

DISTRICT GRANT APPLICATION DISTRICT 5440

(TRF MISSION RELATED)
Effective July 1, 2014



GRANT APPLICATION INSTRUCTIONS

Only clubs that have submitted a district grant planning form by May 15, 2014, a budget by June 23, 2014 and received notification of preliminary approval may submit an application.

1. This is the name of the club applying for the grant.
2. **Do not** provide the extensive background of the need. Describe what you are going to do, where you are going to do it and the objectives of the project. Be sure to indicate the anticipated start and stop date of the project.
3. Show the community need and how the project meets this need. Indicate how many people will benefit from this project.
4. All grants require "hands on" involvement whether local or international. Describe the activities of both your club members and of Rotarians in any other club who may be involved. **BE SPECIFIC.**
5. Public relations efforts are required.
6. This person is required to submit all required reports, to monitor progress and insure completion of the project. All requirements for record keeping and money management must be met.
7. These sections pertain only to international projects. The "hands on" and Final Report by the Primary Contact requirements remain in effect
8. If the person managing the project is different from the person in item 6, please provide their contact information.
9. Only applicable if using a Cooperating Organization. **Be sure to submit the letter of participation with the application.**
10. Be as accurate as possible. Retain copies of any bids or preliminary invoices secured at this time.
11. Accurately show how the project will be funded. Totals in #10 and #11 **must be the same.** The maximum that can be requested from the District is \$5,000.
12. Signatures on last page **must be from three different people in the club plus the district grants committee member assigned to the project.** All three of the people in the club should be involved, aware and willing to accept responsibility for supervision, record keeping and preparation of the Final Report if needed. The signature of the district grants committee member signifies that the application has been reviewed and meets all of the district grant guidelines.

Applications will be accepted on a first-come, first-serve basis.

A Final Report must be submitted within 30 days of the completion of the project, with an Interim Report due on the 12 month anniversary of the grant. Grant report forms are available on the District Website. **Reports must be accompanied with receipts and other documentation to verify proper expenditures.**

Submit the application to your district grants committee member who will then approve it and send it on to the district grants chair.

DISTRICT 5440
District GRANT APPLICATION
(modified May 21, 2014)

Our Mission:

... to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.

(Endorsed by the Council on Legislation, April 2007)

Please print or type all information

1. ROTARY CLUB of Steamboat Springs

2. Briefly describe the project, its location, and its objectives.

The Peace Pavilion at Rotary River Park will serve as a distinguished landmark and a beacon of peace in Routt County. At the gateway to the scenic Yampa River Boardwalk the Peace Pavilion will be a gathering place for individuals of all ages and abilities. The pavilion is a simple 1,000 square foot timber frame open structure with benches incorporated around the sides. See attached architectural rendering. The interior will be concrete and it will be handicap accessible from the existing bike path. There will be no restrooms on site. The airy design of this hand-built, wooden pavilion suggests a place where individuals or groups can come to rest, reflect or rejuvenate. This simple structure will symbolize an individual's inner desire for peace as well as those of groups that visualize a better world.

July 31, 2014
Start Date (Cannot commence before grant is approved!)

September 30, 2014
Estimated Completion Date

3. Describe how the project will benefit the community and/or improve the lives of the less fortunate. Also indicate the number of people that will benefit by this project.

The Peace Pavilion sits at the confluence of the very popular Yampa River Core Trail and Boardwalk. Currently there are no rest areas along this section of the trail. It is an ideal location that will maximize the natural beauty of the area to promote peace. In addition to this simple structure being utilized by hundreds of locals and visitors each year, it will host peace related programs for specific groups and the community as a whole.

4. Describe the nonfinancial participation by sponsoring Club Rotarians in the project (i.e., How many Rotarians will be involved and what will they do?).

Club Rotarians will participate in the design and construction as appropriate. There will be fellowship opportunities as members will come together for parts of the project such as staining the wood materials. In addition, members will be actively involved in fundraising from the community. Over 30 members will dedicate a minimum of twenty hour towards the project.

Are other Rotarians, either local or international, going to be involved in the project? **Yes** How?

Ski Town Rotary Club has pledged financial and volunteer support to the project.

5. How will the general public know this is a Rotary-sponsored project? Please provide details of the publicity plan.

The completed project will display the Rotary name and logo. In addition a recognition board will be constructed. During the project, the local newspaper will highlight the project, fliers and banners will be available at the project site and a website has been developed specifically for the project with a crowdfunding site for community education and participation.

