Grant	\$ 4,000
2. Club Funds	\$ 4,513
3. In-kind, AAKER signs	\$ 5,670
Total Project Income	\$14,183

- Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

Exchange rate for international projects 1\$ =	Receipt # (s)	Amount
Aaker signs; designed all aspects, and built the signs	1.	\$9633
Sanders Concrete; constructed the concrete base. Completed prior to Grant approval, so not included. \$3800	2.	
Sanders Concrete; placed the concrete cap on the base	3.	\$1875
Taylor Masonry; placed the stone base on the sign	4.	\$770
Pepper tank; framework for kiosk	5.	\$1155
Castlebrook welding; framework for kiosk	6.	\$750
Total project expenditures		\$14183

- Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	
The grant process worked well	4	
My interaction with partner clubs was good	5	

We achieved the results we expected	5	
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- What worked well on this project and why?
 - a. *This was a major undertaking by the Rotary Club of Casper. The overall coordination by a single project manager was important; not only for execution, but to assure input from the community and club(s).*
 - b. *The Rotary Club of Casper established a Rotary Park Sign Committee in 2010. Extensive discussion took place regarding appearance, materials to be used, construction details and locations for the signs in the park—the kiosk, trail signs, and park entry signs. Rod Aaker served on the committee and was the principal designer. Bill Schilling as Rotary Park Committee chair worked side by side with Rod in writing the scripts on the kiosk. Schilling with his contacts in the trade community was able to get the concrete and rock work done in record time with significant discounts. Rod’s company prepared the tubing and the signage board design and fabrication.*

- What did not work well and how would you suggest improving it?
 - a. *Everything worked well given that the ‘on the ground’ leadership was dependent on volunteer time and availability. The club volunteers in initial prep work for the location of the kiosk was excellent and rewarding. Dick O’Hearn with the county wrote the rules; Schilling wrote the history; and Aaker wrote the hours/admission language.*

- How was this project publicized?
 - a. *Knowledge of the improvements at this park has primarily spread by word of mouth. The increased usage speaks to the success of the improvements and the effectiveness of the communication. A local paper, The Casper Journal, and local TV stations have been supportive. An official ribbon cutting is scheduled in the coming weeks.*

- (Progress report only) What still remains to be completed on this project?

Project Inventory

Please list all items provided in this grant that are over \$75 in value and are not expendable.

- All purchases related to this grant are materials and labor directly used in the construction of the kiosk.

Item Purchased	Date of Purchase	Cost	Destination/ Location	Comments

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

Certifying signature of primary contact William J DeGraeve Date: Oct 20, 2016
Print name and Club name William J DeGraeve (Bill) Rotary Club of Gaper

Return this report to: district5440grants@gmail.com

District 5440 Grant Committee only

By signing this report, I confirm that I have reviewed the report and it meets the report guidelines specified in the Rotary Grants Terms and Conditions and the 5440 District Grant Guidelines

District5440 Grant Committee Member Signature _____ Date _____

Bill DeGraeve
ph 307-259-1854
email: william.degraeve@denbury.com

Invoices for Work

7 pages

INVOICE



Signage Programs • Advertising & Graphic Design
 P.O.Box 4961 • 431 N. McKinley St. • Casper, WY 82604
 307-265-3284 • 1-800-965-1963 • Fax (307) 268-8468

PAID
05/10/2016

Rotary Club
 P.O. Box 496
 Casper, Wy 82602-4096

Date
12/1/2015

Invoice #	P.O. No.	Ordered By: _____ Date _____		Terms	Due Date
15-3358				See Below	12/1/2015
Serviced	Item	Quantity	Description	Rate	Amount
1/1/2014	CNC Router	1	Five (5) 1/4" custom routed aluminum panels and emblems(Rules/Logo/Information panels)	2,583.05	2,583.05
	General Pai...	2	Prep,prime,painting and fabrication	108.00	216.00
	Digitally Pri...	3	Digitally printed vinyl and over laminate for panels	110.00	330.00
	On Location...	8	On location labor installation	108.00	864.00
12/1/2015	Donation		Casper Rotary Park kiosk Design, Additional Materials & procurements (52.5 shop hrs In kind donation) \$ 5670.00	0.00	0.00

RECEIVED BY: _____ DATE: _____	Total	\$3,993.05
	Payments/Credits	-\$3,993.05
	Balance Due	\$0.00

