

- B. Club records must be accessible and available to Rotarians in the club and at the request of the district.
- C. Documents must be maintained for a minimum of five years, or longer if required by local law.

### 7. Reporting Misuse of Grant Funds


The club must report any potential and real misuse or mismanagement of grant funds to the district. This reporting fosters an environment in the club that does not tolerate the misuse of grant funds.

### Authorization and Agreement

*This memorandum of understanding is an agreement between the club and the district and acknowledges that the club will undertake measures to ensure the proper implementation of grant activities and proper management of Foundation grant funds. By authorizing this document, the club agrees to comply with all of the conditions and requirements of the MOU.*

*On behalf of the Rotary Club of the Verde Valley, the undersigned agree to comply with all of the conditions and requirements of the MOU for Rotary year 2016-17 and will notify Rotary International District 5490 of any changes or revisions to club policies and procedures related to these requirements.*

### Club President 2016-17

Name	<u>Tania Simms</u>
Signature	<u></u>
Date	<u>6/4/16</u>