



District Grant FINAL Report Instructions for Rotary Year 2016-2017 Rotary District 5630

Preparing and submitting a District Grant (DG) report

- Step 1: Complete each section of the attached form. Scan and attach all related documents and receipts related to the project. Complete this report within two weeks of project completion. Project Deadline is May 15, 2015. You must have your project completed to be eligible for any grant funds for the upcoming Rotary year.
- Step 2: If necessary, follow up with project contacts to complete missing report information or to address eligibility issues. Please refer to the DG Eligibility Guidelines.
- Step 3: Email scanned report, including receipts, with accompanying bank statement(s) to The District Grant Chair Dale Schultz, dschultz1949@gmail.com or District Rotary Foundation Chair Scott McLaughlin, scott@heartlandhosting.com.

Please note the following:

- Reports **MUST** be submitted using the form below. After completing the form, save as a PDF document and upload to the Documents Tab of your respective project number on www.MatchingGrants.org. Retain a copy of the entire report for your records.
- Clubs should retain original receipts for all grant-funded expenditures and upload to the Documents Tab of your respective project number on www.MatchingGrants.org. The district must maintain copies of all receipts related to grant-funded expenditures in accordance with local laws and for a period of at least five years following closure of the grant.
- Bank statements showing grant deposit and all expenditures related to the grant must be maintained by the club and uploaded to the Documents Tab of your respective project number on www.MatchingGrants.org.

Individual Project FINAL Report 2016-2017

Scan and return this completed form to either to The District Grant Chair Dale Schultz, dschultz1949@gmail.com or District Rotary Foundation Chair Scott McLaughlin, scott@heartlandhosting.com.

Rotary Club: O'Neill
 Project Title: Resurfaced Playground
 Progress report Final report

Project Description

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done?

The project consisted of the resurfacing of the O'Neill Public Elementary School playground to provide a safe and accessible facility for all children enrolled in the school. Project is completed as reflected in pictures accompanying this report.

2. How many people benefited from this project? 200 +

3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met?
 Primary beneficiaries are the school children enrolled in kindergarten through 6th grade at the O'Neill Public Elementary School. The humanitarian focus area of need is Education and Literacy as well as Economic and Community Development.

4. How many Rotarians participated in the project? 3 Directly

5. What did they do? Please give at least two examples, not including financial support provided to the project.
 Needs assessment of the project and solicitation of auxiliary funding.

6. If a cooperating organization was involved, what was its role?
 O'Neill Public Schools sought and received several complementary grant funds.

Financial Report (District must retain receipts of all expenditures for at least five years)

Currency Used: US\$ Exchange Rate: _____ = 1 USD

7. Income

Sources of Income	Currency	Amount
1. District Grant funds received from the District	US\$	1,000.00
2. Other funding (specify) O'Neill Rotary Club matching contribution	US\$	1,000.00
3.		
Total Project Income	US\$	2,000.00

8. Expenditures (please be specific and add lines as needed)

Budget Items	Name of Supplier	Currency	Amount
1. Eco-Turf Poured Rubber	Creative Sites, LLC	US\$	1,000.00
2. Dostal Construction	Bowdie Meyer	US\$	1,000.00
3.			
4.			
5.			
Total Project Expenditures			2,000.00

Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Dian Edwards

Certifying Signature _____ Date: September 6, 2017
 Print name, Rotary title, and club Dian Edwards, O'Neill Rotary Club Foundation Chair

To be completed by the District Rotary Foundation Committee Chair:

District Grant # _____

Individual Project Report # _____