



Be a gift to the world
District Grant Report
2015-2016

(to be completed by Rotary Club and returned to district5440grants@gmail.com
revised Feb 3, 2014)

District Grant # _____ ☐ Progress Report ☒ Final Report

Rotary Club: _____ Lander, Wyoming _____

Project Title: _____ Lander Trails and Benches _____

Project Description:

1. Briefly describe the project. What was done and where did the project activities take place?
Who were the beneficiaries?

We replaced three Rotary emblem signs and additional trail signage along a walking and biking trail in Lander, WY and added two benches in a Lander park (JayCee park in front of the Lander Chamber of Commerce). The trail signage had become faded and broken in places, which was not ideal given that the Rotary emblem did not look optimal. The beneficiaries include the approximate 8,000 people who make Lander home and the thousands of visitors to the area who benefit from having a user-friendly trail system. Rotarians benefit, as it is essential that we maintain the appearance of our Rotary emblem on service projects. Additionally, we installed two benches in a Lander park that has become the site for a summer concert series hosted by the Lander Chamber of Commerce. The concerts are becoming major community events. The benches will benefit concert goers and other users of the park. We also purchased two plaques to be installed on the benches in the spring to honor long-time Rotarian Dave Raynolds, who passed away this year and his wife May, who is an Honorary Rotarian. They have been strong supporters of Rotary and have donated the buffalo meat for many years that is used to feed more than 1,200 people at the Rotary Club of Lander's Annual Fourth of July Barbecue. The dedication of the benches in the Raynolds' honor will help pay tribute to Dave's legacy and will serve as a reminder to May, the rest of the Raynolds family and the community of how much their generosity and service as Rotarians means to the club and the community.

2. How many Rotarians participated in this project? 14

3. What did they do? Please give at least two examples.

- Linda Hudson researched and ordered the signage and determined what signage was in need of replacement.
- Staci Lancaster and Trey Warren met with City Parks Department personnel on multiple occasions to coordinate where to put the benches. Staci also coordinated with the Parks Department personnel on the sign replacement.
- Linda, Staci, Trey, Mark Calhoun and Trey's daughter replaced the signage.

- Trey coordinated and carried out the excavation and installation of the two benches and pinpointed with the Parks Department and others the optimal location of the benches.
 - Approximately, 10 Lander Rotary Club board members discussed the planning for the project and honoring the Raynolds with the plaques on the benches.
 - Our club's Public Relation's Committee Chair posted about the project on our club's Facebook page.
4. How many non-Rotarians benefited from this project? _Approximately 8,000 residents of Lander and thousands of other visitors who utilize the trails and the benches for the concerts and at other times. Additionally, non-Rotarian members of the Raynolds family who may appreciate the honoring of their family's legacy._
5. What is the expected long-term community impact of this project?

While the signs may need to be replaced in the next 10-15 years or so to look best, the trails and signage are pretty much a permanent part of our community. The benches will serve the community well for many years.

6. If a cooperating organization was involved, what was their role?

7. Income:	Amount
Rotary District 5440 Grant	\$1000.00
Lander Rotary Club	\$1000.00
Lander Rotarian's donation of \$530 in materials and services (Whimpy Wolf Invoice #3)	\$530.00
Total Project Income	

8. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

Exchange rate for international projects 1\$ =	Receipt # (s)	Amount
CD Signs & Supply	1	\$82.17
XCCENT, INC.	2	\$1,685.36
Whimpy Wolf Builders, Inc. (materials and services donated)	3	\$530.00
Total project expenditures		\$2,297.53

9. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	
The grant process worked well	5	
My interaction with partner clubs was good		
We achieved the results we expected	5	

10. What worked well on this project and why?

There was good coordination among Rotarians who knew how to carryout the project and with the city to locate the benches and provide for the signage. Clear communication was instrumental and a willingness to dig in and get it done.

11. What did not work well and how would you suggest improving it? While we did not need much manpower to carryout the project, there may have been ways to better involve more Rotarians in the project. We could have done more brainstorming and provided additional notice to Rotarians to assist.
12. How was this project publicized? We made announcements at weekly meetings and posted pictures and description of the project on the club's Facebook page. Please see the attached post.
13. (Progress report only) What still remains to be completed on this project?

In the spring, the Rotary Club of Lander plans to gather to dedicate the benches to the Raynolds and install the plaques honoring them. May Raynolds is spending the winter months with her daughter in Cody, and we want to wait until she can be there for the dedication.

