



GLOBAL GRANT APPLICATION

The following pages outline the questions you will be asked on the online global grant application. You can use this document for planning purposes. Find the actual grant application at www.rotary.org/grants.

PROJECT TITLE: CLEAN HANDS SAVE LIVES

PLANNED ACTIVITIES

In a few short sentences, tell us your objectives for this global grant.

1. To conduct project that helps the learners to protect themselves on any diseases from bacteria and viruses that may harm their lives.
2. To provide attractive **WASH** (Water, Sanitation and Hygiene) facility made from durable and high quality stainless steel to be installed in the entrance gate of all public school in San Jose City, Nueva Ecija.
3. To educate learners about the importance of handwashing, tooth brushing and drinking clean water to prevent any diseases caused by viruses and bacteria during the **WASH SUMMIT CONTEST** a program to be conducted during the launching of the project and in the succeeding years to continue educating learners.
4. To promote and improve sanitation and hygiene of all learners in public schools
5. To train school personnel and members of PCTA about the basic troubleshooting and repair of this facility

Who will benefit from this global grant? Provide the estimated number of direct beneficiaries.

The project will benefit total of 34,430 learners in kinder, elementary and high school including 1118 teachers in 55 public schools in San Jose City, Nueva Ecija Province as follows:

School Name

1. Caanawan High School
2. Kita-Kita High School - SJCNHS Annex
3. Porais High School
4. San Jose City National High School
5. Sto. Nino 3rd High School
6. Tayabo High School - SJCNHS Annex
7. Tondod High School
8. A. Pascual Elementary School
9. Abar 1st Elementary School
10. Abar 2nd Elementary School
11. Bagong Sikat Elementary School
12. Balacat Elementary School
13. Batong Lusong Primary School
14. BLISS Elementary School
15. Caanawan Elementary School

16. Calaoacan Elementary School
17. Camanacsacan Elementary School
18. Ciriaco Esteben Elementary School
19. Culaylay Elementary School
20. Delaen Elementary School
21. Dizol Elementary School
22. Encarnacion Elementary School
23. Habitat Elementary School
24. Junior Campo Primary School
25. Kaliwanagan Elementary School
26. Kita-Kita Elementary School
27. Kumabol Elementary School
28. Lomboy Elementary School
29. Malasin Elementary School
30. Manicla Elementary School
31. Naglaoag Primary School
32. Nieves Pabalan Elementary School
33. Palasapas Elementary School
34. Palestina Elementary School
35. Parang Mangga Elementary School
36. Parilla Elementary School
37. Pinagcuartilan Elementary School
38. Pinili Elementary School
39. Porais Elementary School
40. San Agustin Elementary School
41. San Jose East Central School
42. San Jose West Central School
43. San Juan Elementary School
44. San Mauricio Elementary School
45. Saranay Elementary School
46. Sinipit Bubon Elementary School
47. Sto. Nino 2nd Elementary School
48. Sto. Nino 3rd Elementary School
49. Sto. Tomas Elementary School
50. Tabulac Elementary School
51. Tayabo Elementary School
52. Tondod Elementary School
53. Tulat Elementary School
54. Tumana Elementary School
55. Villa Floresta Elementary School

Which of the following activities will this global grant fund?

HUMANITARIAN

Where will your project take place?

In all public schools located in barangays and villages of San Jose City, Nueva Ecija, Philippines

When do you anticipate your project will take place?

From: Jan 2023 (Start of Classes) Until: May 2023

Outline your project implementation schedule. (Add additional lines as needed)

No.	Activity	Duration
1	Conduct coordination with all the parties concern and agree on their responsibilities leading to the signing of MOU's	8 days
2	Conduct final site inspection with the selected contractor to agree on the final scope of work, design specifications and delivery time.	7 days
3	Coordinate and monitor project implementation until the project is completed.	120 days
4	Conduct WASH SUMMIT CONTEST wherein all beneficiary schools will meet together during the first launching of the project. Various activities will be conducted to promote the importance of Hand Washing, Personal Hygiene and Drinking Clean Water in fighting diseases cause by any virus and bacteria: <ol style="list-style-type: none">1. Essay Writing Contest2. Poster Making Contest3. Motivational Video Making Contest to be posted in Youtube, Facebook and other social media websites. Most number of views on their video will have a big chance on winning the contest.	15 days
5	Conduct a regular inspection to check that donated facilities are operational and well maintained.	

