

Student ID Number: 43754711
Date of Birth: October 8, 1976

For further enquiries please contact:
PFL Preparation For Life

PFL-Preparation For Life	Mr Olabode Francis Samuel
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Fairmont Shelkh Zayed Road	Ijokodo Estate
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December 17, 2014

Dear Mr Samuel

Unconditional Offer for Master of Rural Development

Congratulations on choosing to study at The University of Queensland (UQ). UQ is pleased to offer you admission to the following program:

Details of Offer

Program:	Master of Rural Development
CRICOS Code:	079387A
Plan:	Not Applicable
Program Duration:	4 semesters ¹
Total Program Units:	32
Commencement:	29-FEB-2016 (Compulsory orientation begins 22-FEB-2016)
Completion:	30-NOV-2017
Calculation of Fees:	See important 'Notice on Fees' attached ²
SSAF	A capped annual Student Services and Amenities Fee (SSAF) applies ³
Faculty:	Science
School:	Science Faculty
Campus:	Gatton

Further details of your program can be found at the UQ Courses and Programs website:
<http://www.uq.edu.au/study>.

¹ In an academic year, Semesters 1 and 2 are each of 13 weeks duration (an optional Summer semester is usually of 10 weeks duration; intensive Teaching Periods linked to Semesters, range from 4 to 8 weeks).

² And for further information on fees from 2016, please check <http://www.uq.edu.au/myadvisor/feesfrom2016>

³ For further information on the SSAF, please go to
<http://www.uq.edu.au/myadvisor/student-services-and-amenities-fee>.

Please note that UQ cannot accept responsibility for the welfare or accommodation arrangements of students who are under 18 years of age.

What to do next

If you have any questions about this offer, please do not hesitate to contact your education representative (if you have used one) or the staff member, whose details are set out at the beginning of this letter, remembering to quote your student ID Number.

You can now go ahead and accept this offer (see below). If you are unable to accept the offer, please contact the UQ International Admissions as it may be possible for you to commence at a later date.

The attached 'What To Do Next' handout provides details of your enrolment and visa application, arrival and accommodation, and orientation. The UQ refund, grievance and tuition fee advice policies are also attached.

Accepting your offer

Information on accepting your offer is given below. Please note that the acceptance date given is not a strict deadline but is a date which allows sufficient time for us to process your acceptance and issue a CoE, if necessary. If you are unable to meet this date, please contact your Agent or Admissions Officer for advice. In addition, if you require a student visa, you should also factor in the time that it may take for your visa to be issued.

To accept your offer and reserve your place in the program, please email, post or fax the following material to the address below before 02-DEC-2015:

The University of Queensland
UQ International Admissions
Brisbane QLD 4072 AUSTRALIA
Email: iasdocuments@uq.edu.au Fax: +61 3365 1794

1. Your signed Acceptance together with:

(a) Your Payment Details Form (if applicable) and payment of AUD\$9301, which comprises:

AUD\$8000: Tuition deposit. Any outstanding balance of fees for your commencing semester must be paid by the fees due date. Additional charges apply for late payments.

AUD\$1301: 26 months compulsory single Overseas Student Health Cover.

(b) For sponsored students, a copy of your scholarship/sponsorship letter. Your scholarship provider/sponsor, will be invoiced directly according to the terms and conditions of the Financial Guarantee.

(c) A copy of your telegraphic transfer of payment advice (if applicable).

2. A signed 'Streamlined Visa Processing (SVP) Declaration'.

Notes:

Education Services for Overseas Students (ESOS) Act (Cth) 2000

International student visa holders have specific rights and obligations under the Education Services for Overseas Students (ESOS) Act and The National Code 2007. To view these, please go to <http://aei.dest.gov.au/AEI/ESOS/default.htm>.

OSHC

As an international student, it is a condition of your student visa that you have Overseas Student Health Cover (OSHC) for the duration of your student visa in Australia. The University can only arrange cover through its preferred provider by Allianz Global Assistance - www.oshcallianzassistance.com.au.

If you do choose another OSHC provider, you will need to provide evidence of payment, when your acceptance and payment documents are returned to UQ.

OSHC coverage, including out of hospital and in hospital medical services, are detailed in the policy document that you will receive. It is important, however, to understand that for non-emergency hospital care access to some medical services in some public hospitals may be limited. This means that public hospital services for non-emergency care may not be available or may be subject to long waiting times. In these instances, you may be required to access medical services through a private hospital. Private hospital health care will typically incur some out of pocket costs that are not covered by your OSHC policy and will be your responsibility.