**TERMS: BALANCE UPON COMPLETION;
 1 AND 1/2% LATE CHARGE PER MONTH ON UNPAID BALANCE**

Billed \$ 3993
 In-Kind \$ 5670
 \$ 9663

(1)

INVOICE

SANDERS CONCRETE
AND CONSTRUCTION
2075 WILLOW CREEK
CASPER, WY 82604
307-265-3304
258-7280

INVOICE NO. 040318

SOLD TO:
ROTARY CLUB
CASPER, WYO

SHIP TO:

CUSTOMER NO.	SOLD BY	TERMS	SHIPPED VIA	F.O.B.	DATE Sept, 2014
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QUANTITY	DESCRIPTION	UNIT	AMOUNT
	RON ANKER		
	GARDNER CREEK FALLS		
	CONCRETE BASE		
	8'6" X 2'		\$ 3,800.00
	<i>As per plan Down Sanders</i>		
TOTAL			3800.00

INVOICE

Prior to Grant Approval

(2)

INVOICE

SANDERS CONCRETE
AND CONSTRUCTION
2075 WILLOW CREEK
CASPER, WY 82604
307-265-3304

INVOICE NO. 048337

SOLD TO:

ROTARY CLUB

CASPER, WYO

SHIP TO:

CUSTOMER NO.

SOLD BY

TERMS

SHIPPED VIA

F.O.B.

DATE

7/14/2015

QUANTITY

DESCRIPTION

UNIT

AMOUNT

CAP ON BASE @ GARDEN CR
FALLS

1875.00

Thank you
Don Sanders

TOTAL

1875.00

(3)



Date: 7/13/15 Avenue of Sen Community Service
 Name: Bill Schellhaas Committee Public Works
 ADDRESS: _____

Description	Amount
Attached is bill for rock/masonry work in the Kiosk.	
Same checks to Taylor Masonry.	
TOTAL	<u>776.00</u>

President Approval GT Treasury Approval _____
 Director Approval William O'Grady Received by: _____

(5)

SUBCONTRACTOR'S APPLICATION FOR PAYMENT

From: **TAYLOR MASONRY INC.**
P.O. BOX 1133
CASPER, WY 82602
OFFICE: (307) 577-8681
FAX: (307) 577-8682

To: Rotary Park
Garden Creek Falls

PROJECT Sign base - Stone veneer - donation of stone for project
Labor cost \$720.00 materials mortar and ties \$50.00 total \$770.00

Payment Request No. 1 Period: 6-25-15 to 6-26-15

STATEMENT OF CONTRACT AMOUNT:

- | | | |
|--|----|-----------------------------------|
| 1. Original Contract Amount | \$ | |
| 2. Approved Changes (Net) (Add/Deduct)
(As per attached breakdown) | \$ | |
| 3. Adjusted Contract Amount | | \$ <u> </u> |
| 4. Value of Work Completed to Date: (As per attached breakdown) | \$ | |
| 5. Value of Approved Change Orders Completed to Date:
(As per attached breakdown) | \$ | |
| 6. Materials Stored on Site: (As per attached breakdown) | \$ | |
| 7. Total (4+5+6) | | \$ <u> </u> |
| 8. Less Amount Retained (_____ %) | | (\$ <u> </u>) |
| 9. Total Less Retainage | | \$ <u> </u> |
| 10. Total Previously Certified (Deduct) | | (\$ <u> </u>) |
| 11. AMOUNT OF THIS REQUEST | | \$ <u>770.00</u> |

CERTIFICATE OF THE SUBCONTRACTOR:

I hereby certify that the work performed and the materials supplied to date, as shown on the above, represent the actual value of accomplishment under the terms of the Contract (and all authorized changes thereto) between the undersigned and TAYLOR MASONRY relating to the above referenced project.

I also certify that payments, less applicable retention, have been made through the period covered by previous payments received from the contractor, to (1) all my subcontractors (sub-contractors), and (2) for all materials and labor used in or in connection with the performance of this Contract. I further certify I have complied with Federal, State and Local tax laws, including Social Security laws and Unemployment Compensation laws and Workmen's Compensation laws insofar as applicable to the performance of this contract. Please make check payable to Taylor Masonry Inc.

Date: _____

Taylor Masonry, Inc.
 SUBCONTRACTOR

Subscribed and sworn before me this _____ day of _____, 20____

BY : Tom Taylor

Notary Public: _____

TITLE: Pres.

