

DISTRICT GRANT APPLICATION DISTRICT 5440

(TRF MISSION RELATED)
Effective July 1, 2014



GRANT APPLICATION INSTRUCTIONS

Only clubs that have submitted a district grant planning form by May 15, 2014, a budget by June 23, 2014 and received notification of preliminary approval may submit an application.

1. This is the name of the club applying for the grant.
2. **Do not** provide the extensive background of the need. Describe what you are going to do, where you are going to do it and the objectives of the project. Be sure to indicate the anticipated start and stop date of the project.
3. Show the community need and how the project meets this need. Indicate how many people will benefit from this project.
4. All grants require “hands on” involvement whether local or international. Describe the activities of both your club members and of Rotarians in any other club who may be involved. **BE SPECIFIC.**
5. Public relations efforts are required.
6. This person is required to submit all required reports, to monitor progress and insure completion of the project. All requirements for record keeping and money management must be met.
7. These sections pertain only to international projects. The “hands on” and Final Report by the Primary Contact requirements remain in effect
8. If the person managing the project is different from the person in item 6, please provide their contact information.
9. Only applicable if using a Cooperating Organization. **Be sure to submit the letter of participation with the application.**
10. Be as accurate as possible. Retain copies of any bids or preliminary invoices secured at this time.
11. Accurately show how the project will be funded. Totals in #10 and #11 **must be the same.** The maximum that can be requested from the District is \$5,000.
12. Signatures on last page **must be from three different people in the club plus the district grants committee member assigned to the project.** All three of the people in the club should be involved, aware and willing to accept responsibility for supervision, record keeping and preparation of the Final Report if needed. The signature of the district grants committee member signifies that the application has been reviewed and meets all of the district grant guidelines.

Applications will be accepted on a first-come, first-serve basis.

A Final Report must be submitted within 30 days of the completion of the project, with an Interim Report due on the 12 month anniversary of the grant. Grant report forms are available on the District Website. **Reports must be accompanied with receipts and other documentation to verify proper expenditures.**

Submit the application to your district grants committee member who will then approve it and send it on to the district grants chair.

DISTRICT 5440
District GRANT APPLICATION
(modified May 21, 2014)

Our Mission:

... to enable Rotarians to advance world understanding, goodwill, and peace through the improvement of health, the support of education, and the alleviation of poverty.

(Endorsed by the Council on Legislation, April 2007)

Please print or type all information

1. ROTARY CLUB of Rudramati (RI Club No. 64062) and the Rotaract Club of Manohara (RI Club No. 88813) both in Rotary District 3292 along with the Rotary Club of Fort Collins, After Work jointly propose this project.
2. Briefly describe the project, its location, and its objectives. **An existing deaf school in Jasedamal Kamalamai, Nepal operates in a very primitive condition. This school was established by the community of Kamlamai Village by raising funds with the support of social workers 5 years ago. In this school and habitat (live in) center there are 84 deaf people of various ages from 6 years old to 32 years old. These young men and women live in extreme poverty. In rural parts of Nepal such as Kamlamai, when a mother gives birth to deaf child the child is abandoned. The Kamlamai Deaf Center thereby provides a home and training center for these helpless deaf youth. They subsist, in part, by collecting food; asking members of the community every day. The Kamlamai Deaf Center does not receive any support from the government of Nepal. Rather, it operates with the support of 2 volunteer deaf language teachers and one social leader. The most recent social leader, Radha Koirala, recently passed away. This has made the situation for the 84 young men and women ever more difficult.**

Following the passing of the social leader, Radha Koirala, a decision was made the Rotaract Club of Manohara to improve conditions at the Center by providing new clothing and bedding for the deaf youth and create a means for these young people to obtain an education and become self-sufficient. The latter would be accomplished using the model of the Women's Empowerment Center recently completed under District Grant number DG-1302. The Woman's Empowerment center enabled 64 women in the village of Haibarbesi, Nepal to become financially independent by providing them with the training and tools to produce products that could be sold into local markets. A similar concept is envisioned for the young men and women living at the Kamlamai Deaf Center.

Such a concept would be applied as follows: In the Kamlamai Deaf Center there are currently 8 rooms, 6 of which are used for sleeping (bedrooms) and 2 rooms used for classes to teach the deaf language. As shown in the photographs in Attachment 1, 84 people living in six rooms is very crowded and unhealthy. Living in these conditions is difficult. Sadly, due to the lack of warm clothing and bedding, each year some of the children become ill. During the past 4 years, three children have died due from Typhoid and two from diarrhea.