Confirmation of Place

Once the University is satisfied that all requirements have been met for you to take your place in the program, the University will issue you with an electronic Confirmation of Enrolment (CoE)

On receipt of the CoE, you may proceed to apply to the Department of Immigration and Border Protection for a student visa. #

Again, congratulations, I wish you every success with your studies

Yours sincerely



Maureen Bowen
Academic Registrar

Please note that for your visa application to be processed, your application must be complete when lodged. For a Student Visa Application Document Checklist, go to - <http://www.immi.gov.au/about/charters/client-services-charter/visas/2.0.htm>.

STREAMLINED VISA PROCESSING - (SVP) DECLARATION

Name	Mr Olabode Francis Samuel
Student ID	43754711
Date of Birth	October 8, 1976
Email Address	
Citizenship	NGA
Program	Master of Rural Development

The University of Queensland ('UQ') is currently a participant in the Australian Government's streamlined visa processing (SVP) system. One of the requirements of the system is that the University must have in place procedures to ensure that prospective students * have sufficient funds to support themselves and any dependants during their studies. A benefit of the system is that it allows students of UQ who hold a Confirmation of Enrolment access to faster visa processing through SVP.

The following table refers to the estimated tuition fee costs and indicative living costs associated with your study in Australia.

Estimated Financial Commitment

In addition to the tuition fee and other related study costs**, the Australian Government, Department of Immigration and Border Protection have estimated living costs in Australia for a student and their accompanying dependants as per the table below.

Expenses	Items	Amounts to Budget
Student	Tuition	Course fees outlined in the Letter of Offer attached
	Living	AUD \$18 610 per year
	Travel	One return int'l airfare
	Overseas Student Health Cover	Outlined in the Letter of Offer attached.
Dependants		
- Partner	Living	AUD\$6 515 per year
	Travel	One return int'l airfare
	Overseas Student Health Cover	Insurance Provider to outline.
- Children	Living - 1st child	AUD \$3 720 per year
	- 2nd child	AUD \$2 790 per year
	Education costs (5-18 yrs)	AUD \$8 000 per year per child
	Travel	One return int'l airfare per child
	Overseas Student Health Cover	Insurance provider to outline per child

Source: Australian Government, the Department of Immigration and Border Protection - <http://www.immi.gov.au/students/student-visa-living-costs.htm> Costs are indicative.

* Applies to students undertaking a Bachelor degree, Master's degree by coursework, or a higher degree by research.

**Other related costs may include text books, resource materials and field trips which are not included in the tuition fee.

To accept your place at UQ, please sign the Declaration of Financial Capacity below and include it with your acceptance documentation.

Declaration

I, _____ declare to The University of Queensland that I am a genuine student*. Based on my estimated financial commitment for study in Australia, I declare that I have sufficient funds (or access to sufficient funds) for my tuition fees and to support myself and any accompanying dependants for the duration of my study in Australia.

I undertake to advise The University of Queensland immediately, in writing, should there be any material change to the circumstances described in this Declaration.

I understand that if I encounter financial difficulties, it is my responsibility to source alternative funds.

I understand the student visa work rights as stated by the Australian Government's Department of Immigration and Border Protection.

Applicant Signature

Date

Print Name in Full

University ID (if known)

For applicants under 18 years of age:

Guardian Signature

Date

Guardian Name

*A genuine student is a student who intends to obtain a successful educational outcome and has the language, educational and material background to have a reasonable chance of achieving this educational outcome.

ACCEPTANCE

Student ID Number: 43754711

Date of Birth: October 8, 1976

Program CRICOS Code: 079387A

Mr Olabode Francis Samuel

I accept the offer of admission to the Master of Rural Development at The University of Queensland (UQ) commencing 29-FEB-2016 and agree to the following conditions as part of my enrolment:

1. I will comply with the statutes, rules and policies of UQ and with the decisions of the constituted authorities of UQ so far as they may apply to me. These can be viewed at the UQ Courses and Programs website: <http://www.uq.edu.au/study>.
2. I will abide by the conditions of my student visa, which includes my responsibility to maintain valid overseas student health cover (OSHC) for myself and my dependants who accompany me to Australia.
3. I will meet all program requirements and I understand that I may work up to 40 hours per two week period upon obtaining a student visa with permission to work from the Department of Immigration and Border Protection. I understand that work should not interfere with my ability to successfully complete my studies.
4. Should I wish to change my enrolment to an alternative program, I am bound by any requirements or limits on enrolment into that program.
5. I have read and understood the 'Tuition Fee Advice for International Students' attached and I agree to its terms and conditions.
6. I have read and understood the 'Refunds for International Students' policy attached and I agree to its terms and conditions.
7. I will inform UQ immediately of any change to my visa status, address or phone number.
8. I permit UQ to provide my personal information to the Australian Government or designated authorities, where needed to ensure compliance with conditions of my visa and any Australian immigration, education or sanction laws generally.
9. I permit UQ to provide my personal information and academic results to any Scholarship or Sponsorship provider, as detailed in my supporting acceptance documents.
10. I will take all prior steps to ensure that my studies at UQ will meet the requirements of any relevant statutory, professional or industry body and be capable of recognition by the tertiary institutions of countries in which I may wish to work or study.
11. I understand that UQ reserves the right to withdraw my place in the above program at any time in the event that I have misled UQ, made a false declaration, or have been involved in any fraudulent act or omission in the process of obtaining a place in the program.
12. I recognise that UQ will not permit my enrolment in any study period unless the appropriate fees have been paid by the required date.

Mailing Address in Australia (if known): _____

Nationality: _____ Country of Birth: _____

I will apply for my Student Visa at the Australian Diplomatic Mission located in: _____

Student Signature: _____ Passport No. _____

Date: _____

For applicants under 18 years of age:

Guardian Signature: _____ Date: _____

Guardian Name in full: _____

Guardian's relationship to applicant: _____

PAYMENT DETAILS

Student ID Number: 43754711

Date of Birth: October 8, 1976

CRICOS Code: 079387A

Mr Olabode Francis Samuel

Payment (please tick one):

- I hereby pay a deposit of AUD\$8000 plus AUD\$1301 via the payment method selected below
- I have a scholarship/sponsorship for the full cost of my tuition fees and for program length OSHC and I hereby attach a copy of my scholarship/sponsorship letter
- I have a partial scholarship/sponsorship that does not cover the full cost of my tuition fee deposit and/or program length OSHC; I hereby attach a copy of my scholarship/sponsorship letter and pay the balance of AUD\$_____ via the payment method selected below

Due to Commonwealth legislation, the University will not accept a deposit of more than the deposit amount specified in your offer letter, prior to your commencement of the program.

Please select from one of the following payment methods:

1. Banker's draft

- I enclose a banker's draft, drawn on an Australian Bank (eg: ANZ, CBA) with which my financial institution has a relationship, for AUD\$9301, made payable to The University of Queensland.

2. Credit card

- Please charge my credit card AUD\$9301 (if this amount exceeds my daily credit card limit I authorise the University to process multiple transactions as necessary) as detailed below:

MasterCard Visa

Card Number _____ Expiry Date _____

Name on Card _____ Signature _____

3. Telegraphic transfer

- I enclose my telegraphic transfer (TT) advice slip which includes my name and Student ID Number and shows AUD\$9301 has been paid to:

The University of Queensland Student Fees
 Commonwealth Bank of Australia (CBA)
 St Lucia Branch
 Account Number: 064 158 10898275 (Swift Code : CTBAU2S)

Email, mail or fax this page and the previous page plus attachments to:

International Admissions Section
 UQ International | The University of Queensland | Brisbane QLD 4072 | AUSTRALIA
 Email: iasdocuments@uq.edu.au Fax: +61 7 3365 1794

NOTICE ON FEES

For 2015, tuition fees are calculated based on the courses students enrol in each study period. The table below provides a guide to the cost per unit of a course in each discipline/subject area for the year indicated. Most courses are worth 2 units. Fees increase on an annual basis.