GNB Inc dba

Pepper Tank & Contracting
PO Box 1468
Casper, WY 82602

Invoice

Date	Invoice #
10/16/2015	89901

Bill To
Rotary Club of Casper P O Box 496 Casper, WY 82602

P.O. No.	Terms
	Net 30

Description	Qty	Rate	Amount
Labor & material to rework Rotary Park Sign <i>1350</i>		1,100.00	1,100.00T

Subtotal	\$1,100.00
Sales Tax (5.0%)	\$55.00
Total	\$1,155.00
Payments/Credits	\$0.00
Balance Due	\$1,155.00

Phone #	Fax #
307-234-3533	307-237-1204

[Handwritten Signature]

⑤

LEBROOK WELDING & FAB., INC.

P.O. BOX 50444
CASPER, WY 82605-0444
PH. 307-234-7058 FAX 307-234-8100

bill is not paid when due, I agree to pay all costs of collection with or without suit along with reasonable attorney's fees.

Invoice #: IN042146
Ordered By: ROD
Order Date: Jul 14, 2015
Order No: 42173
PO No: AAKER SIGNS

Invoice date: Jul 14, 2015
Terms: Net 30 Days
Due Date: 8/13/2015
Customer ID: CASH

Bill To: ROTARY CLUB OF CASPER

Ship To:

Quantity	Qty B/O	Item ID/ Description	UOM	PRICE	Extension
1.0000	0.0000	BIDJOB BID JOBS	EACH	750.00	750.00
		FABRICATE SIGN HOLDER FOR ROTARY PARK OUT OF 3" SCH 40 PIPE PER BID OF \$1500.00 CASTLEBROOK WELDING WILL DONATE \$750.00 WITH BALANCE OF \$750.00			

APPROVED FOR PAYMENT



6

Subtotal:	750.00
Tax:	0.00
Subtotal w/ Tax:	750.00
Payment:	0.00
Total:	750.00

Received By:
All claims and returned goods must be accompanied by this bill.

Receipt of payment
for work

3pages

05/02/2016

Aaker Signs & Designs

Kiosk Sign for Rotary Park

3,993.05

0201 First Interstate Bank

3,993.05



100581

12/1/2015	General Pai... Digitally Pri... On Location... Donation	<p>names, Logo/information panels)</p> <p>2 Prep,prime,painting and fabrication</p> <p>3 Digitally printed vinyl and over laminate for panels</p> <p>8 On location labor installation</p> <p>Casper Rotary Park kiosk Design, Additional Materials & procurments (52.5 shop hrs In kind donation) \$ 5670.00</p> <p><i>[Handwritten signatures and initials: "OK", "WLC", "5-2-16"]</i></p>	108.00 110.00 108.00 0.00	216.00 330.00 864.00 0.00
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RECEIVED BY: _____ DATE: _____	Total	\$3,993.05
	Payments/Credits	\$0.00
	Balance Due	\$3,993.05

**TERMS: BALANCE UPON COMPLETION;
1 AND 1/2% LATE CHARGE PER MONTH ON UNPAID BALANCE**

Concrete Cap on base of Kiosk at Rotary Park

1,875.00

PAYMENT
RECORD

0201 First Interstate E Invoice # 048337

1,875.00



10058/10058 665280 (9/14)



100581



Rev 2/14

Kiosk base - stone veneer - Rotary Park Imp. Project

770.00

PAYMENT
RECORD

0201 First Interstate f

770.00

10058/10058 665280 (9/14)



100581

Rev 2/14

Rotary Club of Casper
08/24/2015

Castbrook Welding & Fab., Inc.

Sign holder fabrication

3083

750.00

PAYMENT
RECORD

0201 First Interstate Bar Rotary Park Improvements Expense

750.00

10058/10058 665280 (9/14)



100581

Rev 2/14

Rotary Club of Casper
11/22/2015

GNB Inc dba Pepper Tank & Contracting

Rotary Park Sign rework

3136

1,155.00

PAYMENT
RECORD

Rotary Park KIOSK

Work began in earnest on the Rotary Park information kiosk in September, 2014. Chair Bill Schilling contacted Don Sanders of Sanders Concrete to pour the base. This was completed in September. In kind donation (reduced bill \$500). Following this Tom Taylor was asked to do the rock work, Tom provided the rocks as an "in kind" donation. Value: \$1000.

