



## District/Governor's/Rotaract Grant Final Report 2020-2021

This report must be completed and uploaded on [matchinggrants.org](http://matchinggrants.org) within 30 days after completion of the project but no later than 2 years after the date of approval of the project. For scholarships, the report is due 30 days after payment of funds.

**District Grant # (from [matchinggrants.org](http://matchinggrants.org))** P-4683

---

Rotary Club: Fort Collins Foothills Rotary

Project Title: Holiday Meals/ Christmas Baskets

### **Project Description: Delivering Holiday Meals to families in our community**

---

1. Is this a scholarship governor's grant report? Yes  No  (If yes, go directly to line 16)
2. Briefly describe the project. What was done and where did the project activities take place? Explain how the beneficiaries and other community members were involved?

Foothills Rotary Christmas Basket Project 2023 focused on meeting a community need of providing food for a holiday meal and additional food items to help 80 families supplement meals during the winter break.

- With the increasing costs of groceries this project is very important to those experiencing food insecurity in our community.
- Our club fundraised \$3,445.38 to meet the District matching grant, provide additional grocery items not provided by the Food Bank of Larimer County, supplies needed for delivery and give a welcome donation to our local Food Bank.
- Our club negotiated with Safeway discounted food items to round our meals. Safeway also donated 100 reusable grocery bags to our cause.

- This year we worked with Neighbor to Neighbor, Care Housing, ChildSafe, and Mason Place, a supportive housing community. 80 families were given everything they needed for a holiday meal plus additional food to supplement their daily meals.
- Our prep day where we assemble the meals at the Food Bank of Larimer County included 16 volunteers with over 40 hours of service.
- Each family's meal had over 100 lbs. of food!
- The Food Bank supplied an incredible array of items this year and families that received the Holiday Baskets were overjoyed at the generous amounts provided.
- The day of delivery we had 20 volunteers that picked up the meals and delivered them to the families and worked a total of 67 hours. Volunteers were Rotary club members, their families, and friends

3. How many Rotarians participated in this project? 36 actively participated and more donated monetarily \_\_\_\_\_

4. What did they do? Please give at least two examples.

Volunteers helped pickup the food from Safeway, assembled 400 bags of food for distribution, and delivered to 80 families in our community.

5. How many non-Rotarians benefited from this project? \_\_80 families totaling approximately 200 people.

6. Who are the beneficiaries and what is the expected long-term community impact of this project?

This project provided a great relief to those experiencing food insecurity in our community. Each family received five bags filled with food plus a frozen turkey. The funds raised were used to match our grant, buy supplies needed to create the bags, buy additional groceries not available through the food bank and provide a welcome donation to the Food Bank of Larimer County.

7. If a cooperating organization was involved, what was their role? The Food Bank of Larimer County that provided the turkeys and a huge array of food items to each family.

8. Income:

Income Source	Amount
---------------	--------

District Matching Grant	2,460.00
Club Raised Funds	3,445.38
<b>Total Project Income</b>	<b>\$5,905.38</b>

9. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

If international project convert amounts to US dollars	Receipt # (s)	Budgeted Amount	Actual Amount
50 Reusable Bags		24.34	24.34
200 Reusable Grocery Bags		131.38	131.38
Labels/Tags 400		26.08	26.08
Safeway Groceries		2,416.00	2,416.00
Gift Card to Family w/out meal		50.00	50.00
<b>Total project expenditures</b>		<b>2,647.80</b>	<b>2,647.80</b>

10. Please explain any variance of more than 5% between the budgeted amount and the actual amount including the reason for the variance and why the alternative was chosen.

11. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	
The grant process worked well	5	
My interaction with partner clubs was good	3	
We achieved the results we expected	5	

12. Did you upload photos in your project on matchinggrants.org under the Photos tab? (If not, please do so)

13. What worked well on this project and why?

The entire Foothills Club participated by raising funds. The club also used the fines collected at meetings from November and two from December to help increase our monetary efforts. The attention to detail and the organized flow of both preparation / assembly day and delivery day made the process of getting these meals to families run smoothly.

14. What did not work well and how would you suggest improving it? I believe our system is getting better and more efficient each year. There was only one hiccup of a family that did not answer their door to receive the meal and were given a gift card later to supplement their holiday.

15. How was this project publicized? Within our Club

16. Scholarship Governor's grant only

- a. Name of scholarship awardee \_\_\_\_\_
- b. Current school \_\_\_\_\_
- c. University of college they will be attending \_\_\_\_\_
- d. Course of study \_\_\_\_\_
- e. Starting date \_\_\_\_\_

Project Inventory

Please list all items provided in this grant that are over \$500 in value and are not expendable. N/A

Item Purchased	Date of Purchase	Cost	Initial Destination/ Location	Comments
N/A				

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

**Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.**

Certifying signature of primary contact \_\_Lisa Dunne\_\_\_\_\_ Date: \_12/21/23\_\_\_\_\_

Print name \_\_\_\_\_Lisa Dunne\_\_\_\_\_

**Upload this report on matchinggrants.org in .pdf format only**