Fee Band	Discipline/Subject Area (Course Code)	2015 Cost per Unit
9	Anthropology (ANTH); Archaeology (ARCA); Behavioural Sciences (BESC); Conflict Resolution and Mediation (CRMD); Counselling (COUN); Criminology (CRIM); Education (EDUC); Exchange Studies (EXCH); Human Services (HSER); Industrial Relations (IREL); Political Sciences (POLS); Policy Studies (POLY); Sociology (SOCY); Social Science (SOSC); Social Work (SWSP)	AUD\$1,410
10	Aboriginal & Torres Strait Islander Studies (ABTS); Academic & Creative Writing (WRIT)*; Ancient History (ANCH); Applied Linguistics or Second Language Acquisition (SLAT); Art History (ARTT); Australian Studies (AUST); Chinese (CHIN)*; Cognitive Science (COGS); Drama (DRAM); French (FREN); Gender Studies (GEND); German & Russian Cultural Studies (GRRS); German Studies (GRMN); Greek (GREK); History (HIST); Humanities (HUMN); Indonesian (INDN); Japanese (JAPN)*; Korean (KORN); Latin (LATN); Literary Studies in English (ENGL); Linguistics (LING); Literature & Cultural Studies (LTCS); Media Studies (MSTU); Museum Studies (MUSM); Philosophy (PHIL); Portuguese (PORT); Religion (RELN); Religious Languages (RELA); Russian Studies (RSSN); Spanish (SPAN)	AUD\$1,470
11	Academic & Creative Writing (WRIT)**; Communication (COMU); Journalism (JOUR); Psychology (PSYC)**	AUD\$1,550
12	Chinese (CHIN)**; Japanese (JAPN)**	AUD\$1,640
13	Archaeological Science (ARCS); Health Promotion (HPRM); Health Sciences (HLTH); Human Movement Studies (HMST); Indigenous Health (INDH); Midwifery (MIDW); Music (MUSC); Nursing (NURS); Nutrition (NUTR); Paramedic Science (PMDC); Physician Assistants (PHAS); Psychiatry & Mental Health (PXMH); Psychotherapy (PXPY); Public Health (PUBH); Sports Coaching (SPCG)	AUD\$1,710
16	Electrical Engineering (ELEC)+; Mechanical Engineering (MECH)+	AUD\$1,980
17	Accounting and Accountability (ACCT); Advertising (ADVT); Aerospace Engineering (AERO); Anatomical Sciences (ANAT); Aquaculture (AQUA); Architecture (ARCH); Bioinformatics (BINF); Biochemistry (BIOC); Biological Sciences (BIOL); Biomedical Sciences (BIOM); Biophysics (BIPH); Biotechnology (BIOT); Botany (BOTN); Building and Construction Technology (BLDG); Chemical Engineering (CHEE); Chemistry (CHEM); Civil Engineering (CIVL); Computational Science (COSC); Computer Science (COMP); Computer Systems and Software Engineering (CSSE); Communications Engineering & Technology (COMS); Conservation Biology (CONS); Design Computing (DECO); Developmental Biology (DEVB); Earth Sciences (ERTH); Echocardiography (ECHO); Ecology (ECOL); Economics (ECON); Electrical Engineering (ELEC); Energy Studies (ENGY); Engineering (ENGG); Entomology (ENTM); Environmental Management (ENVM); Event Management (EVNT); Exercise Medicine (EXMD); Financial Management (FINM); Food (FOOD); Genetics (GNET); Hospitality Management (HOSP); Human Factors (HUFA); Human Geography (GEOG); International Business (IBUS); Information Environments (IENV); Information Systems (INFS); Integrated Science (SCIE); Land, Parks & Wildlife Management (LPWM); Law (LAWS); Leisure Management (LEIS); Magnetic Resonance Technology (MRES); Management Studies (MGTS);	AUD\$2,080