The next step was putting rock bases around the concrete and rock kiosk. This was done as a safety precaution because of the distance from the top of the base to the ground, especially on the west and north sides. In kind donation from Carl Nelson of a Bobcat to move the rocks. Value: \$750. There were twelve Rotarians at this Rotary Park "work day" on June 27, 2015. In the fall of 2015 the blue metal supports for the kiosk were installed by Rotarian Rod Aaker, Aaker Signs.

Next came the sign design and wording. Rod Aaker led the design effort with assist from Bill Schilling. Schilling wrote the "Vision Come True" statement (left panel); Aaker wrote and developed the trail map (middle panel); and Dick O'Hearn with Natrona County wrote the rules (right panel).

NOTE: The Rotary Club should have copies of kiosk bills from Sanders Concrete, Tom Taylor Masonry, and Aaker Signs.

**Bill Schilling
Chair
Rotary Park Committee
July 14. 2016**



1010516 Finished
July 10, 2016



HISTORY
A Vision Come True

Rotary Park was the brainchild of a group of local businessmen who, in 1954, decided to create a park for the people of the area. The park was dedicated in 1955 and has since become a popular destination for families and friends. The park features a large playground, a picnic area, and a beautiful view of the surrounding forest. The park is a testament to the vision and dedication of the Rotary Club members who made it possible.

Rotary Park

Steep ascent ahead 11% grade
N 12° 40' 0" W 109° 29' 0" E

ELEVATION 6340

HOURS
10 min. before sunrise (DAWN)
to
30 min. after sunset (DUSK)

RULES

Remain on designated trails only.
NO TRAIL RUNNING or ROCK CLIMBING

PLEASE Clean up after your dog.
Dogs must be on a leash and under
the physical control of their owners
at all times.

Gifts, beverages, fireworks,
alcohol, camping,
defiling public/private property,
and smoking outside designated
picnic sites are
STRICTLY PROHIBITED

Rotary Park is a member of the
National Park System. For more information,
contact the National Park Service at
1-800-368-6868.

Michael Reed - Pauline Lambert
Jack Dalton - Howard Christman
Bob and Jana Price

A Come True



Rotary Park has been a cherished mainstay for the citizens of Casper for many years, dating back to settlers in late 1890s. It has become a "crown jewel" for the community. For years, residents of Casper, and out of town visitors, have come to see Garden Creek Falls and hike on various trails adjacent to Rotary Park or picnic at the various sites beside the creek. But in the years leading up to 2010 the Park was seeing misuse and neglect. That all began to change. A Rotary International Visioning process led to the Park being the number one Club priority. A comprehensive multiyear development plan, the Rotary Park Master Plan, was developed. The sale of Great Duck Derby tickets and volunteers helping out at "Rotary Park Work Days" resulted in many improvements to this public park.

