

# Individual Project Report

Scan and return this completed form to either to The District Grant Chair Dale Schultz, [dschultz1949@gmail.com](mailto:dschultz1949@gmail.com) or District Rotary Foundation Chair Scott McLaughlin, [scott@heartlandhosting.com](mailto:scott@heartlandhosting.com).

Rotary Club: Valentine Rotary Club

Project Title: Valentine Senior Center Project

Progress report ☐ Final report ☒

## Project Description

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done?

We purchased a 4-drawer file cabinet. We bought & assembled 3 bookcases to house books donated to the center. We bought & set up a new laptop, an additional larger monitor, software & accessories for the seniors to use. The assembly & set up was done on site at the senior center.

2. How many people benefited from this project? 75+

3. Who were the beneficiaries. how were they impacted by this project. and what humanitarian need was met?

The seniors who use the center benefited from the project. They now have a more organized library & access to books; they have a computer they can use for correspondence, email, social media; the larger monitor enhances the computer experience; the file cabinet serves the administration so they can continue to serve seniors

4. How many Rotarians participated in the project? 7

5. What did they do? Please give at least two examples, not including financial support provided to the project.

The Rotarians researched & purchased the items, delivered them to the center, assembled the bookcases and set up the computer and software & connected the accessories for the computer.

6. If a cooperating organization was involved, what was its role?

## Financial Report (District must retain receipts of all expenditures for at least five years)

Currency Used: \_\_\_\_\_ Exchange Rate: \_\_\_\_\_ = 1 USD

7. Income

Sources of Income	Currency	Amount
1. District Grant funds received from the District	USD	\$1,000.00
2. Other funding (specify)	USD	\$250.00
3.		
Total Project Income		

8. Expenditures (please be specific and add lines as needed)

Budget Items	Name of Supplier	Currency	Amount
1. File Cabinet	Valentine Office Supply	USD	\$309.23
2. Bookcases	Wal-Mart	USD	\$257.60
3. Laptop, software, accessories	Wal-Mart	USD	\$457.83
4. Monitor	Wal-Mart	USD	\$138.67
5.			
Total Project Expenditures			\$1,163.33

## Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Certifying Signature

Print name, Rotary title, and club

Ronna L Morse Date: 3/4/2017  
Ronna L Morse, Past President, Valentine Rotary Club

To be completed by the District Rotary Foundation Committee Chair:

District Grant # \_\_\_\_\_

Individual Project Report # \_\_\_\_\_