17 (CONT)	Mapping Science (GEOM); Marine Sciences (MARS); Marketing (MKTG); Materials Engineering, (MATE); Mathematics (MATH); Mechanical Engineering (MECH); Mechatronic Engineering (METR); Medicine (IMED); Microbiology (MICR); Mining & Minerals Engineering (MINE); Multimedia Design (MMDS); Neuroscience (NEUR); Occupational Health & Safety Science (OHSS); Organisational Communication (ORGC); Parasitology (PARA); Pathology (PATH); Pharmacology (PCOL); Physical Geography (GEOS); Physics (PHYS); Physiology (PHYL); Planning (PLAN); Plants (PLNT); Psychology (PSYC)+++; Real Estate & Development (REDE); Research in Business (RBUS); Sports Medicine (SPMD); Statistics (STAT); Technology (TECH); Technology, Innovation, Management & Sustainability (TIMS); Technology Management (TMAN); Tourism Management (TOUR); Toxicology (TOXY); Veterinary Pathology (VPAT); Water Engineering (WENG); Water Management (WATR); Zoology (ZOOL)	AUD\$2,080
18	Agriculture (AGRC); Animal Science (ANIM); Forestry Studies (FRST); Horticulture (HORT); Land (LAND)	AUD\$2,180
20	Audiology (AUDL); Dietetics (DIET); Health & Rehabilitation Sciences (HRSS); Molecular Imaging (MOLI); Occupational Therapy (OCTY); Pharmacy (PHRM); Physiotherapy (PHTY); Speech Pathology(SPCH)	AUD\$2,410
21	Financial Management (FINM)~; Law (LAWS) ~; Management Studies (MGTS) ~; ;Marketing (MKTG)~	AUD\$2,540
22	Accounting and Accountability (ACCT)***; Economics (ECON)***; Financial Management (FINM)***; Management Studies (MGTS)***; Technology, Innovation, Management & Sustainability (TIMS)***	AUD\$2,650
27	Accounting and Accountability (ACCT)^; Financial Management (FINM)^; General Practice (GENP); Management Studies (MGTS)^; Marketing (MKTG)^; Surgery (SURG); Veterinary Science (VETS)	AUD\$3,380
29	Dentistry (DENT); Medical Studies (MEDI); Oral Health (ORAL)	AUD\$3,740

*Undergraduate courses only; **Postgraduate courses only; ***MBA courses only; ^GCELead courses only; ~GCBLead courses only +Power generation courses only; ++PSYC course levels 1000-5999; +++PSYC course levels 6000-8999

How are my tuition fees calculated?

For 2015

A cost per unit (#) is set for every course at UQ. The tuition fee for each course is determined by multiplying the cost per unit for the course by the number of units for the course. Most courses are worth 2 units (#2). A standard full time semester enrolment consists of #8 (usually 4 courses).

For example, in 2015, a #2 Communication (COMU) course (allocated to Fee Band 11 in the table above) costs:

$$\#2 \times \text{AUD}\$1,550 = \text{AUD}\$3,100$$

Enrolment in a full time semester of four x #2 Communication (COMU) courses (#8) will cost:

$$4 \times \#2 \times \text{AUD}\$1,550 = \text{AUD}\$12,400.$$

As tuition fees are indexed annually, and within most program rules, students can choose from a range of courses to meet program requirements, under the current fee arrangements it is not possible to calculate precisely the total cost of a program in advance. Lists of courses, electives and rules for your program are available at www.uq.edu.au/study (search for your program then click on 'Program Rules and Requirements').

An approximate first year fee for the current academic year, based on the 2015 fees and the average first year student enrolment patterns for your program, is available at www.uq.edu.au/study.

An indicative (approximate) total program fee is available on the Australian Government's Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). This amount is updated approximately 12 months prior to a particular academic year and is displayed on the Confirmation of Enrolment (CoE) a student is issued by the University to apply for a student visa.

For 2016

The University is currently reviewing the fees and tuition fee structure for 2016, with confirmation expected to be available at <http://www.uq.edu.au/myadvisor/feesfrom2016> from early 2015. Students may also receive separate notification of the 2016 fees when they are available.

For all years

The University reserves the right to vary fees (including administrative fees) charged to a student during their enrolment.

Payment of fees

Due to Commonwealth legislation, prior to the first day of classes, the University will not accept a deposit amount of more than the amount specified in your offer letter.

Your deposit will not fully cover your tuition fees for your first study period of enrolment.

Once you enrol, UQ's student information system (mySI-net) will automatically calculate your fees each study period.

Any outstanding balance of fees (plus the SSAF) must be paid by the fees due date. Penalties apply for unpaid fees after the fees due date. Your enrolment in a study period is not confirmed until all fees have been paid.

Student Services and Amenities Fee (SSAF)

UQ charges a capped annual Student Services and Amenities Fee (SSAF) - see <http://www.uq.edu.au/myadvisor/student-services-and-amenities-fee> for details.

Refunds

Please refer to the 'International Student Refunds - Procedures' document.

INTERNATIONAL STUDENT REFUNDS - PROCEDURES

1. Purpose and Objectives

These procedures outline the processes to ensure compliance with legislation, university rules, audit and financial management requirements for refunding international student tuition fees and charges.