6. Project Contact – Who in the club is the primary contact who will monitor progress, provide additional information if needed and submit the final report?

<u>Mark Andersen</u> <i>Primary Contact Name</i>	<u>Club Member</u> <i>Rotary Title/Position</i>	<u>mark@yvcf.org</u> <i>E-mail</i>
<u>P.O. Box 881869</u> <i>Address</i>	<u>Steamboat Springs</u> <i>City</i>	<u>CO 80487</u> <i>State Zip</i>
		<u>970-879-8632</u> <i>Phone</i>

7. **International Projects only** – How will the club assure that the project is completed as proposed, funds spent appropriately, recognition of Rotary visible, and reports completed in a timely manner? **Invoices, bank records and other documentation is required to verify expenditures.**

N/A

8. Provide project manager name and contact information if different from 6 above.

<u>John Holloway</u> <i>Contact Name</i>	<u>Past President</u> <i>Rotary Title/Position</i>	<u>jholloway@hollowaylaw.com</u> <i>E-mail</i>
<u>P.O. Box 770908</u> <i>Address</i>	<u>Steamboat Springs, CO 80477</u> <i>City/State/Zip or Country</i>	<u>970-879-5532</u> <i>Phone</i>

9. Cooperating Organization – If the project involves a cooperating organization, please provide the name of the organization below and attach a letter of participation from that organization that specifically states its responsibilities and how the organization will interact with Club Rotarians for the project. **By signing this application, the Rotarian sponsors endorse the organization as reputable, responsible, registered with the project community, and ensure grant activities, including the conversion of funds, are in accordance with local law.**

City of Steamboat Springs
Name(s) of Cooperating Organization(s)

The pavilion is located on City of Steamboat Spring property. We have the approval and full support of the City as outlined during a public meeting (see attached). The structure will be donated to the City upon completion. Our Rotary Club will provide the maintenance and upkeep of the facility, which we have an agreement with the City. Rotary also maintains the Rotary Park and Boardwalk (two previous projects adjacent to the pavilion). This new facility will be included in those ongoing efforts.

10. Budget – Provide an estimate of the total cost of the project. Information regarding the items to be purchased should be included, if known. **Retain copies of any preliminary invoices for your records.** Add lines if needed. Please note that district grants will not fund: travel expenses, scholarship programs, construction of new buildings, or fundraising activities not directly related to a humanitarian activity.

Item	Cost
General Conditions (design, fees, engineering, etc.)	38,300
Sitework	16,500
Concrete	11,000
Masonry (stone, pavers, etc.)	9,800
Wood Materials - Timbers	38,700
Roofing	5,800
Staining	3,200
Electrical	3,000
TOTAL COST OF PROJECT	126,300

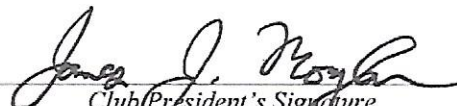
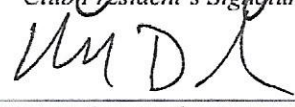
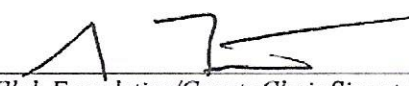

11. Financing – Provide the sources and amount of financing for this project. The total financing must meet the total cost of project. Add lines if needed.

Amount requested from District: \$ 4,000 (Maximum \$5,000)

Source of Funds	Amount
Club	30,000
District	4,000
Other: Paver Fundraising	50,000
In-Kind Donations	28,000
Other Contributions (Rotary Clubs, Memorials, etc.)	14,300
TOTAL AMOUNT OF FINANCING	126,300

12. Signatures

As President of the Rotary Club of Steamboat Springs, I hereby affirm that the club's board has voted to undertake this project as an activity of the club. The club is qualified under district requirements. In consideration of receipt of these grant monies, we agree to abide by the *Club Memorandum of Understanding* and to submit a final report within 30 days of completion of the project. If the Primary Contact for this project is unavailable or unable to submit the required reports, I understand that I must complete and submit them within the required timelines. Failure to file complete and timely reports will necessitate the repayment of all grant funds received. I also affirm that all information in this grant application is true and accurate, to the best of my knowledge.