**What community needs will your project address and how were these needs identified?
Provide any relevant data or survey results.**

1. This project entitled **CLEAN HANDS SAVE LIVES**” will help all learners of San Jose City to have an accessible handwash and hygiene facility
2. Today b viruses like Covid-19 and bacteria brings fear and danger to the people in the community specially the children. With this project, the Rotary Club of San Jose Golden Harvest will play a vital role in promoting the cleaning of hands frequently to save their lives. Learners will have an accessible high quality and attractive **WASH Facility** to remind them to always wash their hands from time to time to protect themselves from the danger of having any diseases and health problem.
3. There are 55 schools in San Jose City Nueva Ecija, only around 50% of this schools have proper handwash facility.
4. This is one of the reasons why the Department of Education launch their project (WinS) Wash in Schools Project to encourage all principals, head teachers and teachers to initiate to raise funds and campaign on the importance of proper hygiene among the learners as well as their parents.
5. They seek help to LGU’s and NGO’s to give them handwash facility for their learners.
6. Some of the schools have their concrete handwash facilities but to compare based on the number of learners, these facilities are not enough to cater the handwash requirements of each school.

Detail how your project will address these community needs.

1. Local Government unit of San Jose City are now providing deep wells and water tank to each schools and barangays, access to water is no longer a problem. What they need is the handwash facilities to ensure their health. The Rotary Club of San Jose Golden Harvest donated 9 Units of Stainless Steel Hand Wash Facility distributed to 7 schools, 1 in public market and 1 in City Health office. Our Club wishes to provide this facility to all schools so that the learners and even teachers will have an access to proper handwashing facilities.
2. The Rotary Club of San Jose Golden Harvest will donate stainless steel handwash facility with 10 faucets.
3. We will conduct training to members of PCTA and school personnel in-charged about the proper repair and maintenance. Operation Manual and Maintenance will also be provided.

How were members of the local community involved in planning the project? Does your project align with any current or ongoing local initiatives?

1. The school heads and Parents Community Teacher Association (PCTA) officers were consulted regarding the wash problem of the school. We conducted ocular inspection and found out the learners need more handwash facility to save their lives.
2. The information gathered showed that there were no immediate plans and budget to address the Handwashing problem in the schools.
3. Department of Education required 1 set of handwash facility with 10 faucets per 100 learners. For 34,430 learners in San Jose City publics schools they needed around 345 handwash facilities and only 50% of the total required have their own handwash. The proposed 55 units in this project will help a lot to attain the needs of each school to protect their learners against diseases.
4. The stainless steel handwash facility with logo of Rotary International will be installed in the entrance gate of each school to make sure that all learners coming inside will sanitize their hand before entering and living the school.

Describe any training, community outreach, or educational programs, if applicable, and who will conduct them. How will recipients be selected?

1. The Rotary Club of San Jose Golden Harvest formed maintenance and training committee composed of Professional Engineers to conduct training among school personnel and members of PCTA who will be responsible in proper maintenance of the facility.

Note: If the project includes microcredit activities, a completed Application Supplement for Microcredit Projects must be submitted with the application.

AREAS OF FOCUS

Select the applicable area(s) of focus and goal(s) that your activity will support:

1. DISEASE PREVENTION AND TREATMENT
2. WATER AND SANITATION
3. BASIC EDUCATION AND LITERACY

Which goals will your activity support?

1. Providing learners access to proper and durable handwash facility
2. Promoting disease prevention programs, with the goal of limiting the spread of communicable diseases and reducing the incidences of and complications from non-communicable diseases
3. Provide training on basic repair and maintenance

How will you meet these goals?