2. Definitions, Terms, Acronyms

Study period - a semester, trimester, research quarter, medical rotation or teaching period

First study period of enrolment - the study period in which the student commenced or was to commence the program at the University

Scheduled start date - the day a study period commences according to the University's academic calendar or the date determined by the Academic Registrar

Agreed starting day - the day on which the program was scheduled to start, or a later day agreed between the University and the student

Program - a program of study offered by the University

Census date - the date in the University's academic calendar by which all enrolment requirements must be finalised (March 31 for semester 1; August 31 for semester 2; December 18 for Summer semester (this may change); the dates set annually for trimesters; the first day of the second month of a research quarter; and the dates set annually for intensive teaching periods and medical rotation periods)

Domestic student - an Australian citizen, New Zealand citizen, or Australian permanent resident

International student - a student who is not a domestic student

UQ-Ochsner student - an international student enrolled in a medical program at the university under the partnership agreement between the university and the Ochsner Health System, who is charged tuition fees in US dollars.

Student default - the student has broken the terms of their written agreement with the University as a) the student does not commence the program on the agreed starting day; or b) the student withdraws from the program either before or after the agreed starting day; or c) the university cancels the student's enrolment because of one or more of the following events: the student failed to pay an amount they were liable to pay; the student breached a condition of his or her student visa; misbehaviour by the student

University default - the University fails to start to provide a program to the student on the agreed starting day or the program ceases to be provided to the student at any time after it starts but before it is completed; and the student has not withdrawn before the default day.

Pre-paid tuition fees - the tuition fee deposit received for a student by the University before the agreed starting day of the first study period

Total indicative tuition fees - the estimated total cost of tuition fees for a program

Unexpended fee payments - fees paid for which a debt has not yet been officially incurred

Provisional enrolment - a person is not taken to be enrolled in a program until all relevant fees have been paid to the University

3. Procedures Scope/Coverage

These procedures apply to all staff and international students or intending international students of the University.

4. Procedures Statement

Refunds must be made to international students in accordance with the provisions of the ESOS Act, National Code, University Fee Rules and Financial Management Practices (PPL 9.35.01).

5. Pre-paid Tuition Fees

Prior to the agreed starting day of the first study period of enrolment at The University of Queensland, pre-payment of tuition fee amounts greater than 50% of the total indicative tuition fees for a student's program (or greater than 100% for programs of less than 24 weeks duration), cannot be accepted by the University and will be returned to the student, as per the provisions of Section 10.

6. Commencing Student Default

a) A commencing student who withdraws from a program:

- i) 21 calendar days or more before the scheduled start date of the first study period of enrolment will be charged a cancellation fee of AUD\$1000 or if the student is a UQ-Ochsner student whose written contract with the University requires payment of tuition fees in US dollars, the student will be charged US\$1000; or
- ii) less than 21 days before the study period commences until the census date of the study period, the student will be charged a cancellation fee of AUD\$3000, or if the student is a UQ-Ochsner student who is required to pay tuition fees in US dollars, the student will be charged US\$3000; and
- iii) the remainder of tuition fees paid, less any other incurred charges, will be refunded as per the provisions of Section 10.

b) A student who does not commence at the University on the agreed starting day (and has not previously withdrawn):

- i) Will have any tuition fee deposit refunded, as per the provisions of Section 10, less a cancellation fee of AUD\$3000, or if the student is a UQ-Ochsner student, less a cancellation fee of US\$3000.

c) Determination of special cases:

- i) In accordance with the University's Fee Rules a student can apply to the Academic Registrar to have a variation in the cancellation fee in the following circumstances:
 - (1) they are unable to obtain a student visa; or
 - (2) they failed to meet the University's English language entry requirements; or
 - (3) the student signs a written agreement with the University which defers commencement of the program by no more than one year and the student is enrolled on the scheduled start date of the first study period of enrolment as per the written agreement; or
 - (4) where the issue is not clearly dealt with in the Fee Rules.

d) A commencing student whose provisional enrolment is cancelled for non-payment of all fees and charges:

- i) A student whose provisional enrolment is cancelled for non-payment of all fees and charges is eligible to have any unexpended payments refunded, as per the provisions in Section 10, less any cancellation fee that may apply.

e) After the census date of the first study period of enrolment:

- i) the University will not refund tuition fees or administrative charges for the first study period;
- ii) a student excluded or suspended under a University statute or rule is not entitled to a refund.