<u>Jim Moylan</u> <i>Club President's Name (please print)</i>	 <i>Club President's Signature</i>	<u>July 9, 2014</u> <i>Date</i>
<u>Mark Andersen</u> <i>Primary Contact for Grant (please print)</i>	 <i>Primary Contact for Grant Signature</i>	<u>July 9, 2014</u> <i>Date</i>
<u>Grant Fenton</u> <i>Club Foundation/Grants Chair (please print)</i>	 <i>Club Foundation/Grants Chair Signature</i>	<u>July 9, 2014</u> <i>Date</i>
<u>Julia Murray</u> <i>District Grant Committee Member (please print)</i>	 <i>District Grant Committee Member Signature</i>	<u>29 JUL 14</u> <i>Date</i>

Send completed application to:
 E-Mail: district5440grants@gmail.com

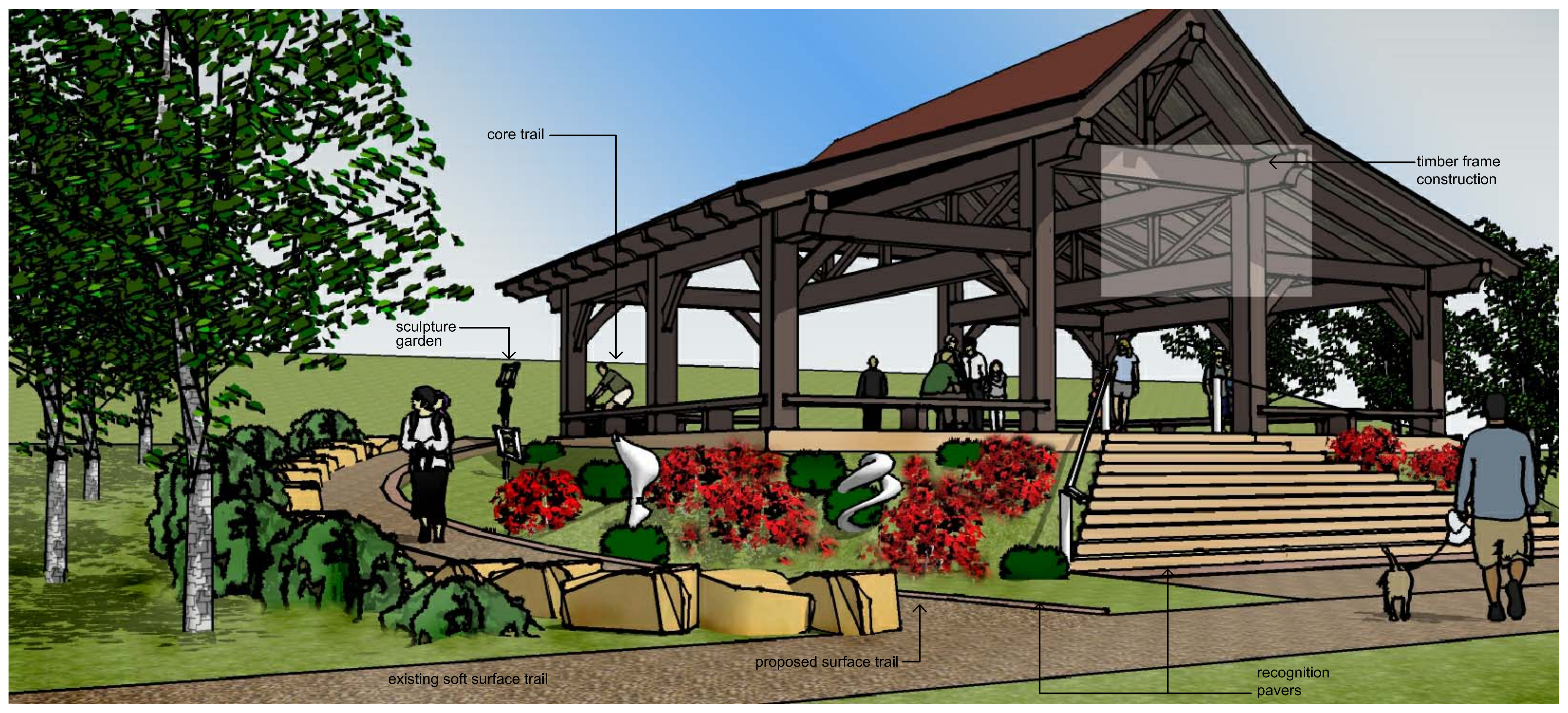
For District Use Only

Review and Approval Signatures

District Grants Committee Chair	Date	District Foundation Committee Chair	Date
District 5440 Governor Signature	Date		