1. This project will ensure that learners in the 55 schools will have access to the proper facilities for sanitation and hygiene.
2. We will conduct information drive, contest and training for the learners about the importance of handwashing, tooth brushing and drinking clean water to prevent any diseases caused by viruses and bacteria.
3. Train members of PCTA and teachers on how to do basic maintenance and installation of handwash and drinking facility and Plumbing Works.

How will you measure your impact? (More information about measures can be found in the Global Grant Monitoring and Evaluation Supplement.)

No.	Measure	Measurement Method	Measurement Schedule	Target
1	No. of learners enrolled in the schools	Annual DepEd Data Report	Every June (Start of classes)	
2	Percent of donated facilities remained operational based on checklist	Ocular Inspection and Monitoring	Every 6 months	100%

3	No. of Schools to join on WASH SUMMIT CONTEST	Actual Schools who will participate	Every August	100% schools to participate
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Who will be responsible for collecting information for monitoring and evaluation?

1. The Rotary Club of San Jose Golden Harvest will be responsible for collecting information for monitoring and evaluation
2. School heads will provide annual report on actual operational status of the handwash facility
3. WASH SUMMIT CONTEST will be held yearly. One of the requirements for any school to join is that the Handwash Facility donated is in operational.

Cooperating Organization

Identify any cooperating organization participating in your project.

1. The following 55 Public Schools in San Jose City are the cooperating organization to participate in this project:

School Name	Remarks/ No. of Units to be donated
1. Caanawan High School	With 1 existing Wash Facility from RC San Jose Golden Harvest +1
2. Kita-Kita High School - SJCNHS Annex	2
3. Porais High School	2
4. San Jose City National High School	3
5. Sto. Nino 3rd High School	With existing Wash Facility from RC San Jose Golden Harvest
6. Tayabo High School - SJCNHS Annex	1
7. Tondod High School	1
8. A. Pascual Elementary School	1
9. Abar 1st Elementary School	1
10. Abar 2nd Elementary School	1
11. Bagong Sikat Elementary School	1
12. Balacat Elementary School	1
13. Batong Lusong Primary School	1
14. BLISS Elementary School	1
15. Caanawan Elementary School	1
16. Calaocan Elementary School	1
17. Camanacsacan Elementary School	1
18. Ciriaco Esteben Elementary School	1
19. Culaylay Elementary School	1
20. Delaen Elementary School	1
21. Dizol Elementary School	1
22. Encarnacion Elementary School	1

23. Habitat Elementary School	1
24. Junior Campo Primary School	1
25. Kaliwanagan Elementary School	1
26. Kita-Kita Elementary School	1
27. Kumabol Elementary School	1
28. Lomboy Elementary School	1
29. Malasin Elementary School	1
30. Manicla Elementary School	1
31. Naglaoag Primary School	1
32. Nieves Pabalan Elementary School	1
33. Palasapas Elementary School	1
34. Palestina Elementary School	With existing Wash Facility from RC San Jose Golden Harvest
35. Parang Mangga Elementary School	1
36. Parilla Elementary School	1
37. Pinagcuartilan Elementary School	1
38. Pinili Elementary School	1
39. Porais Elementary School	With existing Wash Facility from RC San Jose Golden Harvest
40. San Agustin Elementary School	1
41. San Jose East Central School	2
42. San Jose West Central School	2
43. San Juan Elementary School	With existing Wash Facility from RC San Jose Golden Harvest
44. San Mauricio Elementary School	1
45. Saranay Elementary School	1
46. Sinipit Bubon Elementary School	With existing Wash Facility from RC San Jose Golden Harvest
47. Sto. Nino 2nd Elementary School	1
48. Sto. Nino 3rd Elementary School	1
49. Sto. Tomas Elementary School	1
50. Tabulac Elementary School	With existing Wash Facility from RC San Jose Golden Harvest
51. Tayabo Elementary School	1
52. Tondod Elementary School	1
53. Tulat Elementary School	1
54. Tumana Elementary School	1
55. Villa Floresta Elementary School	1

Describe your process for selecting this organization. What resources or expertise will this organization contribute?