7. University Default

In the event of a program not being delivered:

- a) if the University is unable to deliver a coursework program in full, the student will be offered a refund of unexpended tuition fees paid to date or the student may be offered enrolment in another program by the University;
- b) if the University is unable to deliver suitable advisory support to a Research Higher Degree student, the student will be offered a refund of unexpended tuition fees paid to date;
- c) if the student seeks a refund as per the provisions of Section 10; it will be paid within 14 days of the day on which the refund request is received;
- d) if a student chooses placement in another program, the University will ask the student to sign a document to indicate that the student accepts the placement.

8. Continuing Student Default

Continuing students who have attended for one or more study periods of enrolment:

- a) A continuing student who cancels enrolment or withdraws from a program in writing to the University:
 - i) on or before the census date, will be fully refunded the tuition fees paid for the current study period of enrolment;
 - ii) after the census date the University will not refund tuition fees.
- b) A student excluded or suspended under a University statute or rule is not entitled to a refund;
- c) A student whose provisional enrolment is cancelled for non-payment of all fees and charges is eligible for a refund of any fees paid less any incurred charges, as per the provisions of Section 10.

9. Students Granted Permanent Residency Status

- a) A student granted permanent residency status on or before the census date in a study period, who, by the census date, provides the University with the appropriate documentary evidence of changed visa status, and continues their current enrolment as a domestic student, must pay full domestic student tuition fees for the study period in which the status changed and for any study period thereafter unless a Commonwealth supported place is obtained by the study period census date.
- b) any payment in excess of the fees and charges for the study period may be refunded to the student, as per the provisions in Section 10.
- c) if permanent residency is granted after the census date the University will not refund international tuition fees that have been incurred.

10. Application for and Payment of Refunds

- a) Requests for tuition fee refunds must be made in writing to the Academic Registrar and submitted to the Student Centre.
 - i) In the case of refunds of pre-paid tuition fees outlined in Section 1, students may be requested to submit a refund request form with their bank account details
- b) Refunds are processed within 28 days of the University's receipt of the refund request; unless the provisions in rule 7 apply;

- c) Refunds are generally made to the student; otherwise the provisions of 10)c)i) or Section 11 apply
- i) Payments received by UQPay, are refunded to the payer's credit card provided the payment was made within the past nine months and the card is still valid;
 - ii) For other types of payments received, refunds can be paid into a nominated Australian bank account or transferred to a nominated overseas bank account.
- d) To apply for a refund, students use the Student Fees Refund Request form, which is available in Word, or PDF.
- e) International coursework students wishing to withdraw completely from a program must complete an Application to Withdraw form.
- f) International Research Higher Degree (RHD) students wishing to withdraw completely from an RHD program must complete a Change of Candidature Status form.
- g) Refunds of tuition fees to a UQ-Ochsner student, whose written contract with the University requires the student to pay all tuition fees in US dollars, will be made in US dollars.
- h) Where a student's fees have been paid by a sponsor who has entered into a Third Party Contract with the University, the refund will be paid to the sponsor.

11. Refunds to Students in Receipt of Financial Aid

- a) Under US Federal William D. Ford Direct Loan Program guidelines, the University is required to return the unearned portion of funds provided for study purposes to the financial institution administering the US Government loan, if the student granted the loan withdraws prior to completing 60% of a study period (the US Financial Aid census date);
- b) Under US Federal William D. Ford Direct Loan Program guidelines if a student withdraws having completed 61% or more of the study period, no tuition fees are refunded.

12. Refunds of Overseas Student Health Cover (OSHC)

- a) OSHC Allianz Global Assistance - If a student cancels OSHC cover prior to arrival in Australia, OSHC Allianz Global Assistance will refund the OSHC amount paid. For students who cancel OSHC cover after arrival in Australia, OSHC Allianz Global Assistance will refund the OSHC amount paid, less a minimum cover of three months;
- b) Other healthcare providers - Students who use other healthcare providers should consult their provider about refund provisions in the event of cancellation

13. Refunds in Special Circumstances After the Census Date

In the event a student's application for removal of financial liability after the census date, as per PPL 3.50.10 Removal of Financial Liability Due to Special Circumstances, is successful, the refund procedures outlined in Section 10 apply.

14. Student Rights

Any agreement and the availability of complaints and appeals processes does not remove a student's right to take further action under Australia's consumer protection laws or prohibit the student's right to pursue other legal remedies.

Further Information: Australian Competition and Consumer Commission (ACCC)

Refund Enquiries Contact: Student Fees <http://www.uq.edu.au/uqanswers/>