



GLOBAL GRANT APPLICATION TEMPLATE

The following pages outline the questions you will be asked on the online global grant application. You can use this document for planning purposes. Find the actual grant application at www.rotary.org/grants.

Step 1: Basic information

What's the name of your project?

The House of Hope and Dignity

What type of project are you planning? (humanitarian project, vocational training, scholarship)

Maternal and child health humanitarian project

Select the primary host and international contacts for this project.

The primary host contact lives in the country where the project, training, or study will take place. The primary international contact lives in another country. Both contacts will be responsible for all grant-related correspondence and reporting to The Rotary Foundation.

Primary Host: Monrovia Rotary Club (Monrovia, Liberia, West Africa)

Primary International: Rotary Club of Loveland (Colorado, USA)

Step 2: Committee members

The committee will include at least three members from the host sponsor and three members from the international sponsor.

Who will serve on the grant's host committee?

Rtn President Francis Karpeh; PAG Rtn Milton A. Weeks, Rtn Emile Sam-Peal

Who will serve on the grant's international committee?

John Stewart, Jim Epstein, Gordon Cisar

Do any of these committee members have potential conflicts of interest? If so, please briefly explain.

A conflict of interest is a relationship through which an individual involved in a program grant or award causes benefit for such individual or such individual's family, acquaintances, business interests, or an organization in which such individual is a trustee, director, or officer.

Not to our knowledge at this time

Step 3: Project overview

Tell us a little about your project. What are the main objectives of the project, and who will benefit from it?

Our focus is female reproductive health specifically related to women with obstetric fistula (a trauma of birth canal injury resulting in urine and/or stool incontinence) in Liberia, West Africa.

This will encompass equipping delivery room/operative suites and an obstetric clinic for prenatal and postnatal care for women in rural Liberia. For the women with obstetric fistula from prior births, we will offer surgical repairs and self-care support. Through this program, we will also provide training for nurse midwifery, medical and nursing students, as well as graduate physician residents in prevention and treatment of obstetric fistula.

In order to provide these services, we require equipping our clinic and suites from the basics of patient gowns, scrub sponges for the physicians, scrub sinks, stethoscopes, etc. to the more specialized equipment of overhead operating room lights and anesthesia machines. In case of emergency care outside the scope of our small facility, we require one committed ground ambulance to transport patients to the nearest hospital. As this is an under-resourced country, electricity is not available from a central location or reliable, therefore we require a high powered generator to provide electricity in order to provide care. With patients staying after surgery or delivery, we require a Certified Nurse Midwife to be present at all times. In addition to attending patients, this person will be able to provide prenatal and postnatal education including nutritional education for mother and child.

We will care for women regarding obstetrical and gynecological issues. As they return to their villages, they will spread new knowledge about self-care and nutrition to their community. Our goal is that from a few individuals there will be a ripple effect of reaching multiple villages and communities in Liberia towards improving women and children's health.

Step 4: Area of focus

Which area of focus will this project support?

Select at least one area. Note that we'll ask you to set goals and answer questions for each area of focus you select.

- Peacebuilding and conflict prevention
- Disease prevention and treatment
- Water, sanitation, and hygiene
- Maternal and child health
- Basic education and literacy
- Community economic development

Step 5: Measuring success

Which goals of this area of focus will your project support?

We'll ask you questions about the goals you choose, and at the end of the project, you'll report on your results for each goal. Each area of focus has its own set of goals. Select only the goals that your project will address.

Disease prevention of Obstetric Fistulas, which can cause infection and malnutrition, and maternal psychological issues. Maternal prenatal care and safe deliveries, access to skilled health personnel,

providing life-saving maternal and neonatal equipment. Nutritional teaching for new mothers regarding breastfeeding and continued nutrition for themselves and their children.

How will you measure your project's impact?

Use only measures that are clearly linked to your goals and will demonstrate the project's impact on participants' lives, knowledge, or health. Find tips and information on how to measure results in the [Global Grant Monitoring and Evaluation Plan Supplement](#). You need to include at least one standardized measure from the drop-down menu as part of your application. (Add rows as needed.)