District Grant Number: _____ Application Number: _____

Notes:



core trail

sculpture garden

timber frame construction

existing soft surface trail

proposed surface trail

recognition pavers

CITY OF STEAMBOAT SPRINGS

Regular Meeting NO. 2014-12

Tuesday, June 17, 2014

Mr. Bart Kounovsky, City Council President, called Regular Meeting No. 2010-24 of the Steamboat Springs City Council to order at 5:00pm, Tuesday, June 17, 2014, in Centennial Hall, Steamboat Springs, Colorado.

City Council Members present: City Council President Kounovsky, City Council President Pro Tem Myller, Council Member Macys, Council Member Magill, Council Member Reisman, Council Member Connell and Council Member Ford.

Staff Members present: Deb Hinsvark, City Manager; Anne Small, Director of General Services; Tony Lettunich, City Attorney; Tyler Gibbs, Director of Planning and Community Development; Kim Weber, Director of Financial Services; Julie Franklin, City Clerk; John Overstreet, Director of Parks and Recreation; Joel Rae, Director of Public Safety; Winnie DelliQuadri, Government Programs Manager; Ben Beall, City Engineer; Casey Earp, Assistant to the City Manager; Mel Stewart, Fire Chief; and Chuck Anderson, Director of Public Works.

[A full copy of the minutes can be found on the City of Steamboat Springs website or by clicking on this [link](#).]

4. Rotary Park Peace Pavilion Proposal.

Mr. Overstreet stated that the Rotary Club approached the Parks and Recreation Commission about this pavilion. The Club also met with staff to discuss operations and maintenance. He introduced John Holloway to present.

Mr. Holloway apologized to Council that there was an article in the paper before it was actually approved by Council, things are just moving along quickly. He noted that there are other Rotarians present tonight in support of the pavilion. They appreciate the great relationship they have with the City and want to enhance the facility.

Ms. Paula Black provided a history of the park. In 1989 there was a bond issue with the goal of building a core trail. The citizens passed the local portion of the trail and so began negotiations with river front property owners,

Rotary wanted to adopt the park and added trees, plants, irrigation and maintained the water system and paid the electric bills. The City added the parking lot, maintains the trails and removes the trash. The boardwalk was constructed in 2003 solely by volunteers.

Mr. Holloway noted that Rotary's 40th anniversary is on August 10, 2014 and they would like to have the mostly built by then. They have met with the Planning department and Parks and Recreation and are working with the Colorado Department of Transportation (CDOT). They would like Council approval to move forward with the project. They will pay for the first 5 years of the lease and fund an endowment to cover demolition if necessary. This would fund the pavilion for the next 25 years. They will build it with their own money and maintain it.

Council Member Magill asked about reservations and usage? Mr. Overstreet stated that reservations will not be taken at this point, but the City would like to manage it to make sure it is appropriately used.

PUBLIC COMMENT: No one appeared for public comment.

Council Member Ford likes the idea but noted that no matter what, the pavilion will be viewed as a City facility and with that comes the "care and feeding" of it. He asked if the City can rent it. Ms. Hinsvark stated yes, if we manage it like another park facility and put a fee to it. Council Member Ford would like the ability to use the asset to be able to rent it to pay for it. He would like to get that into an agreement.

Council Member Reisman loves the idea no reservations and does not want a system where people have to make reservations. He likes just being able to go there and having people co-exist.

Council Member Connell does not think it will be a big deal and likes it as gathering spot. It is a pretty small area and he likes Rotary's intent.

Council Member Magill agrees, and compared it to the pavilion in Little Toots Park. He wonders if the "juice would be worth the squeeze" to rent it. It is an improvement on the core trail and the City does not have to pay for it.

Council Member Macys loves the project and noted that this is a powerful partnership. She stated that the current boardwalk is only accessible place people can go to view birds. She noted the need to be prepared for event requests like weddings.

City Council President Kounovsky stated that this is a great project and a great partnership.

Council Member Ford supports the project but is hesitant because the City has \$15 million in deferred maintenance and this may add to that.

MOTION: Council Member Reisman moved and Council Member Macys seconded to approve the Rotary Park Peace Pavilion Proposal.

The motion carried 6/0. City Council President Pro Tem Myller was absent.