

GG Dictionary Project - Draft Memorandum of Understanding (MOU)

6 Clubs constitute the Local Partners

- * Rotary Club of Abijo
 - * Rotary Club of Amuwo
 - * Rotary Club of Okota
 - * Rotary Club of Ota
 - * Rotary Club of Sagamu Central
 - * Rotary Club of Victoria Garden City
- * Each Club shall contribute \$1000 (i.e. 202,000 Naira) through the District 9110 Rotary Foundation.
- * Each Club shall write to its Education District for prior approval
- * Each club shall list schools to receive Dictionary and estimated numbers required for each school.
- * Project Funds should be domiciled in a project account in the USA with the International Partner Club or District. This is necessary as most expense will be made in the USA - Dictionary Purchase, Sea Freighting and Custom Clearance.
- * A project account will be opened locally where funds for all local expenses for the project will be transferred and utilized. The record of this account along with the main account in the USA will form part of the project report.
- * Project Funding shall cover expenses for Dictionary Purchase, Sea Freighting to Lagos, Sea Port Clearance, Storage, Branding, Dictionary Transportation to Clubs. Other expense shall cover Ball Point Pens Purchase and a fixed and agreed sum for the Distribution Exercise Expense. Two associated activities - an English Vocabulary Competition amongst the students and a special English Language Training program for teachers in participating schools - shall also be covered in the budget.
- * Project will be closed within 12 months from the day the funds are ready and project take off announced
- * Dictionaries shall be purchased out of USA (dictionaryproject.org), shipped to Lagos, seaport cleared, branded with 4-Way-Test and other information, stored and shared equally to each participating club
- * Dictionary Distribution shall be hand-given to each child with a ball-point pen so the child can write his/her name on it immediately. The children are usually queued for this exercise. A set of 20 or so dictionaries may be handed to the Head Teacher for Teachers' use. We do not hand over cartons of dictionaries to a school for distribution to the children.
- * Each Dictionary Distribution exercise shall be announced in advance with invitation to the School District, Community Leaders and Parents.
- * Each club shall report each Dictionary Distribution Activity as soon as it is held providing written report, 10-15 pictures and any other materials useable for online reporting of the project.
- * Each club shall provide as much publicity as it can for each Distribution exercise.

Grant sponsors

Global grants require an international partnership between a Rotary club or district in the country or geographical area where the activity will take place (**primary host sponsor**) and a Rotary club or district outside of that country or geographical area (**primary international sponsor**). Each sponsor must establish a three-person grant committee to oversee the application, implementation, and reporting processes. One individual on the grant committee must be designated as the **primary contact** to be responsible for all grant-related correspondence with the Foundation.

Grant funding

Global grants are funded by the Foundation from the World Fund, and awards range from US\$15,000 to US\$200,000. The Foundation matches cash contributions at 50 percent and District Designated Funds (DDF) contributions at 100 percent. The Foundation will also match non-Rotarian contributions toward a grant, provided they do not come from a cooperating organization or a beneficiary. Clubs and districts will need to add 5 percent to their global grant cash contributions sent directly to The Rotary Foundation to pay the expenses associated with processing those donations.

If the global grant is to fund a humanitarian project, at least 30 percent of contributions to the global grant financing must come from outside the project country

If DDF is used in the grant financing, the availability of these funds must be confirmed with district officers.

***** Club Donation + 5% directly to TRF to receive Club PHF Credit.

Qualifying

Primary sponsor clubs and districts must be **qualified** to participate in a global grant.

Qualifying Terms for Clubs

Attend

- Grants Seminar
- Grant Workshop Seminar
- Rotary Foundation Seminar
- Sign and submit Grants MOU

Pay

- R.I. Dues
- District Dues