



District/Governor's/Rotaract Grant Final Report 2021-2022

This report must be completed and uploaded on matchinggrants.org within 30 days after completion of the project but no later than 2 years after the date of approval of the project. For scholarships, the report is due 30 days after payment of funds.

District Grant # (from matchinggrants.org) P-3880

Rotary Club: **Fort Collins, Foothills**

Project Title: **Food Bank for Larimer County, Year-Round Pop-Up Pantry**

Project Description:

1. Is this a scholarship governor's grant report? Yes No (If yes, go directly to line 16)
2. Briefly describe the project. What was done and where did the project activities take place? Explain how the beneficiaries and other community members were involved?

At the beginning of the Pandemic, the Food Bank for Larimer County began operating pop-up pantries to meet the need of those facing food insecurity in our community. One site in particular, at Poudre High School (PHS) in Fort Collins was incredibly well received by clients and our Rotary Club raised funds to continue to operate that site as an established and permanent location including hiring an additional staff member to help with this site (in addition to other mobile pantries), as well as food procurement and transportation costs. In addition to providing funds for the pantry, there was a role for Rotarians to volunteer to ensure the pantry is operated safely and efficiently.

Since its inception this location has been successful and reaches a more marginalized population than other locations. Each month, the Food Bank continues to serve on average approximately 500-800 individuals through the PHS pantry.

3. How many Rotarians participated in this project? 20-30

4. What did they do? Please give at least two examples.

- Our Club held a year-long fundraising campaign and promoted it heavily through Club materials. Many people gave financial contributions on their own (in addition to other Food Bank projects) ensuring the success of the FYE 2022 goal.
- Multiple Club members also volunteered at the pantries helping set up food distribution areas, traffic control, client check-in, and loading vehicles at the drive-through distribution.

5. How many non-Rotarians benefited from this project?

Hundreds. This pantry will continue to operate twice monthly to provide food resources for individuals and families in Larimer County.

6. Who are the beneficiaries and what is the expected long-term community impact of this project?

The beneficiaries of these PUPs are individuals who are at-risk of hunger. This may be due to loss of job or reduction in hours, lingering effects from Covid-19, or other hardships such as medical issues, increased housing costs, etc. The long-term impact of these pantries is that the Food Bank for Larimer County is increasing access for many community members to receive free nutritious food which in turn saves them money to be used for other basic needs. People received milk, dry goods, produce, frozen items and more and were incredibly thankful for all that was provided!

7. If a cooperating organization was involved, what was their role?

The Food Bank for Larimer County's mission is to provide food to all in need through community partnerships and hunger-relief programs. Founded in 1984, the Food Bank for Larimer County is the central hub for charitable food distribution in our area, serving an estimated one in ten people in Larimer County. Each year, they collect and distribute enough food for nearly 8 million meals. This pantry was created for people to receive food, allowing for an efficient, safe drive-through model and our Rotarians were instrumental in them getting this pantry successfully running.

8. Income:

Income Source	Amount
Rotary District 5440	\$5,000
Foothills Rotary Club	\$10,000
Other individual donations directly to Food Bank	\$33,894
Total Project Income	\$48,894

9. Expenditures: (number receipts starting with 1 and indicate a receipt # (s) for each expenditure) (Do not include travel expenses)

	Receipt # (s)	Budgeted Amount	Actual Amount
Staff (operations, prep and delivery)		\$35,000	\$24,000
Program expenses: fuel costs/running the truck refrigeration, food procurement and other transportation fees for the pantry.		\$30,900	\$24,894
Total project expenditures		\$65,900	\$48,894

10. Please explain any variance of more than 5% between the budgeted amount and the actual amount including the reason for the variance and why the alternative was chosen.

The Food Bank for Larimer County submitted the original budget of \$65,900 and our club was hopeful we could raise the entire amount to fund the pantry for one year. It was heavily promoted and there were several fundraising activities to support this project but the original goal was not met and the pantry was funded with other Food Bank revenue.

11. Project score (5=strongly, 4=agree, 3= neutral, 2=disagree, 1=strongly disagree)

	Project Score	Comments
The overall project was successful	5	
The grant process worked well	5	
My interaction with partner clubs was good	5	
We achieved the results we expected	4	

12. Did you upload photos in your project on matchinggrants.org under the Photos tab? (If not, please do so) - Yes

13. What worked well on this project and why?

This was a very successful project. Rotarians were committed to the success of the PHS Pantry and in addition to offering time and monetary donations, were also able to engage with staff on suggestions for improving logistics of each pantry. This model of pantry has worked so well in fact that the Food Bank is able to use this format to vet different locations and compare what worked well. This PHS Mobile Pantry is providing valuable insight into those at-risk of hunger, especially in our vulnerable populations.

14. What did not work well and how would you suggest improving it?

Improvements came with each mobile pantry event and there were several learning lessons. One of the first pantries the Food Bank set up was in an area that served a great need and wasn't the ultimate "fit" for this project. Another location was tricky to access given all the one-way easements and cluttered parking area. And once PHS was established, there were still things to consider such as how much food to bring each time and how to effectively distribute it during a 90-minute timeframe.

15. How was this project publicized?

This project was heavily promoted at all Club meetings, through email and leading up to each bi-monthly distribution events. For the public and clients, prior to each pantry, 3,300 direct

client emails were sent alerting them of the upcoming date and the Food Bank worked with partner organizations like Poudre School District, faith organizations, etc to promote, and put it on their social media feed and website.

16. Scholarship Governor’s grant only

- a. Name of scholarship awardee _____
- b. Current school _____
- c. University of college they will be attending _____
- d. Course of study _____
- e. Starting date _____

Project Inventory

Please list all items provided in this grant that are over \$500 in value and are not expendable.

Item Purchased	Date of Purchase	Cost	Initial Destination/ Location	Comments

By signing this report, I confirm that to the best of my knowledge these District Grant funds were spent only for eligible items in accordance with Trustee-approved guidelines, and that all the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached. I also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. I warrant that I own all rights to the photographs, including copyright, and hereby grant the District, RI and TRF a royalty free irrevocable license to use the photographs now or in the future, through the District and the world in any manner it so chooses and in any medium now known or developed. This includes the right to modify the photographs as necessary in the District’s and RI’s sole discretion. This also includes, without limitation, use on or in the web sites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of the District, RI, and TRF.

Please attach all receipts or an invoice and a copy of the check used to pay the invoice. Funds over \$100 not used must be returned to the district grants treasurer.

Certifying signature of primary contact _____ Date: _____

Print name _____

Upload this report on matchinggrants.org in .pdf format only