Measure	Collection Method	Frequency	Beneficiaries
Total number of women with a safe delivery preventing physical disability resulting from obstetric fistula	Grant records and reports Community health facilities public records	Quarterly	Pregnant women in the surrounding communities
Number of communities that report decreased morbidity rates of mothers	Public records Questionnaires and surveys	Quarterly	Liberian communities and villages
Number of communities that report decreased neonatal mortality rates	Public Records Questionnaires and surveys	Quarterly	Liberian communities in the surrounding counties

Do you know who will collect information for monitoring and evaluation?

If yes, please provide the name and contact information for that person or organization and briefly explain why this person or organization is qualified for this task. If no, please tell us how you plan to find a person or organization to complete this task.

Bentoe Tehoungue,
Director of the Family Health Division,
Liberian Ministry of Health,
Monrovia, Liberia

Step 6: Location and dates

HUMANITARIAN PROJECT

Where and when will your project take place?

House of Hope & Dignity, a maternity waiting home; Todee Township off of Kakata Highway, Bweayato, Montserrado County, Liberia, West Africa

Step 7: Participants

Name	Website	Location
Dignity Liberia (USA)	dignityliberia.org	P.O. Box 171, Lee's Summit, MO 64063
Dignity Liberia (Liberia, West Africa) The Reproductive Maternal Newborn Child Adolescent Health Foundation (Dr. Mulbah)	dignityliberia.org mulbahjohn2@gmail.com	Family Clinic, Jacobtown off Somalia road, Monrovia, Liberia

Why did you choose to partner with this organization and what will its role be?

Working together to provide prenatal care, safe deliveries and obstetric fistula repairs in Liberia

PARTNERS (OPTIONAL)

Partners may include other Rotary clubs, Rotaract clubs, Rotary Community Corps, or individuals.

List any other partners that will participate in this project.

Lakeland Community Church, lakelandcommunity.org, 913 NE Colbern Road, Lee's Summit, MO 64086

VOLUNTEER TRAVELERS (OPTIONAL)

A grant for a humanitarian project can pay for travel for up to two people who will provide training or help implement the project if the necessary skills are not available locally.

Provide name, email of traveler(s).

Kathi Gutierrez, kathimgut@gmail.com

Rebecca Huner, mtnbecca59@gmail.com

Describe this person's role in the project.

Presidential oversight of organization and coordination of local and international resources

Certified OB NICU Registered Nurse oversight of medical staffing

ROTARIAN PARTICIPANTS

Describe the role that host Rotarians will have in this project.

Oversight of project, monitoring data for grant records, community partnering with benefits of the project

Describe the role that international Rotarians will have in this project.

Monitoring quarterly reports, Rotarian Club site visits to Liberia are welcomed.

Step 8: Budget

What local currency are you using in your project's budget?

The currency you select should be what you use for a majority of the project's expenses.

The U. S. dollar will be the primary currency, secondary will be the Liberian dollar (LRD).

What is the U.S. dollar (USD) exchange rate?

1 (one) U.S. dollar exchanges to 211 Liberian dollars

What is the budget for this grant?

List each item in your project's budget. Remember that the project's total budget must equal its total funding, which will be calculated in step 9. Every global grant includes a match of at least \$15,000 from The Rotary Foundation's World Fund. Project budgets, including the World Fund match, must be at least \$30,000. (Add rows as needed.)

#	Category*	Description	Supplier	Cost per month	Total Cost
1	Personnel	House Certified Midwife (training and maternal education)	Community	\$250/mo	\$3,000/yr
2	Power	High powered generator	Monrovia businesses	\$8000 initial cost	\$8,000
3	Equipment	Medical Grade Equipment and Supplies for medical care in prenatal clinic and operating rooms/suites	See attached spreadsheet		\$51,000
4	Transportation	Ambulance	US purchased and shipped to Liberia	\$40,000	\$40,000
Total budget:					\$100,000

*Possible categories: Accommodations, Equipment, Monitoring/evaluation, Operations, Personnel, Project management, Publicity, Signage, Supplies, Training, Travel, Tuition

Supporting documents

Upload any documents, such as price bids or pro forma invoices, to substantiate the listed expenses.

Step 9: Funding

Tell us about the funding you've secured for your project.

We'll use the information you enter here to calculate your maximum possible funding match from the World Fund. List all of your funding, including cash contributions and District Designated Funds (DDF). (Add rows as needed.)

#	Source	Details	Amount (USD)	Support*	Total
1	Lakeland Community Church	Ongoing support for building and land purchase	\$30,000		\$30,000
2					
				Total	

*Whenever cash is contributed to the Foundation to help fund a global grant project, an additional 5 percent is applied to help cover the cost of processing these funds. Clubs and districts can receive Paul Harris Fellow recognition points for the additional expense.

