



District Grant FINAL Report Instructions for Rotary Year 2015-2016 Rotary District 5630

Preparing and submitting a District Grant (DG) report

- Step 1: Complete each section of the attached form. Scan and attach all related documents and receipts related to the project. Complete this report within two weeks of project completion. Project Deadline is May 15, 2016. You must have your project completed to be eligible for any grant funds for the upcoming Rotary year.
- Step 2: If necessary, follow up with project contacts to complete missing report information or to address eligibility issues. Please refer to the DG Eligibility Guidelines.
- Step 3: Email scanned report, including receipts, with accompanying bank statement(s) to The District Grant Chair Dale Schultz, dschultz1949@gmail.com or District Rotary Foundation Chair Scott McLaughlin, scott@heartlandhosting.com.

Please note the following:

- Reports **MUST** be submitted using the form below. After completing the form, save as a PDF document and upload to the Documents Tab of your respective project number on www.MatchingGrants.org. Retain a copy of the entire report for your records.
- Clubs should retain original receipts for all grant-funded expenditures and upload to the Documents Tab of your respective project number on www.MatchingGrants.org. The district must maintain copies of all receipts related to grant-funded expenditures in accordance with local laws and for a period of at least five years following closure of the grant.
- Bank statements showing grant deposit and all expenditures related to the grant must be maintained by the club and uploaded to the Documents Tab of your respective project number on www.MatchingGrants.org.

Individual Project FINAL Report 2015-2016

Scan and return this completed form to either to The District Grant Chair Dale Schultz, dschultz1949@gmail.com or District Rotary Foundation Chair Scott McLaughlin, scott@heartlandhosting.com.

Rotary Club: Kearney Noon Rotary

Project Title: Read with Rotary

Progress report: Final report

Project Description

1. Describe the project. What was done, when, and where did project activities take place? If this is a progress report, what remains to be done?

Kearney Noon Rotary partnered with Kearney Public School System's Bright Beginnings Program to read to 3 and 4 year olds six times (every other month) through the school year. The students were given a book bag and a copy of each book read to begin their own library and to share with siblings at home.

2. How many people benefited from this project? 120

3. Who were the beneficiaries, how were they impacted by this project, and what humanitarian need was met?
The beneficiaries of this project are low income families, students who are English language learners, students of teen parents and students with other risk factors. The goal of this project is to promote literacy by providing books to local families.

Six Rotarians are needed each time the club reads to the children and we read six times a year so 36 Rotarians are involved each year.

4. How many Rotarians participated in the project?

5. What did they do? Please give at least two examples, not including financial support provided to the project.
Rotarians with the help of the educators chose the books to be read, placed Rotary stickers on the inside covers and met at the school six times during the school year to read the book to the students. At the first reading session, Rotarians also handed out book bags to the students to keep their new books in.

6. If a cooperating organization was involved, what was its role?
Kearney Noon Rotary partnered with the Kearney Public School system who provided the space and helped choose the books to be read.

Financial Report (District must retain receipts of all expenditures for at least five years)

Currency Used: _____ Exchange Rate: _____ = 1 USD

7. Income

Sources of Income	Currency	Amount
1. District Grant funds received from the District	US	1,000.00
2. Other funding (specify) Kearney Noon Rotary	US	2,775.52
3.		
Total Project Income		

8. Expenditures (please be specific and add lines as needed)

Budget Items	Name of Supplier	Currency	Amount
1. Books	Solid Rock	US	3,775.52
2.			
3.			
4.			
5.			
Total Project Expenditures			

Certifying Signature

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all of the information contained herein is true and accurate. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights in the photographs, including copyright, and hereby grant RI and TRF a royalty free irrevocable license to use the photographs now or at any time in the future, throughout the world in any manner it so chooses and in any medium now known or later developed. This includes the right to modify the photograph(s) as necessary in RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and TRF.

Certifying Signature _____

Date: 5/5/2016

Print name, Rotary title, and club Kearney Noon Rotary, Kearney, Nebraska

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To be completed by the District Rotary Foundation Committee Chair:

District Grant # _____

Individual Project Report # _____