Under this proposed project, one of the initial activities is to reconstruct the sleeping rooms to provide better and cleaner living conditions. The rooms for teaching would be reconfigured and renovated to provide literacy classes and to set up sewing and knitting centers to empower them with the ability to make products which could be sold in local markets. Of the 82 deaf people, 25 are above the age of 15 years old and do not have anything to do at present with the exception of taking 2 hours of class each day. The instruction is limited because in Nepal the government does not have special provisions to take care of them. Because of this, one of the main goals of the project is to empower the youth so that they can earn a modest living. Other services will include teaching and training for the purpose of earning money. The project will evolve in stages to include:

- Language lessons in both Nepalese and English
- Teaching and learning of skills such as sewing, knitting and crafts
- Teaching business management skills
- Developing of a co-operative group in order to sell the goods produced.

Coincidentally, these young men and women will receive new clothing and bedding as they presently have only one change of clothing and the bed sheets are very old and thin. In addition, they will receive training to start the Deaf Empowerment Center. It will be necessary to purchase books and computers to enable the education aspects of this project. In addition, the plan is to purchase sewing machines, knitting machines and candle making machines

to provide the tools to start a business. Products manufactured with this equipment will be sold in the local markets in order to provide a basic livelihood for each member of this community.

Once established, an initial goal is to enable at least 10 deaf people within the first year to start their own business and be able to support themselves and the others in the Deaf Empowerment Center by purchasing goods and clothing for everyone.

In summary, in addition to empowering the deaf to learn a trade, this project seeks to:

1. Provide cloths for them to wear.
2. Provide bed covers and bed sheets for them, and
3. Improve the sanitary conditions within the facility.

Please see Attachment 1, Project Photos for more photos of the deaf school as it exists today.



Deaf Children and young adults at the Jasedamal, Kamalamai, Nepal Deaf School

August, 2014

Start Date (Cannot commence before grant is approved!)

December 1, 2015

Estimated Completion Date

3. Describe how the project will benefit the community and/or improve the lives of the less fortunate. Also indicate the number of people that will benefit by this project. **The Deaf Empowerment program will provide improved living conditions, education and training to 84 helpless deaf young people by providing new clothes and bedding help to protect them from cold and diseases. Currently 25 deaf are above the age of 15 and have nothing to do except for taking 2 hours class a day. A major goal is to provide training and education so they may begin a business in the local village with sewing, knitting and candle making. In addition, the younger children will receive training in computer and deaf language skills so they may better communicate and ultimately become productive members of the community.**

4. Describe the nonfinancial participation by sponsoring Club Rotarians in the project (i.e., How many Rotarians will be involved and what will they do?). **This project will be strictly supervised under the management of the Rotaract Club of Manohara. They will oversee the renovation of the facility, the purchase of equipment such as desks, chairs, paper and pencils, computers, clothing, bedding and the purchase of craft making equipment such as sewing machines, knitting machines and candle making equipment. All of the work will be supervised by Rotaractors who will stay involved until the project is finished. There are a total of seven members of the Rotaract Club of Manohara who will be directly involved in managing and conducting this work.**

Are other Rotarians, either local or international, going to be involved in the project? **No, the primary work will be done the Rotaract Club of Manohara, Kathmandu, Nepal.** How?

5. How will the general public know this is a Rotary-sponsored project? Please provide details of the publicity plan. **The Deaf Empowerment Committee of the Manohara Rotaract club has already conducted meetings and has spoken publically with the deaf students and villagers about the project. A seven person executive committee has been formed to guide the project. Once the project is approved, a description will be published in the local newspapers describing the Rotary International sponsorship. The Rotary club banners will be displayed in the village. After completion of the renovation, the sponsoring Rotary District, Rotary and Rotaract clubs will be written into the stone on the building. After construction, the Rotaract Club of Manohara will conduct a press conference about this project with the expectation that local and National newspapers will cover it.**

6. Project Contact – Who in the club is the primary contact who will monitor progress, provide additional information if needed and submit the final report?

Bill Emslie	International Projects Chair	emslie.bill@gmail.com
<i>Contact Name</i>	<i>Rotary Title/Position</i>	<i>E-mail</i>
825 East Pitkin Street	Fort Collins, Colorado 80524	(970) 217-6340
<i>Address</i>	<i>City/State/Zip or Country</i>	<i>Phone</i>

International Projects only – How will the club assure that the project is completed as proposed, funds spent appropriately, recognition of Rotary visible, and reports completed in a timely manner? **Invoices, bank records and other documentation is required to verify expenditures. Invoices, bank records and other documentation will be provided detailing all expenditures. The club has a strong track record of project work with proper handling and documentation of funds.**

