

**Rotary District 5390
District Grant Final Report Form**

This form may be used for any Rotary Year District Grant

This District Grant Final Report is due within 30 days following the completion of the project

For current grants:

***IF the project has not been or will not be completed by May, another
District Grant Progress Report is due no later than May 31st***

Sponsoring Rotary Club:

Project Title:

Project Start Date: Project Completion Date:

Amount of District Grant Funds Received (\$):

Amount of Club Matching Contribution (\$):

Were there other sources of funding for the club project? If so, please list the additional source(s), and include their contribution:
(Please add an attachment if necessary)

Describe the project. Please provide specific and detailed information to explain the scope of community impact and the unmet need(s) this project addressed:
(Please add an attachment if necessary)

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How was Rotary identified at the project site?

Give examples of how Rotarians directly participated in this project:
(Please add an attachment if necessary)

Identify how the requested grant funds were spent. Please provide a detailed budget and include a breakdown of expenses:

(Please add an attachment if necessary)

(PLEASE RETAIN ALL RECEIPTS. If funds awarded were more than the invoices/receipts used to complete the project, the unused funds are required to be returned to Rotary District 5390)

Project Contact Name, Email, Phone:

***Please return completed form and supporting documentation to the Auditing Committee
Please submit copies of all receipts/invoices to support the project costs***

Auditing Committee:

Laura O'Connor – Chair
406-261-6933
laura@puremt.co

District Grant Selection Committee:

Sue Carstens – Chair
Phone: 406-270-2760
CarstensSue@gmail.com

District Stewardship Committee:

Robbie Mathiason - Chair
Phone: 406-261-0047
robbiem@ctagroup.com