



# The Rotary Foundation – Rotary District 5610

5610/  CAP Grant Application *(check one)*

Maximum CAP Grant Amount: \$1000

## 1. Basic Information (Should match information in [matchinggrants.org](http://matchinggrants.org)).

**Grant #** P3479 *(Assigned by [www.matchinggrants.org](http://www.matchinggrants.org))*

**Lead Rotary Club:** Sunrise Rotary Club, Marshall, MN

**Participating Rotary Clubs:** Noon Rotary Club, Marshall MN

**Project Title:** Veterans Honor Wall Project

### Project Summary

The Sunrise Rotary and Noon Rotary Clubs of Marshall will be working jointly on the final phase of Memorial Park's Honor Wall, located at Memorial Park, Marshall MN.

**Amount Requested:** \$ 5,000

**Minimum Acceptable†:** \$ 5,000

† Please enter the smallest award that you could accept while keeping the project viable. Entering a smaller number here does not necessarily mean that you will not receive your full request, but it will be helpful in determining how to allocate funds should the total requests in a given year exceed the amount available.

What Area(s) of Focus Will This Project fulfill? (Optional for CAP Grant.) *Check all that apply.*  
*This should match the information entered into [matchinggrants.org](http://matchinggrants.org).*

Peace & Conflict Resolution/Prevention

Basic Education & Literacy

Disease Prevention & Treatment

Economic & Community Development

Water & Sanitation

Maternal & Child Health

## 2. Project Description

*Describe the project, its location, and its objectives. Describe how the project will benefit the community and/or improve the lives of the less fortunate. Also include sustainability elements.*

*This may be the same as in [matchinggrants.org](http://matchinggrants.org) but in many cases may have additional information. Information may be included in this request that is not appropriate to publicly display as when this report is uploaded to the website, access can be restricted to only those people associated with this project.*

The Sunrise Rotary and Noon Rotary Clubs of Marshall will be working jointly on the final phase of Memorial Park's Honor Wall. The two clubs have had an ongoing commitment towards Memorial Park since its inception. Memorial Park is located in downtown Marshall and is in the final stage of development. Memorial Park began with a 9-11 Memorial as a tribute to all those who lost their lives on September 11, 2001. A piece of the World Trade Center stands in the center of the park and is a reminder of the strength and fortitude of our nation. When the park was created, the Rotary club of Marshall donated a beautiful clock and it is located in the archway at the entrance of the park. The Rotary Club is raising funds to help build an Honor Wall of past veterans to complete the Veteran's Memorial section of the park. The sixty foot Honor Wall will overlook the Redwood River that runs through the park. The Honor Wall will list all local military personnel who lost their lives in battle. The Veteran's Memorial section of the park will complete the vision of architect Gene Ernst. The Veteran's Memorial will honor the five branches of the military. In addition, the centerpiece will be an artists rendition of the Wounded Warrior to pay tribute to all soldiers, whose bravery in times of crisis must never be forgotten. The Rotary

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club will be involved with funding a portion of the Honor Wall, as well laying the bricks that will surround the Honor Wall.

ESTIMATED START DATE OF PROJECT: 4/1/2021

ESTIMATED COMPLETION DATE: 9/1/2021

**3. Describe non-financial participation by Rotarians in the project (i.e., Rotarian activities).**

Rotarians will help place bricks in the honor wall display structure

**4. How will the general public know this is a Rotary-sponsored project? Please provide details, such as media publicity, report for the District news, or display of the Rotary logo.**

Fundraiser this fall to promote the project, press release to local media, Facebook postings, Ceremonial ribbon cutting.

**5. Project Contacts: Two Rotarians must be listed who will provide oversight and management of the project funds. One of these two individuals should enter project into [www.matchinggrants.org/district](http://www.matchinggrants.org/district) and both should be given Administrative Access for the project there.**

PRIMARY CONTACT NAME

Sharon Hanson

ADDRESS

344 West Main Street, Marshall, MN

TELEPHONE

507-215-0850

ROTARY POSITION / TITLE

Club President 2020-2021

EMAIL

sharon.hanson@ci.marshall.mn.us

SECONDARY CONTACT NAME

Harry Weilage

ADDRESS

506 Pleasant Avenue, Marshall, MN

TELEPHONE

507-829-6539

ROTARY POSITION / TITLE

Member

EMAIL

harry.weilage@gmail.com

**6. Cooperating Organizations — If the project involves a cooperating organization, please provide the name of the organization below and attach a letter of participation from that organization that specifically states its responsibilities and how Rotarians will interact with the organization in the project. *By signing this application, the Rotarian sponsors endorse the organization as reputable, responsible, registered with the project country, and acting within the laws of the project country.***