1. Based on the information we gathered, very few schools have proper handwash and drinking facility in their school and not properly maintained.
2. School Heads and Principals in San Jose City are doing their best to provide handwash facility and for their learners. The schools have no enough budget allotment to complete all the requirements of DepED.
3. The RC San Jose Golden Harvest selected the DepED Division of San Jose City to be the recipient of this project to make sure all learners in public schools will have an access to proper handwashing facility.
4. The club will conduct training for the maintenance and operation to personnel in-charged and members OF PCTA to make sure that the facility is in well condition and be used to serve the purpose of saving lives of learners.
5. The cost of repair when needed is to be included in the school's annual budget from the government.

Note: A Cooperating Organization MOU must be completed for each participating organization.

VOLUNTEER TRAVELER(S)

Identify any Rotarian or non-Rotarian whose international travel will be funded by this global grant.

N/A

Identify the responsibilities of the volunteer traveler(s) and the specific tasks that each individual will complete.

N/A

PARTNERS

List any additional partners who will participate and identify their responsibilities. This may include Rotary clubs, Rotaract clubs, Rotary Community Corps, or individuals.

N/A

ROTARIAN PARTICIPATION

Describe the role of the host Rotarians in this activity and list their specific responsibilities.

1. Needs assessment and solution identification.
2. Selection of suppliers/contractors.
3. Project implementation coordination and turn-over.
4. Follow-up reports to be submitted by Cooperating Organizations.
5. Conduct annual inspection of the status of donated facilities and equipment.

Describe the role of the international Rotarians in this activity and list their specific responsibilities.

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| <ol style="list-style-type: none"> 1. Funding support 2. Review of project application 3. Monitoring of project implementation 4. Turnover of project and site inspection during their visits in the Philippines |
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Describe the role that members of the local community will play in implementing your project. What incentives (e.g., compensation, awards, certification, promotion) will you provide to encourage local participation?

<p>The school community is expected to properly use and maintain the donated facilities and equipment. Based on their performance of this responsibility, the school can be beneficiary again of future projects.</p>

Identify any individuals in the local community who will be responsible for monitoring outcomes and ensuring continuity of services. How will you support these individuals to help them take on this leadership role?

<p>No other individuals in the local community outside of the school will be made responsible in the project.</p>

BUDGET

Local currency: Philippine Peso **Exchange rate to 1 USD:** 52.00

(Add lines as necessary)

No.	Description	Suppliers	Category*	Local cost* (PHP)	Cost in USD
1	55 Units of Stainless steel Handwash with 10 faucets and Rotary Logo Signage including installation and 1 year warranty	To be Identified	Fabrication and Installation	2,062,500.00	36,830.35
2.	Training on Operation and Maintenance and basic plumbing repair works to members of PCTA and personnel in-charged	RC San Jose Golden Harvest Training Committee	Training	50,000.00	892.85
3	Monitoring, Evaluation, Operational and Administrative Expenses	RC San Jose Golden Harvest Training Committee	Admin Cost	67,000.00	1,196.43
4	WASH SUMMIT CONTEST <ol style="list-style-type: none"> 1. Essay Writing Contest 2. Poster Making Contest 3. Motivational Video Making 	RC San Jose Golden Harvest Training Committee	Contest for learners	50,000.00	892.85
			TOTAL	2,229,500.00	39,812.50

*The budget categories are selected from a drop down list. The options are Accommodations, Equipment, Monitoring/evaluation, Operations, Personnel, Project management, Publicity, Signage, Supplies, Training, Travel and Tuition

Describe the process for selecting these budget items. Do you plan to purchase any items from local vendors? Have you performed a competitive bidding process to select vendors? Do these budget items align with the local culture and technology standards?

The club will look for 3 non-Rotarian contractors to submit quotation. The purchasing committee will conduct bidding process and evaluate the contractors bid and their capacity to do the project.

How will the beneficiaries maintain these items? If applicable, confirm that spare or replacement parts are readily available and that the beneficiaries possess the skills to operate equipment.

