



District Grant Final Report 2018-2019

This report must be completed and uploaded on matchinggrants.org within 30 days after completion of the project but no later than 2 years after the date of approval of the project.

District Grant # P-1693

Rotary Club: Kemmerer WY

Project Title: Walking Trail

Project Description:

1. Briefly describe the project. What was done and where did the project activities take place? Explain how the beneficiaries and other community members were involved?

The Kemmerer Rotary Club partnered with the City of Kemmerer to replace the footbridge on the city's popular walking trail located adjacent to the municipal golf course, Little League fields, and kids' fishing pond. The existing wooden footbridge had holes in the surface, was slick on frosty mornings, and users would get splinters from the wooden handrails. City crews removed the wooden bridge, installed a culvert, brought in and packed fill dirt, installed new metal railings, and paved and milled the surface.

2. How many Rotarians participated in this project? 8
3. What did they do? Please give at least two examples.

A Rotarian who was also the city administrator served as the liaison between the city and Rotary. Rotarians publicized the project and managed the budget. They provided hands-on work by painting the handrails.

4. How many non-Rotarians benefited from this project? 500 (est)
5. Who are the beneficiaries and what is the expected long-term community impact of this project?

Of three trails in the Kemmerer community, this trail, by far, receives the most use and is kept open year-round. It is frequented by walkers, runners, and cyclists and is a favorite

spot for small children learning to ride bikes. The new footbridge will insure that community members will safely enjoy the trail for years to come.

6. If a cooperating organization was involved, what was their role?

The Kemmerer Rotary Club partnered with the City of Kemmerer and worked closely with the City Administrator and Public Works Director on planning, budgeting and logistical considerations. City personnel and equipment removed the existing bridge, placed the culvert, added the handrails and completed the site work.

7. INCOME:

Income Source	Amount
District Grant	\$ 4000.00
Club matching funds	\$ 4000.00
Total Project Income	\$ 8000.00

8. EXPENDITURES: (number receipts starting with 1 and indicate a receipt #(s) for each expenditure.) (Do not include travel expenses.)

If international project convert amounts to US dollars	Receipt # (s)	Budgeted Amount	Actual Amount
Pacific Steel & Recycling (handrails)	1	3000.00	2280.97
Ellingford Bros Inc. (culvert)	2	1780.00	914.40
Ace Hardware (grinding wheel)	3		11.97
Bomgaars (welding supplies)	4		44.99
Bomgaars (welding supplies)	5		19.97
Canyon Sand Blasting (railings)	6		577.50
City of Kemmerer (equipment-labor)	7	2000.00	2000.00
City of Kemmerer (equipment-labor)	8		500.00
Pacific Steel & Recycling (handrails)	9		70.47
DJ's (lumber)	10		104.88
DJ's (Sonotubes)	11		400.00
Meadow Canyon Ready Mix (concrete)	12		405.00
Bomgaars (fence posts)	13		54.13
DJ's (quikrete)	14		71.40
Ace Hardware (hardware)	15		103.14
Ace Hardware (hardware)	16		48.42
Westar Printing (sign)	17	-0-	248.00
Ace Hardware (paint & painting supplies)	18		108.07
Total project expenditures			7963.31

The City of Kemmerer was reimbursed for receipts #'s 1 through 6 by Kemmerer Rotary Club check #5206 (\$3,849.80); for receipt #7 by check #5205 (\$2,000); for receipts #'s 8 through 17 by check # 5265 (\$2,005.44); and for receipt #18 by check 5254 (\$108.07).

9. Please explain any variance of more than 5% between the budgeted amount and the actual amount including the reason for the variance and why the alternative was chosen.

Culvert and equipment/labor expenditures were more than amounts budgeted in those areas; however, costs were within the budgeted contingency funds.

10. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	
The grant process worked well	5	
My interaction with partner clubs was good	NA	
We achieved the results we expected	5	

11. Did you upload photos in your project on matchinggrants.org under the Photo tab? (If not, please do so.)

Yes

12. What worked well on this project and why?

The scope of this project changed considerably from its original inception, and the District Grants Committee was responsive and receptive to the changes. Communication among city officials and Rotary representatives was excellent, and agreement on changes necessitated by a variety of factors was forthcoming. The final product is outstanding-- safe, attractive, easy to maintain.

13. What did not work well and how would you suggest improving it?

When the grant process for this project was initiated, the Kemmerer Rotary Club had every intention of completing it before the end of the 2017-18 year. Because of changes in the scope of the project and because of standing water at the bridge site, work extended into the 2018-19 Rotary year. This extended timeline would have been difficult to anticipate. Ultimately, the only course of action was to extend the time needed for completion.

14. How was this project publicized?

Regular updates with pictures were posted on the Kemmerer Rotary Club's Facebook page and on the Kemmerer Community FB page. A sign noting that this is a Rotary project has been placed on the bridge.

Project Inventory

Please list all items provided in this grant that are over \$75 in value and are not expendable.

Item Purchased	Date of Purchase	Cost	Destination/ Location	Comments
Handrails	03-13-18	2280.97	Walking Trail footbridge	
Culvert	03-08-18	914.40	Walking Trail footbridge	
Railings	04-03-18	577.50	Walking Trail footbridge	
Sonotubes	08-21-18	400.00	Walking Trail footbridge	
Sign	12-05-18	248.00	Walking Trail footbridge	

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District's and RI's sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

Certifying signature of primary contact



Date: December 28, 2018

Print name Brenda McGinnis

Upload this report on matchinggrants.org in .pdf format only