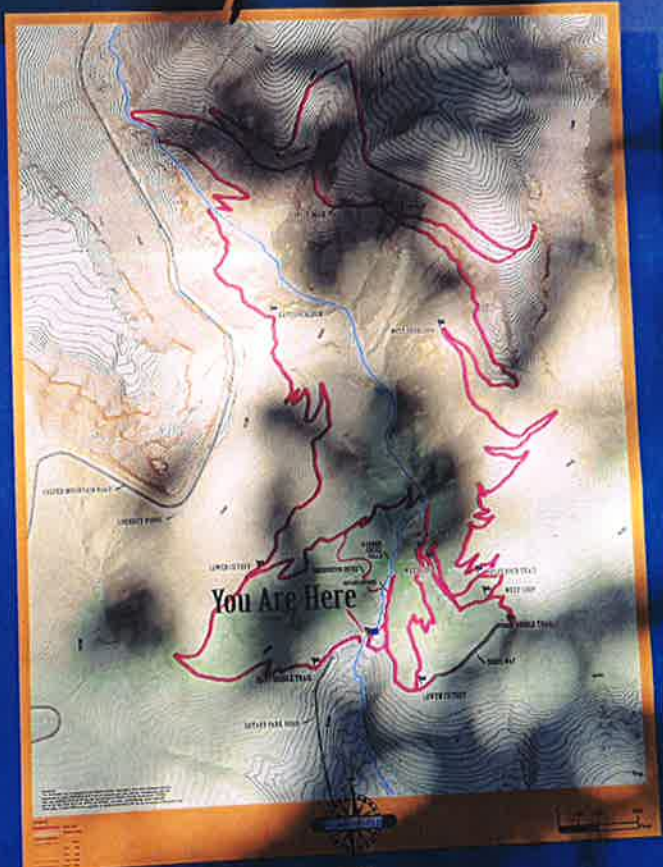
Rotary Park Timeline. On April 27, 1932 the Rotary Club of Casper purchased the 40 acre parcel of land at the base of Casper Mountain. This included the 105 foot Garden Creek water falls. Rotary transferred the land to the City of Casper with the understanding it would be used as a public park on February 21, 1938. Beginning in the 1960s the County, which purchased land abutting the Park in 1969, began to oversee the Park's usage. Picnic tables were located beside the creek and a new bridge was constructed. A shelter was built as well. In 2012 the Park's ownership was transferred to the County. A Memorandum of Understanding between Rotary and Natrona County which included both a Quitclaim Deed and Rotary's updated Master Plan was signed on March 5, 2013. Rotary Park Master Plan. In 2009 the Rotary Board began discussing the need for new signage. By 2011 Park improvements guided by the Master Plan were underway—construction of a new main entrance sign and the building of additional parking at the lower end of the Park. In 2012 the pace accelerated. In May the Club President met with representatives of GSG Architecture and CEPI regarding new trails. Tom Brauer standing at the creek bottom proclaimed "why not build a bridge!" That summer a new 500-yard trail from the upper loop to the lower parking lot was built; there were three Rotary Park "work days." In December the Rotary Board agreed to have a bridge built. The winter of 2013 was mild and by the end of March the bridge built by 71 Construction was complete, with dedication on June 17. The bridge offered for the first time unobstructed views of Garden Creek Falls. During the summer there were numerous "work days" along with an Eagle Scout project to build a trail from the east side of the new bridge up to where two observation decks were to be built. The Wyoming Conservation Corps team forged out a stout trail up the mountain beyond the observation decks. 2014 saw continued Park improvements—work on the east side mountain trail, construction beginning for the observation decks, building a 500-yard trail on the west side of the creek from the upper loop to near the lower parking area, Rotary benches, a sign at the very bottom of the road leading to Rotary Park, and the gift to Rotary of land near the half way point of the Bridle Trail. In 2015 work at Rotary Park continued. The preliminary work in building the Information Kiosk was completed, a 50-yard trail up the Bridle Trail was done as an Eagle Scout project with a bench installed by the creek, the two observation decks were completed, safety cabling was stretched from post to post up to the observation decks, the WCC finished the east side trail, and two benches and a picnic table via another Eagle Scout project were installed.

Vision Realized... Since 2011 work on the Rotary Park Master Plan has resulted in making Rotary Park a must place to visit. It truly is a public park aligned with Rotary's belief in "service above self." The Rotary Park Committee, led by Bill Schilling, with Vice Chairs John Lawson and Steve Loftin, has involved 181 volunteers and 627 volunteer work hours during ten Rotary Park Saturday work days. The Rotary Club of Casper is committed today, and for the years ahead, to making Rotary Park the best it can be.

June 15, 2015



Rotary Park



Steep ascent ahead 13% grade
N 42° 46.031' ~ W 106° 19.935'



erished mainstay for
many years, dating
back to the 1800s. It has become a
community. For years,
out of town visitors
Creek Falls and hike
to Rotary Park, or
beside the creek. But
in 2010 the Park was
restored. That all began with
Rotary International. Working
with the number one
comprehensive mountain
Rotary Park Mason Park,
Great Duck, nearby
hiking out at Rotary
ulted in many
park.

per purchased the
land, including the 100-foot
of Casper with the
in 1938. Beginning
in 1969, began to
the creek and a new
Park's ownership
agreement between Rotary
and Rotary's updated
Plan. In 2009 the
By 2011 Park
construction of a new
at the lower end of
resident met with
new trails. They
to build a bridge
lower parking lot
for the Rotary. At
by the end of the
on on June 1st at
Creek Falls. During
the Scout project to
two observation
forged out a stout
we continued Park
tion beginning for
of the creek from
a sign is the very
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and a 50-yard trail
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the trail. The trail
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30
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NO
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th

30 min. before sunrise (DAWN)
to
30 min. after sunset (DUSK)

RULES

Remain on designated trails only;
NO TRESPASSING or ROCK CLIMBING

PLEASE clean up after your dog.
Dogs must be on a leash and under
the physical control of their owner
at all times.

