

LONGWOOD CENTRAL SCHOOL DISTRICT

DONATION FORM

Board Agenda Item For Jan 21, 2021
(Date)

Request School/Department: Longwood CSD

Item: Chromebooks

Donated By: Rotary E-Club of NY Heritage

Address: 81 W. Gate Drive

Yaphank NY 11980-9633

Intended Location/Purpose Students of Longwood CSD

Approximate value: \$5,000.00

Principal's Signature

Sam Ahmed

Director's Signature

[Signature]

Asst. Supt. for District Operations Signature

Board Approved: 01/21/21



Rotary E-Club of NY Heritage

December 13, 2020

Dear Dr. Lonergan,

Rotary E-Club of NY Heritage is proposing to donate \$5,000.00 (USD five thousands) to Longwood Central School District (CSD) for the purpose of purchasing Chromebooks for Longwood students. In order to follow Rotary E-Club's regional guidelines and regulations, Longwood CSD is requested to complete the following tasks.

Prior to receiving the check:

- Obtain and submit to the Rotary E-Club either an invoice or quote on Chromebook order totaling the sum of \$5,000.00 from a vendor.
- Acknowledge the commitment letter and have it approved by the Board of Education and the Superintendent of Schools.

After receiving the check:

- Obtain and submit receipt of purchased Chromebooks to the Rotary Club.
- Take and submit any photos of Chromebook usage within the School policy to the Rotary Club.

Our mission is to provide students with technology support so that students are able to receive education whether in-person or virtual. While we were searching for a school district to offer the donation to, we came across Sam Ahmed. Sam made a proposal to have Longwood CSD be the recipient and he will be our point of contact moving forward.

Thank you for your continued effort and dedication to our children and their future.

Sincerely,

A handwritten signature in black ink, appearing to read "Syed Zaki Hossain".

Syed Zaki Hossain
President, Rotary E-Club of NY Heritage
81 W. Gate Drive, Huntington, NY 11743