How much World Fund money would you like to use on this project?

The World Fund can match all of the DDF contributed to your project and half the amount of the cash contributions.

\$50,000

Step 10: Sustainability

Sustainable projects provide long-term solutions to community problems – solutions that community members themselves can support after grant funding ends. Your answers to the questions below will help us understand the components of your project that will make it sustainable.

HUMANITARIAN PROJECTS – PROJECT PLANNING

Describe the community needs that your project will address.

The present project aims to acquire durable medical goods and equipment, and ongoing staff training as well as education to the community while addressing the following community needs through providing a Liberian maternity waiting home:

- 1) Decreasing maternal/infant mortality
- 2) Decreasing obstetric fistula morbidity incidence
- 3) Provide local Liberian medical education in prevention and treatment of obstetric fistula

- 4) Provide intermittent international medical mentors/teams with safe & secure resources to conduct direct care and teaching medical/surgical best practice protocol/skills in improving ongoing standard of care
- 5) Provide safety & security of Liberian mothers, their babies, and staff during maternity home stay

How did your project team identify these needs?

Dignity Liberia mission trips from 2010 to date have repetitively met with Liberia Ministry of Health, Liberia Fistula Project, Director of OB-GYN residency University of Liberia, Liberian School of Nursing administration, many area Liberian hospital staff/administration, and many sufferers and survivors of obstetric fistula.

How were members of the benefiting community involved in finding solutions?

- 1) Liberia Fistula Project, physician founder and champion, Dr. John Mulbah, invited Dignity Liberia founding board members to visit during fistula repair campaigns and Fistula Rehab Center events seeking partnership roles for ongoing care.
- 2) Liberia Ministry of Health has met with Dignity Liberia on many occasions revealing the national plan for developing maternity waiting homes in underserved areas. The Liberia Ministry of Health allowed Dignity Liberia to tour existing maternity waiting home to reveal community involvement and sustainability goals.
- 3) University of Liberia, School of Medicine Obstetrics-Gynecology director, has invited Dignity Liberia partnership in obstetric fistula prevention and treatment goals asking for outside the formal government funding/services to be less dependent of political monetary appropriations.
- 4) Fistula sufferers and survivors at the Fistula Rehab Center in Liberia have met with Dignity Liberia, sharing the ongoing need for continued support of prevention and treatment in addition to rehabilitation.

HUMANITARIAN PROJECTS – PROJECT IMPLEMENTATION

Summarize each step of your project’s implementation.

Do not include steps related to fundraising, applying, or reporting. (Add rows as needed.)

#	Activity	Duration
	1) Community resourcing..... Relations development and local partnerships-----now, ongoing 2) Purchase durable medical equipment and supplies-----now till Fall 2020 3) Storage of medical supplies awaiting shipment -----now till Fall 2020 4) Transportation of medical supplies to Liberia-----end of 2020 5) Groundbreaking day----- --February 1, 2021	

	<p>6) Grand opening celebration (Rotary, Ministry of Health, Dignity Liberia, and other interested parties and partners-----O ctober 1, 2021</p> <p>7) First Quarterly Rotary report due-----December 31, 2021</p>	

Will you work in coordination with any related initiatives in the community? If yes, briefly describe the other initiatives and how they relate to this project. If no, please explain. Are local initiatives not addressing these needs? Or, if they are, why did you decide not to work with them?

There can be value in working with other groups including governments, nonprofit organizations, and private companies.

Due to the ongoing extreme need and limited resources of a proud, yet indigent West African nation rebuilding after civil war and the devastation of Ebola outbreak, the Liberian government desires care for all its population but is limited in its financial abilities for the foreseeable future. The people, medical community, and government have welcomed Dignity Liberia’s partnering in short term mission trips; but, understanding the integrity and perseverance goals of Dignity Liberia, truly desire a long term continuous relationship. Nursing schools, medical schools, OB-GYN residency, and the University of Liberia look forward to interaction and sharing of medical acumen.

Please describe the training, community outreach, or educational programs this project will include.

Dr. John Mulbah, of University of Liberia, Medical School professor and OB-GYN residency director looks forward to share fistula repair training at House of Hope & Dignity, a Maternity Waiting Home, during intermittent international campaigns as well as ongoing in nation student certifications. His goals desire other similar partnership for duplication/multiplication of further maternity homes.

