



OCEAN VIEW SCHOOL DISTRICT

THIS IS NOT A PURCHASE ORDER.

BUY-OUT REQUISITION NO. 93042

BUY-OUT

**DO NOT WRITE IN SHADED AREAS
DISTRICT OFFICE USE ONLY**

P.O. NO.	DELIVER TO (SCHOOL OR DEPT.)
P.O. DATE	SHIP TO
CONFIRMING/QUOTED BY <input type="checkbox"/>	BILL TO
RECEIVED <input type="checkbox"/>	NON TAXABLE <input type="checkbox"/>
PROMISED DELIVERY DATE <input type="checkbox"/>	TERMS
VENDOR NO.	

Sun View School
★SCHOOL OR DEPT. NAME. ▲

01 - 110 - 070 - 10 - 4313

★14 DIGIT ACCOUNT NUMBER ▲

SBC PROGRAM

GATE PROGRAM

OTHER PROGRAMS

DATE REQUESTED	DATE NEEDED	REQUESTED BY / END USER	REQUESTORS PHONE-EXT.	★APPROVED BY <i>[Signature]</i>
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ITEM NO.	*QUANTITY	*UNIT	*DESCRIPTION	*LIST PRICE OR ESTIMATED UNIT PRICE	NET OR ACTUAL UNIT PRICE	EXTENSION
1	17	ea	Refurbished HP DC7800 SFF	192.50		3,272.50
2	17	ea	Microsoft Office Pro Plus 2010 License (3 yr.)	77.00		1,309.00
3			To be placed in room B3			
4						
5						
6						
7						
8						
9						
10						
11						
12						

REMARKS	SUB TOTAL	4,581.50
	SALES TAX	366.52
	S/H (10%)	251.80
	TOTAL ➔	5,209.82

SUGGESTED VENDOR Insight Investments, Inc.	RETURNED FOR: DATE <input type="checkbox"/> LACK OF FUNDS <input type="checkbox"/> INADEQUATE DESCRIPTION <input type="checkbox"/> TYPE OF MATERIAL <input type="checkbox"/> UNDER \$100 MINIMUM <input type="checkbox"/> RECEIPT-SIGN & DATE <input type="checkbox"/> OTHER
ADDRESS	
CITY PHONE	