

# Rotary

District 5320



## District Grant Application

Date: 5/9/2018

Rotary Club of: Monarch Beach Sunrise Rotary

### GRANT PREREQUISITES *(All items must be current to proceed.)*

	Current	Not Current
<ul style="list-style-type: none"><li>• <b>District and RI Dues Status:</b> <i>(Your club must be current on both District and RI dues at the time of application to proceed. Your club must also be current on all dues at the time of funding.)</i></li></ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"><li>• <b>Previous Grant Reporting Status:</b> <i>(Your club must be current on reporting requirements for previous grants prior to funding any new grants.)</i></li></ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"><li>• <b>Grant Management Seminar Status:</b> <i>(Two Rotarians from your club must have attended the latest seminar.)</i></li></ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<ul style="list-style-type: none"><li>• <b>MOU Status:</b> <i>(Your club must have signed a District or TRF MOU for local projects and a TRF MOU for international projects.)</i></li></ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Project Name/Title: Operation Holiday Homework (OHH)

Project Leader Name: James Littlejohn

Project Leader Email: lj@bgccapo.com

Project Leader Phone: (949) 412-5586

#### Brief Project Description:

Operation Holiday Homework is a homework incentives based program with emphasis on academic enrichment. Children earn points during a comprehensive homework and educational tutoring program called "Power Hour" points earned are later redeemed to select holiday gifts for immediate family members. For many of our members the gifts they receive from the Operation Holiday Homework are the only gifts that their family members receive during the holiday season.

#### 1. Project Start and Ending Dates:

*(Projects may not begin prior to the District receiving approval from TRF. Reimbursements for earlier expenses are not eligible. Projects must be completed by the end of each Rotary year.)*

Dates of each event will be December 8th, 13th & 15th 2018

#### 2. Project Location: Community International

*(If the project is international, will there be a Rotary club from the other country involved? If so, explain how they will participate.)*

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**3. Project Budget:**

*(Attach a complete project budget. List all revenues and expenses. These amounts must balance. If the goods and services are to be purchased from an international source, is the budget properly calculated in US dollars?)*

**4. Grant Funding:**

*(How much will clubs be contributing? Club contributions must be equal or greater than the amount requested from the District.)*

<b>Club(s) Contribution</b>	<b>District DDF</b>	<b>Total</b>
\$ 1,000.00	\$ 1,000.00	\$ 2,000.00

**5. Participating Clubs:**

*(If other clubs will be participating in this project, list each club and its contribution.)*

	\$ _____
	\$ _____
	\$ _____

**6. Other Support:**

*(What other in-kind contributions, discounts or financial support are you getting for the project?)*

We obtain in-kind contributions and financial support from local individuals, corporations and small businesses.

**7. Other Involvement:** *(What other groups or organizations will be involved and how will they be participating? Attach participation letters from any non-Rotarian organizations partnering in the project.)*

The Boys & Girls Clubs of Capistrano Valley will be our partner in this project. They will be having their club members doing their homework for points, have the members there to shop for their gift, organize all volunteers for the three day event, provide the space where the event takes place and help with the set up

**8. Club Participation:**

*(Show active involvement of the Rotarians in your club. How many club members will participate and what will they do?)*

There will be about 12 Rotarians participating in this event. They will be helping the kids shop for their family members the day of the events and also help with the gift wrapping.

**9. Who are the Beneficiaries:**

*(Who are you serving and how?)*

These events will be serving the Boys & Girls Clubs of Capistrano Valley club members ages 7 - 18 who mostly come from low income backgrounds.

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### 10. Lasting impacts on the community:

*(Is the project sustainable?)*

The project is sustainable the Boys & Girls Clubs of Capistrano Valley have been doing this for the last 16 years and hopes to continue it forever.

### 11. Rotary Area of Focus: *(check all that apply)*

- Peace and Conflict Resolution
- Disease Prevention and Treatment
- Water and Sanitation
- Maternal and Child Health
- Basic Education and Literacy
- Economic and Community Development

### 12. Funds Stewardship:

*(Describe how funds will be safeguarded and tracked. If funds are to be distributed to an international partner for purchase/use in another country, who will be responsible for the funds?*

*How will transfers of funds to international partners be handled?)*

One of our Rotary members and a past president of our Rotary club will be the project leader and he will track all the funds and report back to our Board of Directors on how the funds were spent and will show all receipts.

### 13. Publicity: *(How do you plan to publicize your project? Check all that apply)*

- Press Releases
- Local Newspapers
- Community Newsletters
- Magazines
- Ads
- Cable TV
- Social Media
- Banners & Flyers
- Speakers
- Partner Organizations
- Other (Please describe)

### 14. Additional Comments:

Rotary District 5320 District Grant  
Application Project Budget  
For  
Operation Holiday Homework

Wrapping paper 75 rolls= \$900.00

Gift Wrap bags- 300 bags= \$300.00

Name Tags- 40 sets = \$400.00

Ribbons and Bows= 40 sets= \$400.00

Total \$2,000.



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of Capistrano Valley**  
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**Officers**

**Robert G. Redwitz**  
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Vice President of Operations

**Michael Helton**  
Vice President of Planning

**Mohammed Baghdad**  
Vice President of  
Financial Development/Treasurer

**Marta Egan**  
Secretary

**Board of Regents Chair**  
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**Advisory Board Chair**  
Michael Chambers

**Executive Director**  
James E. Littlejohn

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[www.bgccapo.com](http://www.bgccapo.com)

United Way # BOY408

May 9, 2018

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District 5320  
District Grant Application  
Question #7

To Whom It May Concern:

This letter is to confirm that the Boys & Girls Clubs of Capistrano Valley will be collaborating with Monarch Beach Sunrise Rotary for our Operations Holiday Homework special event on December 8<sup>th</sup>, 13<sup>th</sup> and 15<sup>th</sup> 2018

Sincerely,

James Littlejohn  
Executive Director