***Cooperating Organization(s): City Of Marshall: City of Marshall has been collecting donations for the last three years and City of Marshall staff will coordinate the details of the project, including contracting and installing the Veterans Memorial Wall features.***

8. Income (rounded to the nearest whole dollar)

Source	Amount
District Grant Funds Requested	\$ 5,000
Club Funds	\$ 10,000
Other Income City of Marshall donations	\$ 229,419
Click here to enter text.	\$
Click here to enter text.	\$
Click here to enter text.	\$
<b>Total Project Income</b>	<b>\$ 244,419</b>

9. Expenses (rounded to the nearest whole dollar)

*Please include a complete, detailed, and itemized budget for the entire project. Supporting documentation utilized for the development of this budget may be requested. Include pro-forma invoices for equipment that will be purchased through this grant. (please be specific and add an additional sheet as needed)*

*Remember that all expenditures will need to be supported by documentation.*

	Amount
Concrete Labor	\$ 54,877
Concrete Material	\$ 17,750
Memorial Wall	\$ 42,742
7 Flagpoles	\$ 15,550
Electrical	\$ 12,000
Benches, Statues, Center Art Piece, Landscaping and plant material	\$ 101,500
<b>Total Project Expenses (MUST MATCH TOTAL PROJECT INCOME!)</b>	<b>\$ 244,419</b>

10. Authorization

All Rotary clubs/districts involved in this project are responsible to The Rotary Foundation for the conduct of the project and for reporting on it. *The electronic signatures entered on the [www.matchinggrants.org](http://www.matchinggrants.org) website for this application confirm that the signors understand and accept the responsibility. The signatures also affirm that all information in this application is true and accurate, to the best of their knowledge.*

In order to be considered, this application MUST be digitally signed on [www.matchinggrants.org](http://www.matchinggrants.org) by the President(s) and at least one other club officer (President-Elect if known) of all sponsoring Rotary Clubs for the year that the grant will be funded. In addition, At least one of the contacts listed in Section 5 above must also digitally sign the application if they are not the President or President-Elect.



## **5610/CAP (Community Assistance Program) Grant Checklist** **Rotary Year 2019-20**

*Initial each item and return with your application.*

- The First Contact on this grant is the grant writer, who attended the Club Grant Training.
- The Club has submitted a signed Club Memorandum of Understanding (MOU) for the current year.
- The Club is in good standing with the IRS and has submitted a current IRS Form 990 receipt to prove their non-profit service club status.
- This project is a new effort for our club—it is not a project that we have done previously, either with CAP Grant or 5610 Grant funding or as an ongoing club-sponsored project.
- CAP Grants only: The club is matching (50%) the entire amount being requested, up to \$1000. The project may be larger than \$2000 (the grant plus the club's funding), but the maximum grant award is \$1000.
- This project is totally or at least primarily sponsored by the Rotary Club—we are not simply funding the project of another organization. No funds will be paid directly to another charitable organization.
- No funds will be utilized to support travel expenses, salaries, administrative or other overhead costs, or the operational costs of another organization.
- Work on the project will not begin until the grant is approved by the District and the Club has received the grant award (check is in the bank).
- The project will be completed in its entirety within 24 months of grant award. Reports will be provided to the District when required. (see the Grant Report for details).
- The lead/sponsor club agrees to adhere to all stewardship requirements set forth in the Club Memorandum of Understanding.
- The lead/sponsor club will publicly identify the project as Rotary sponsored.
- No funds from this grant will be used to directly benefit a Rotarian or any Rotary employee, including those employed by a club, district, Rotary International, or any other Rotary entity.
- No funds from this grant will be used to directly benefit a relative, including spouses and in-laws, of any Rotarian or Rotary employee as defined above.

***Questions? Contact:***

**Bruce Young, District Grants Subcommittee Chair**  
**(712) 541-9822**  
**[district5610grant@gmail.com](mailto:district5610grant@gmail.com)**

**Deadline for 2019-2020 Rotary Year is July 31, 2019.**