Dr. Wilhemina Jallah, Liberia Minister of Health, has met repeatedly with Dignity Liberia and encourages ongoing long term investment in resources and medical personnel in House of Hope & Dignity, a maternity waiting home. She also hopes other similar entities duplicate the process to further her plan for a national system of maternity waiting homes.

Mr. Humphrey Loweal, Administrator, staff and students of Phebe School of Nursing have benefited from prior Dignity Liberia mission trips and look forward to partnering for maternal/infant education in the future.

How were these needs identified?

Dignity Liberia has had ongoing biannual mission trips since 2010, interrupted by Ebola, and met with the above community leaders on each occasion.

What incentives (for example, monetary compensation, awards, certification, or publicity), will you use, if any, to encourage community members to participate in the project?

- 1) Student stipends for support while working House of Hope & Dignity, a maternity waiting home.
- 2) Billboard and mass media advertising to local citizens about services available.
- 3) Dr. John Mulbah, will be able to offer certification of fistula repair for physicians.

List any community members or community groups that will oversee the continuation of the project after grant-funded activities conclude.

These may or may not be Rotary members or clubs.

- 1) Dignity Liberia, Liberia
- 2) Dignity Liberia, America
- 3) Ministry of Health, Liberia
- 4) The Reproductive Maternal Newborn Child Adolescent Health Foundation, Liberia
- 5) Rotary Club of Monrovia, Liberia

BUDGET

Will you purchase budget items from local vendors? Explain the process you used to select vendors.

Limited resources locally available will be utilized first to benefit fistula sufferers and survivors. The Fistula Rehab Centers teaching survivors a sustainable trade will be utilized for soap, baked goods, cosmetology (hair) services, as well as tailoring skills and goods for sheets/drapes/gowns/window dressings. Other services will be chosen by a local maintenance manager in coordination with and oversight by Dignity Liberia, Liberia. Original durable medical supplies & equipment will be appropriately shopped for best prices by Dignity Liberia, America.

Did you use competitive bidding to select vendors? If no, please explain.

No. Specific medical equipment of mechanical (not electronic control) will be available for selection. Dignity Liberia, America will try it's best to get the best price and if multiple vendors are actually available, competitive bidding may be utilized. Limited in Liberia country medical equipment and resources are available and will be considered.

Please provide an operating and maintenance plan for the equipment or materials you purchased for this project. This plan should include who will operate and maintain the equipment and how they will be trained.

Our House of Hope & Dignity, a maternity waiting home, facility maintenance director will ultimately be responsible for bringing outside consultants to train on medical equipment service, use and maintenance. Our Ambulance driver/maintenance will be the mechanic responsible for upkeep, licensing and maintenance on the vehicle. Costs of maintenance will be by ongoing support of Dignity Liberia and it's fundraising.

Describe how community members will maintain the equipment after grant-funded activities conclude. Will replacement parts be available?

Replacement part for well-chosen equipment ideally will be available in country. Outside country parts may be obtained and transported by intermittent short mission trips of Dignity Liberia. Pre-stocked frequent replacement parts will be stored on site.

If the grant will be used to purchase any equipment, will the equipment be culturally appropriate and conform to the community's technology standards? If yes, please explain. If no, describe how the project team will help community members adopt the technology.

Yes, for instance mechanical adjustable hospital beds and operating tables instead of electronic control. Similarly, items that can be sterilized will be a priority in purchasing. Limited numbers of disposable instruments will be used.

After the project is completed, who will own the items purchased by grant funds? No items may be owned by a Rotary district, club, or member.

Dignity Liberia, Liberia, will own land, facility, equipment and contents of buildings.

FUNDING

Have you found a local funding source to sustain project outcomes for the long term? If yes, please describe this funding source.

No. Local funding is limited due to extreme poverty at this time and is used in other areas where government funding has been cut.

Will any part of the project generate income for ongoing project funding? If yes, please explain.

Yes, room and board for international mission team members is expected to aid in costs. A nominal fee for patients will be sought (approximately \$15 USD), to improve compliance and preserve patients' dignity as well as generate income for housing maintenance.

Is your economic and community development activity a microcredit project? If yes, upload your [microcredit supplement](#) file.

No, this is not applicable.

