



OCEAN VIEW SCHOOL DISTRICT

THIS IS NOT A PURCHASE ORDER.

OPTION #2
BUY-OUT REQUISITION NO. 93036

BUY-OUT

DO NOT WRITE IN SHADED AREAS
DISTRICT OFFICE USE ONLY

Sun View
★ SCHOOL OR DEPT. NAME

01 - 203 - 470 - 10 - 4313
★ 14 DIGIT ACCOUNT NUMBER

SBC PROGRAM

GATE PROGRAM

OTHER PROGRAMS Title I

DATE REQUESTED 6/13/13 DATE NEEDED 8/5/13 REQUESTED BY/END USER K. Hickman REQUESTOR'S PHONE-EXT. 3150 *APPROVED BY *[Signature]*

IN ED M	*QUANTITY	*UNIT	*DESCRIPTION	*LIST PRICE OR ESTIMATED UNIT PRICE	NET OF ACTUAL UNIT PRICE	EXTENSION
1	15	ea	Refurbished HP DC7800 SFF	192.50		2,887.50
2	15	ea	Microsoft Office Pro Plus 2010 License (3 yr.)	77.00		1,155.00
3			To be placed in B-3			
4						
5						
6						
7						
8						
9						
10						
1						
2						

REMARKS	** to be charged to 2013-2014 school budget	SUB TOTAL	4,042.50
		SALES TAX	231.00
		S/H (10%)	427.35
		TOTAL	4,700.85

INSIGHT INVESTMENTS, INC.

SUGGESTED VENDOR

ADDRESS

CITY

PHONE

RETURNED FOR:

DATE

LACK OF FUNDS

INADEQUATE DESCRIPTION

TYPE OF MATERIAL

UNDER \$100 MINIMUM

RECEIPT-SIGN & DATE

OTHER

18.73100 10/02

1. DO NOT WRITE IN SHADED AREAS.
2. KEEP BLUE ORIGINATOR'S FILE COPY FOR YOUR RECORDS, FORWARD ORIGINAL TO PURCHASING.
3. REQUISITION CANNOT BE PROCESSED UNLESS FIELDS MARKED * ARE FILLED IN.