7. Provide project manager name and contact information if different from 6 above.

Sudip Koirala	Charter President/ International Projects Director	rtrsudiep@gmail.com		
<i>Primary Contact Name</i>	<i>Rotary Title/Position</i>	<i>E-mail</i>		
Gothatar City,	Kathmandu, Nepal	977	9851035715	
<i>Address</i>	<i>City</i>	<i>State</i>	<i>Zip</i>	<i>Phone</i>

8. Cooperating Organization – If the project involves a cooperating organization, please provide the name of the organization below and attach a letter of participation from that organization that specifically states its responsibilities and how the organization will interact with Club Rotarians for the project. **By signing this application, the Rotarian sponsors endorse the organization as reputable, responsible, registered with the project community, and ensure grant activities, including the conversion of funds, are in accordance with local law.**

Name(s) of Cooperating Organization(s)

9. Budget – Provide an estimate of the total cost of the project. Information regarding the items to be purchased should be included, if known. **Retain copies of any preliminary invoices for your records.** Add lines if needed. Please note that district grants will not fund: travel expenses, scholarship programs, construction of new buildings, or fundraising activities not directly related to a humanitarian activity.

The following budget has been prepared detailing the materials to be purchased for this project. All labor will be provided in kind.

Item	Cost
Stone (bricks)	\$ 218
Furniture	\$ 354
Cement	\$ 526
Sand, small rod	\$ 312
Tin (for roof)	\$ 284
Bamboo	In Kind
Labor charge	In Kind
Material transportation cost	In Kind
Subtotal - Renovation Cost	\$ 1,694
Four Computers with deaf software @ \$ 550 each	\$ 2,200
Ten Sewing Machines @ \$380 each	\$ 3,800
Thirty Four Knitting Machines @ \$20 each	\$ 680
Five Tables @ \$178 each	\$ 890
Twelve Chairs @ \$85 each	\$ 1,020
Five Candle making machines @ \$200 each	\$ 1,000
Bed sheets and bed covers for 25 beds @ \$ 30	\$ 750
Clothes for each 84 deaf @ \$ 15	\$ 1,260
Teacher salary	In Kind
Subtotal Equipment	\$ 11,600
TOTAL COST OF PROJECT	\$ 13,294

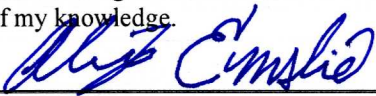
10. Financing – Provide the sources and amount of financing for this project. The total financing must meet the total cost of project. Add lines if needed.

Amount requested from District: \$ 5,000 unless limited to \$4,000 by District (Maximum \$5,000)

Source of Funds	Amount
Club	\$ 8,294
District (Unless limited to \$4,000)	\$ 5,000
Other: If District limits grant to \$4,000 we will find funding from other sources.	
TOTAL AMOUNT OF FINANCING	\$ 13,294

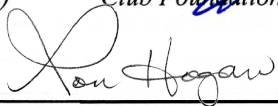
12. Signatures

As President of the Rotary Club of FORT COLLINS, AFTER WORK, I hereby affirm that the club's board has voted to undertake this project as an activity of the club. The club is qualified under district requirements. In consideration of receipt of these grant monies, we agree to abide by the *Club Memorandum of Understanding* and to submit a final report within 30 days of completion of the project. If the Primary Contact for this project is unavailable or unable to submit the required reports, I understand that I must complete and submit them within the required timelines. Failure to file complete and timely reports will necessitate the repayment of all grant funds received. I also affirm that all information in this grant application is true and accurate, to the best of my knowledge.

Alexis C. Emslie  7-8-14
 Club President's Name (please print) Club President's Signature Date

Bill Emslie  7/8/14
 Primary Contact for Grant (please print) Primary Contact for Grant Signature Date

Evan Hyatt  7/8/2014
 Club Foundation/Grants Chair (please print) Club Foundation/Grants Chair Signature Date

Ron Hogan  July 15, 2014
 District Grant Committee Member (please print) District Grant Committee Member Signature Date

Send completed application to:
 E-Mail: district5440grants@gmail.com

For District Use Only

Review and Approval Signatures			
_____	_____	_____	_____
District Grants Committee Chair	Date	District Foundation Committee Chair	Date
_____	_____		
District 5440 Governor Signature	Date		
District Grant Number: _____		Application Number: _____	
Notes:			

Attachment 1. Project Photos



Deaf school in Jasedamal, Kamalamai, Nepal



Current living conditions are crowded with minimal warm bedding.

Attachment 1. Project Photos



School Sign and restrooms



Current residents of the Deaf School in in Jasedamal, Kamalamai, Nepal