The facilities and equipment to be provided will be maintained by the school personnel using the schools annual operating budget. Plumbing materials and spares are readily available in the local market.

Who will own the items purchased with grant funds at the end of the project, including equipment, assets, and materials? Note that items cannot be owned by a Rotary club or Rotarian.

The facilities and equipment will be donated to the schools, hence the school will own them.

FINANCING

To determine the World Fund match for your global grant, list all sources of funding, specifying contributions from cash, DDF, and other sources. Non Rotarian contributions with no match from TRF can be included in the grant financing if they are being used to purchase grant budget items. These contributions should not be sent to TRF. The total financing must be equal to the total budget of your activity. Note: Project sponsors will now have to contribute an additional 5 percent for cash contributions made to The Rotary Foundation for global grant applications submitted on or after 1 July, to offset processing and administrative costs. The additional 5 percent is not required for contributions sent directly to a project's bank account. (Add rows as necessary)

Funding Method	Organization	Amount (USD)	Extra support	Contribution plus Extra support
District Designated Fund	(To be identified)	19,165.00		19,165.00
District Designated Fund	3770	2,500.00		2500.00
Club Fund	Rotary Club of San Jose Golden Harvest	815.50		815.50

DDF contributions:	22,480.50
World Fund match (maximum):	17,332.00
World Fund match (requested):	17,332.00
Financing subtotal (matched contributions + World Fund):	39,812.50
Total financing:	39,812.50
Total budget:	39,812.50

SUSTAINABILITY

Have you identified local funding source to ensure a long-term project outcome? Will you introduce practices to help generate income for ongoing project funding.

The project **CLEAN HANDS SAVE LIVES** provides Water Sanitation and Hygiene Facilities to all public schools in San Jose City for fighting the diseases cause by any viruses and bacteria supports 3 areas of focus of the Rotary International namely:

- Water and Sanitation
- Disease Prevention And Treatment
- Basic Education And Literacy

Stainless Steel Hand Wash and facility was designed using durable materials stainless steel 304. It is easy to clean and maintain. Plumbing parts is locally available and not expensive, it can be included on the annual budget of the school.

To make sure that this project will be sustained, the RC San Jose Golden Harvest will conduct a sustaining **WASH SUMMIT CONTEST** yearly, wherein all schools will gathered to join and promote the importance of Handwashing, Personal Hygiene and Drinking Clean Water to prevent any diseases among the learner of San Jose City. Schools are required to submit report on the actual operational status of the handwash facility. The school with nonfunctioning handwash and not submitted their report is not allowed to join the contest.

Various activities will be conducted as follows

- 1 Essay Writing Contest
- 2 Poster Making Contest
- 3 Motivational Video Making Contest

All motivational Video Entries will be posted in Youtube, Facebook and other social media websites. Most number of views on their video will have a big chance on winning the contest. Most of the learners, parents and teachers have their own social media account. They are expected to be part of the contest by viewing the video entry of each school, a great tools in information drive promoting Sustainable Water and Sanitation practice.

Proposed Stainless Steel Handwash with 10 Faucets





Handwash Project at Canawan High School



Handwash Project at Porais Elementary



Hand Wash Project at Palestina Elementary School



Hand Wash Project at Sto Nino 3rd High School



Handwash Project at Sinipit Bubon Elementary School



Handwash Project at Tabulac Elementary School



Handwash Project at San Juan Elementary School



Handwash Project at San Jose City Public Market



March is Rotary's Water and Sanitation Month, We're celebrating our commitment to create healthier communities by supplying clean water and sanitation facilities to prevent the spread of infectious diseases.

As a community response to help prevent the spread of COVID-19 ROTARY CLUB OF SAN JOSE GOLDEN HARVEST provided handwash facility and purified drinking water to City Health Office of San Jose City.

March 27, 2020



**STAY HOME
SAVE LIVES**



CESAR MACALINAO
Asst. Governor RY 2019-2020

RUEL TORRES
President RY 2019-2020

JON ALONZO
District Governor RY 2019-2020



City Health Office, San Jose City