

# DISTRICT GRANT APPLICATION DISTRICT 5440

(TRF MISSION RELATED)  
Effective July 1, 2013



## GRANT APPLICATION INSTRUCTIONS

1. This is the name of the club applying for the grant.
2. **Do not** provide the extensive background of the need. Describe what you are going to do, where you are going to do it and the objectives of the project. Be sure to indicate the anticipated start and stop date of the project.
3. Show the community need and how the project meets this need. The project should be long-lasting and sustainable.
4. All grants require "hands on" involvement whether local or international. Describe the activities of both your club members and of Rotarians in any other club who may be involved. **BE SPECIFIC.**
5. Public relations efforts are required.
6. This person is required to submit all required reports, to monitor progress and insure completion of the project. All requirements for record keeping and money management must be met.
7. These sections pertain only to international projects. The "hands on" and Final Report by the Primary Contact requirements remain in effect
8. If the person managing the project is different from the person in item 6, please provide their contact information.
9. Only applicable if using a Cooperating Organization. Be sure to submit the letter of participation with the application.
10. Be as accurate as possible. Retain copies of any bids or preliminary invoices secured at this time.
11. Accurately show how the project will be funded. Totals in #10 and #11 **must be the same..**
12. Signatures on last page **must be from three different people in the club plus the district grants committee member assigned to the project.** All three of the people in the club should be involved, aware and willing to accept responsibility for supervision, record keeping and preparation of the Final Report if needed. The signature of the district grants committee member signifies that the application has been reviewed and meets all of the district grant guidelines.

**A Final Report must be submitted within 30 days of the completion of the project,** with an Interim Report due on the 12 month anniversary of the grant. Grant report forms are available on the District Website. **Reports must be accompanied with receipts and other documentation to verify proper expenditures.**

Submit the application to your district grants committee member who will then approve it and send it on to the district grants chair.

DISTRICT 5440  
**District GRANT APPLICATION**

***Our Mission:***

***. . . to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.***

**(Endorsed by the Council on Legislation, April 2007)**

*Please print or type all information*

1. ROTARY CLUB of Worland Wyoming
2. Briefly describe the project, its location, and its objectives.

We will be partnering with Worland High School Biological Field Studies class to improve Riverside Park in Worland Wyoming. We will be renovating the park with Rotary Fitness Trail:

1. Better lighting
2. Paved Physical fitness trail
3. Exercise equipment
4. Rotary Placards

The city of Worland will be donating the cost for paving the path valued at \$3,500 and Carroll tree service will be donating the wood chips for the instillation of the equipment valued at \$1,000.

The objective of this project is to provide a place for physical activity for all ages at will be **free** for all to enjoy. The sustainability of the park will be accomplished through cooperation of the Rotary Club of Worland and the City of Worland Parks Division. The City of Worland mows the park and clears the paths. The will oversee the maintenance of the park and take care of any major repairs if needed. We will incorporate our annual Rotary Picnic in the park and spend the day ensuring the equipment is in good working order, painting the equipment if needed and tending to any minor repairs that are needed.

August 22<sup>nd</sup> or upon approval of Grant  
*Start Date (Cannot commence before grant is approved!)*

June 30, 2014  
*Estimated Completion Date*

3. Describe how the project will benefit the community and/or improve the lives of the less fortunate.

This is a humanitarian project that will benefit the low income families in our community. The fitness trail will be located in a safer park with proper lighting for activities in the early morning at dawn and in the evening at dusk. The community will benefit from physical fitness trail that has exercise equipment to help our youth stay in shape while having fun at no cost to use. The enhancement of this park would offer a place where families can come for an afternoon of fun and relaxation at no cost to the family. Even youth recreational sports have a cost associated with them but coming to the park to for activities will be free for all to enjoy.

4. Describe the nonfinancial participation by sponsoring Club Rotarians in the project (i.e., How Rotarians will be involved).

Worland Rotary club members will work with the Worland High School Biological Field Studies class in cleaning the park, paving the fitness train and instillation of the exercise equipment.

Are other Rotarians, either local or international, going to be involved in the project? N/A                      How?

5. How will the general public know this is a Rotary-sponsored project? Please provide details of the publicity plan.

Newspaper coverage while the work is ongoing with pictures of Rotary members out working in the park.  
Placards placed by all the exercise equipment indicating it was provided by Worland Rotary Club.  
Naming the new fitness trail in the park to "Rotary Fitness Trail at Riverside Park"

6. Project Contact – Who in the club is the primary contact who will monitor progress, provide additional information if needed and submit the final report?