Glass containers, fireworks,
littering, camping,
defacing public/private property,
and smoking outside designated
picnic sites are
STRICTLY PROHIBITED

Current Parks Rules and Regulations
are available for review at www.natrona.net

SPECIAL THANKS TO THE FOLLOWING LANDOWNERS FOR
GRANTING THE COUNTY A 20-ft WIDE TRAIL EASEMENT

Michael Reed · Pauline Taubert
Jack Dalton · Howard Christman
Lana Price



Stone wall
for water



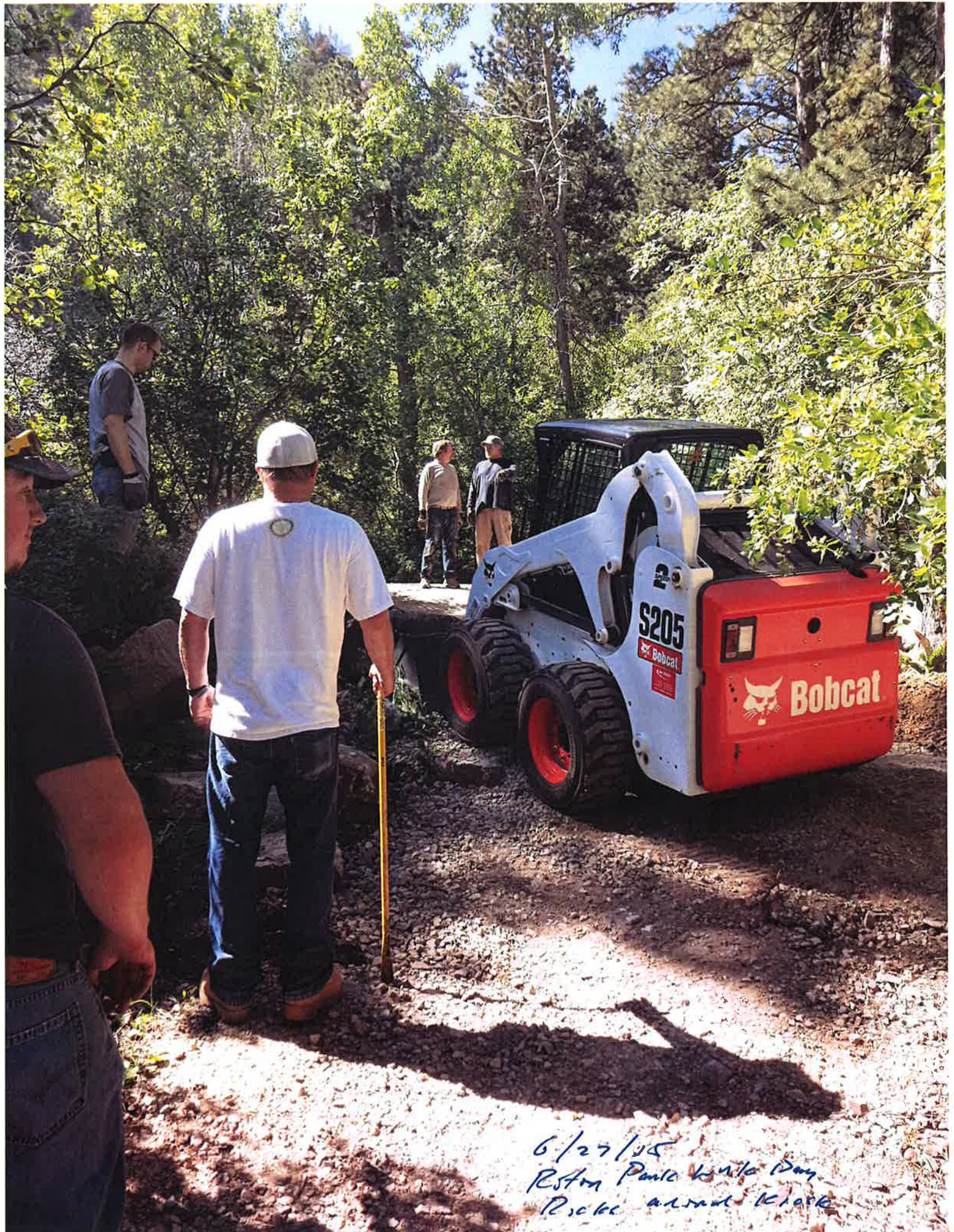
Tom Taylor, Stone Mason
Rud Aakre, Aakre
Signs







Sandus
Concrete



6/27/15
RSTra Pointe Kanto Day
Ricke about Kiosk



