



District Grant FINAL Report Instructions for Rotary Year 2014-2015 Rotary District 5630

Preparing and submitting a District Grant (DG) report

- Step 1: Complete each section of the attached form. Scan and attach all related documents and receipts related to the project. Complete this report within two weeks of project completion. Project Deadline is May 15, 2015. You must have your project completed to be eligible for any grant funds for the upcoming Rotary year.
- Step 2: If necessary, follow up with project contacts to complete missing report information or to address eligibility issues. Please refer to the DG Eligibility Guidelines.
- Step 3: Email scanned report, including receipts, with accompanying bank statement(s) to The District Grant Chair Dale Schultz, dschultz1949@gmail.com or District Rotary Foundation Chair Scott McLaughlin, scott@heartlandhosting.com.

Please note the following:

- Reports **MUST** be submitted using the form below. After completing the form, save as a PDF document and upload to the Documents Tab of your respective project number on www.MatchingGrants.org. Retain a copy of the entire report for your records.
- Clubs should retain original receipts for all grant-funded expenditures and upload to the Documents Tab of your respective project number on www.MatchingGrants.org. The district must maintain copies of all receipts related to grant-funded expenditures in accordance with local laws and for a period of at least five years following closure of the grant.
- Bank statements showing grant deposit and all expenditures related to the grant must be maintained by the club and uploaded to the Documents Tab of your respective project number on www.MatchingGrants.org.

Individual Project PROGRESS Report 2016-2017

Scan and return this completed form to either to The District Grant Chair Dale Schultz, dschultz1949@gmail.com or District Rotary Foundation Chair Scott McLaughlin, scott@heartlandhosting.com.

Rotary Club: O'Neill

Project Title: Resurfaced Playground

Progress report Final report

Project Description

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done?

The project consists of resurfaced the O'Neill Public Elementary School playground to be safe and accessible to all children enrolled in the school. Collective funding from several sources will be used to complete the project during mid-August 2017 before the next school year begins. Expenditures that were approved on May 15, 2017 include the escrow payment for the poured resurfacing and the purchase of specially constructed playground equipment.

2. How many people benefited from this project? 200+

3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met?
Primary beneficiaries will be the school children enrolled in Kindergarten through 6th grade at the O'Neill Public Elementary School. The humanitarian focus area of need is Education and Literacy.

4. How many Rotarians participated in the project? 3 directly

5. What did they do? Please give at least two examples, not including financial support provided to the project.
Solicitation of auxiliary funding needed to complete the project and needs assessment for the project.

6. If a cooperating organization was involved, what was its role?
Financial contributions have been sought from several grant funding sources.

Financial Report (District must retain receipts of all expenditures for at least five years)

Currency Used: US\$ Exchange Rate: _____ = 1 USD

7. Income

Sources of Income	Currency	Amount
1. District Grant funds received from the District		1,000.00
2. Other funding (specify)		1,000.00
3.		
Total Project Income		2,000.00

8. Expenditures (please be specific and add lines as needed)

Budget Items	Name of Supplier	Currency	Amount
1. Eco-Turf Poured Rubber	Creative Sites, LLC		1,000.00
2.			
3.			
4.			
5.			
Total Project Expenditures			1,000.00

Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Certifying Signature

Dian Edwards

Date: May 15, 2017

Print name, Rotary title, and club

Dian Edwards, O'Neill Rotary Club Foundation Chair

To be completed by the District Rotary Foundation Committee Chair:

District Grant # _____

Individual Project Report # _____