Project Inventory

Please list all items provided in this grant that are over \$75 in value and are not expendable.

Item Purchased	Date of Purchase	Cost	Destination/ Location	Comments
6 signs (Invoice #1)	6/16/2015	\$82.17	trail signage	
2 benches and custom plaques (Invoice #2)	8/14/2015	\$1,685.36	In JayCee Park in front of Lander Chamber of Commerce on Main Street, Lander, WY	
Oversight and installation of 2 benches (Invoice #3)	3/9/2016	\$360.00	JayCee park	donated
Concrete (Invoice #3)	3/9/2016	\$110.00	JayCee park	donated

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free

irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

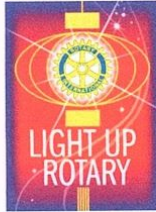
Certifying signature of primary contact Linda Hudson Date: 5/11/16
Print name and Club name Linda Hudson Rotary Club of Lander, WY

Return this report to: district5440grants@gmail.com

District 5440 Grant Committee only

By signing this report, I confirm that I have reviewed the report and it meets the report guidelines specified in the Rotary Grants Terms and Conditions and the 5440 District Grant Guidelines

District5440 Grant Committee Member Signature _____ Date _____



**Rotary District 5440
District Grants Approval Letter
DG-1419**

Date: December 19, 2014
Name: Linda Hudson
Club: Lander

Dear Linda:

I am pleased to inform the Rotary Club of Lander that the District Grants Committee has approved your grant request for the Rotary Emblem and trail signage project in Lander, Wyoming in the amount of \$1,000. Congratulations on this project.

By copy of this letter I am advising the district 5440 Grants Treasurer Will Hume of the approval of your grant award. When you are ready to receive funding for your grant, please request the funds from Will Hume at whume@1stnationalbank.com using the Funds Request Form attached to this letter. In order to receive funding for this grant, the Fund Request Form must be sent to Will Hume by **April 1, 2015** or three months after the receipt of this letter, whichever is later. Grants that are not ready to be funded by this time will be cancelled and will have to submit the application again next year.

The District Grant Report 2014/15 Form must be filed either as a Progress Report or as a Final Report within 30 days of project completion or within one year of the date of this letter, **whichever is sooner**. *This form is also attached and can be found on the district 5440 web site.* **Final reports must include copies of receipts to cover the grant amount or an invoice and a copy of the check used to pay the invoice. Make sure that receipts are specific to the project covered in the grant.** All reports should be sent to district5440grants@gmail.com.

We would appreciate photographs and copies of media coverage, if any, of this project.

Sincerely,

Jim Epstein

District Grants Committee
Cc: Will Hume, Grants Treasurer

CD SIGNS & SUPPLY
505 EAST WASHINGTON AVE.
RIVERTON, WYOMING 82501

(307) 856-0703
FAX (307) 856-0711

Signs



#1

INVOICE

DATE 6/16/2015 INVOICE # S23048

BILL TO:

SHIP TO:

City of Lander
240 Lincoln St
Lander, WY 82520

P.O. NUMBER	TERMS	DUE	SHIP	VIA	F.O.B.	PROJECT
Linda		6/16/2015	6/16/2015			
QUANTITY	ITEM CODE	DESCRIPTION			PRICE EACH	AMOUNT
3	Printed on Alumin...	Printed on Aluminum - 8 x 8 - Rotary Signs			13.64	40.92
2	Printed on Plastic	Printed on Plastic - 10 x 8 - City Ordinance			13.75	27.50
1	Printed on Plastic	Printed on Plastic - 10 x 8 - No Motorized Vehicle			13.75	13.75
<p>pd 6/17</p> <p>Linda Hudson</p>						
Payment due upon receipt. Please include the invoice number with your payment. Thank you!					TOTAL	\$82.17

XCENT, INC.
5240 257th St.
Wyoming, MN 55092
(651)462-9200 Office
(651) 462-9299 Fax

Sales Order Acknowledgment

Sales Order ID : SO29602

#2

frail
project

Customer Purchase Order ID : ROTARY BENCHES

Page Number : 2 of 2

Bill To : C2156
ROTARY CLUB OF LANDER
ATTN: MIKE LILYGREN
P.O. BOX 502
LANDER, WY 82520
USA

Change Nbr: 0
Change Date: 8/14/2015

Order Date: 8/14/2015 3:51:33 PM
Partial Ship: No
Buyer:

FOB: Xccent, Inc. Dock
Currency Type : USD
AR Terms: Credit Card
Prepayment Terms:

pd
c/c

NP-2260 HDWR PACKAGE, 2
CUSTOM PLAQUE

Warehouse

Location

Lot

Loc Qty Loc Code

Lot Qty Shelf Life Date

Wyoming Warehouse
H929

-7

Total:	\$1,400.00
Sales Tax:	\$0.00
VAT:	\$0.00
Estimated Ship Charges:	\$285.36
Estimated VAT Freight:	\$0.00
Sales Order Total:	\$1,685.36

Special
Instructions:

Sign/Trail

INVOICE

XCCEENT, INC
5240 257TH ST.
WYOMING, MN 55092

Invoice ID : INV37225
Sales Order ID : SO29602
Invoice Date : 9/22/2015
Ship Date : 9/22/2015 2:22:00 PM
Customer PO ID : ROTARY BENCHES

AR Terms: Credit Card
Due Date 9/22/2015
Amount \$1,685.36

Page Number : 1 of 3

Bill To : C2156
ROTARY CLUB OF LANDER
ATTN: MIKE LILYGREN
P.O. BOX 502
LANDER, WY 82520
USA

Ship To :
TREY WARREN
695 WASHAKIE STREET
LANDER, WY 82520
USA

Order Date: 8/14/2015 3:51:33 PM
Packing Slip: PS35852

FOB: Xccent, Inc. Dock
Currency Type : USD
Ship Method: See Special Instructions
Bill of Lading : 50630231

Line Nbr/ PO Line	Item ID / Item Name Cust Item ID	Unit of Measure	Shipped Qty	Unit Price	Disc% Markup%	Sales Tax/ VAT	Extra Charges	Extended Price
2	1290-00 / CUST BENCH PLAQUE	Each	2.0000	\$35.0000	0.00%		\$0.0000	\$70.00
2					0.00%			
	SAM							
KIT PICK LIST								Line Item Total: \$70.00
<u>Component Item ID</u>		<u>Item Name</u>	<u>Quantity</u>					
4040599		PLAQUE, CUSTOM	2					
<u>Warehouse</u>								
<u>Location</u>		<u>Loc Qty</u>	<u>Loc Code</u>					
<u>Lot</u>		<u>Lot Qty</u>	<u>Shelf Life Date</u>					
Wyoming Warehouse								
Shipping		5						
NP-2260		HDWR PACKAGE, CUSTOM PLAQUE	2					
<u>Warehouse</u>								
<u>Location</u>		<u>Loc Qty</u>	<u>Loc Code</u>					
<u>Lot</u>		<u>Lot Qty</u>	<u>Shelf Life Date</u>					
Wyoming Warehouse								
11929		23						
3	ROT-2230-06-BRN / 6' INSCRIPTION	Each	2.0000	\$665.0000	0.00%		\$0.0000	\$1,330.00
3	BENCH, INGROUND				0.00%			
	SAM							
KIT PICK LIST								Line Item Total: \$1,330.00
<u>Component Item ID</u>		<u>Item Name</u>	<u>Quantity</u>					
3890-00-BRN		12" X 6' BENCH SEAT/BACK	2					

Whimpy Wolf Builders Inc.
695 Washakie St.
Lander WY 82520

Invoice

#3

Bill To:
The Rotary Club of Lander

Date	Invoice No.	Terms
03/09/16	1760	

Item	Description	Quantity	Rate	Amount
General Contractor	oversee and proform duties to install two benches at JayCee Park near the Chamber	4.5	80.00	360.00
rental machinery	3 hours of walk behind auger use		60.00	60.00
material and hardware	concrete 1 yd. minimum		110.00	110.00
Donations	Materials and services are donated to entity		-530.00	-530.00
			Total	\$0.00



Rotary Club of Lander, WY; District 5440 added 5 new photos to the album: **Rotary Work Day**
Published by Sarah Lancaster Hamlin · September 29, 2015

Thanks to our Lander Rotarians that came out to help update the signage on the Lander Bike Route this past weekend!



123 people reached

Boost Post

342 People Reached

18 Likes, Comments & Shares

17 Likes **9** On Post **8** On Shares

0 Comments **0** On Post **0** On Shares

1 Shares **1** On Post **0** On Shares

108 Post Clicks

93 Photo Views **0** Link Clicks **15** Other Clicks

NEGATIVE FEEDBACK

1 Hide Post **0** Hide All Posts

0 Report as Spam **0** Unlike Page