<u>Marty Hinkel</u>	<u>President</u>	<u>marty.hinkel@bannerhealth.com</u>
<i>Primary Contact Name</i>	<i>Rotary Title/Position</i>	<i>E-mail</i>
<u>2204 Peggy Drive</u>	<u>Worland</u>	<u>WY 82401</u>
<i>Address</i>	<i>City</i>	<i>State Zip</i>
		<u>307-347-6929-work</u>
		<i>Phone</i>

7. **International Projects only** – How will the club assure that the project is completed as proposed, funds spent appropriately, recognition of Rotary visible, and reports completed in a timely manner? **Invoices, bank records and other documentation is required to verify expenditures.**

N/A

8. Provide project manager name and contact information if different from 6 above.

James Donahue	Rotarian Riverside Park Committee Chair	jamesd5784@gmail.com
<i>Contact Name</i>	<i>Rotary Title/Position</i>	<i>E-mail</i>
4o7 West Lane	Worland, WY 82401	307-388-5784
<i>Address</i>	<i>City/State/Zip or Country</i>	<i>Phone</i>

9. Cooperating Organization – If the project involves a cooperating organization, please provide the name of the organization below and attach a letter of participation from that organization that specifically states its responsibilities and how the organization will interact with Club Rotarians for the project. **By signing this application, the Rotarian sponsors endorse the organization as reputable, responsible, registered with the project community, and ensure grant activities, including the conversion of funds, are in accordance with local law.**

Worland High School Biological Field Studies class  
*Name(s) of Cooperating Organization(s)*

10. Budget – Provide an estimate of the total cost of the project. Information regarding the items to be purchased should be included, if known. **Retain copies of any preliminary invoices for your records.** Add lines if needed.

Item	Cost
Complete outdoor-fitness package including the following exercise equipment: back extension, leg press, push up bars, self-weight rower, sit up bench, double ski walker, dual exercise bars and two sided rotator	\$6,114
Solar Lights x 4	\$3,600
Instillation of equipment (10 x 10 x 1 pad of wood chips for each station)	\$0 Donation
Fitness Trail Paving = Asphalt 140 tons for ½ mile	\$0 Donation
Placards x 10	\$1,286
<b>TOTAL COST OF PROJECT</b>	<b>11,000</b>

11. Financing – Provide the sources and amount of financing for this project. The total financing must meet the total cost of project. Add lines if needed.

**Amount requested from District: \$ 5,000**

Source of Funds	Amount
Club	\$6,000
District	\$5,000
Carroll Tree Service will donate the wood chips for the instillation around the equipment	Donation
Fitness Train Paving – Asphalt donated by City of Worland	Donation
<b>TOTAL AMOUNT OF FINANCING</b>	<b>\$11,000</b>



12. Signatures

As President of the Rotary Club of Worland Wyoming, I hereby affirm that the club's board has voted to undertake this project as an activity of the club. The club is qualified under district requirements. In consideration of receipt of these grant monies, we agree to abide by the *Club Memorandum of Understanding* and to submit a final report within 30 days of completion of the project. If the Primary Contact for this project is unavailable or unable to submit the required reports, I understand that I must complete and submit them within the required timelines. Failure to file complete and timely reports will necessitate the repayment of all grant funds received. I also affirm that all information in this grant application is true and accurate, to the best of my knowledge.

Marty Hinkel  
*Club President's Name (please print)*

  
*Club President's Signature*

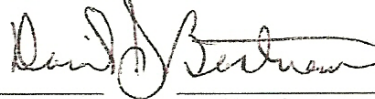
8-8-13  
*Date*

James Donahue  
*Primary Contact for Grant (please print)*

  
*Primary Contact for Grant Signature*

8-8-13  
*Date*

Dave Bostrom  
*Club Foundation/Grants Chair (please print)*

  
*Club Foundation/Grants Chair Signature*

8-8-13  
*Date*

Julia Murray  
*District Grant Committee Member (please print)*

  
*District Grant Committee Member Signature*

12 AUG 13  
*Date*

Send completed application to:  
E-Mail: [district5440grants@gmail.com](mailto:district5440grants@gmail.com)

For District Use Only

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Letter of Participation

August 6, 2013

To Whom It May Concern,

The Worland High School Biological Field Studies Class has been involved in a Community Project for the last couple of years. The first year students wrote a project proposal to address several years of work to be completed in a particular community project. This was initiated by the Community Initiative sponsored by the Wyoming School-University Partnership. In the first year, the students partnered with The BLM, Weed and Pest, and Washakie County Conservation District to clean up the Russian Olives (an invasive species) on the island in front of the park. This was a big success and the Weed and Pest is continuing the process by spraying twice a year. The second year the classes did a lot of research and planning and ended up with a cleanup day on Earth Day.

This year the class would like to put the planning into on the ground work. We have been working with the Rotary Club throughout the process. This year we are going to complete the exercise trail part of the project. In order to do this, we will need to construct the trail in the fall and install the exercise equipment in the spring. We will be working hand and hand with the Rotary Club through this entire project. We will have representation at the Rotary Club meetings to coordinate our efforts. We plan on having work days where both the students and Rotarians and any interested community members could all get together to accomplish our goals.

One of the main components is getting the community involved. The Field Studies Class will divide into teams to coordinate with the various community partners that will be involved. One team will coordinate with the City Council, one team will coordinate with RT communications for a WIFI hotspot, one team will coordinate with the tree service for wood chips, one team will coordinate with the city for the use of used asphalt, and one team will coordinate for the use of equipment that will be necessary to complete the project.

We are looking forward to working together with Rotary Club to complete this very important project for Worland. We have this beautiful river running through our town and we fail to highlight it in any way. With this project we highlight the river view and encourage physical fitness among the members of the community, especially among members who cannot afford gym memberships.



Kitsy Barnes  
Life Science Teacher  
Worland High School